



North Carolina Department of Public Safety

Adult & Juvenile Facilities

Roy Cooper, Governor
Erik A. Hooks, Secretary

W. David Guice, Commissioner
Kenneth Lassiter, Director

Dear Volunteers:

August 2, 2017

We the staff at NCCIW Raleigh Unit would like to say thank you for all the time and effort that you have provided for the inmate population at our facility. As you are aware, it is that time again to attend the Community Volunteer Workshop, on **Saturday, September 9, 2017 at 9am-11am** in the Hope Center of the Raleigh Unit of NCCIW at 1201 S. State Street, Raleigh, N.C. **Please plan to arrive promptly on this date in order to attend this workshop.**

This workshop is for those of you, whose cards will expire between September, 2017 and November, 2017. Your approval to attend this workshop will be based on a PIN Check form that must be completed and returned to the Raleigh Unit of NCCIW by the deadline of **August 21, 2017 by 5pm, no exceptions. Please bring your expired blue and pink cards with you to the workshop.**

Thank you for your interest and we are looking forward to hearing from you by August 21, 2017 by 5pm. This will give us plenty enough time to conduct a background check. Please make sure that you complete the following sections of the PIN check form listed below:

Name of Applicant, Race, Sex, Date of Birth, Full Social Security #, Drivers License # and Home Address to include Phone Number. You may email your completed form to Wileasher.Barrera@NCDPS.Gov. You may also fax or mail completed forms to Wileasher Barrera.

Sincerely,

Wileasher Barrera
Community Volunteer Coordinator

MAILING ADDRESS:
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