



Capital Area Service Committee
of Narcotics Anonymous
P.O. Box 10953
Raleigh, NC 27607

Minutes for the Capital Area Service Committee October 4, 2015

Meeting called to order at 2:00 pm with the Serenity Prayer and reading of the NA Twelve Traditions and Twelve Concepts.

Roll Call

32 out of 53 Home Group GSR's present and 9 Officers/Sub-committee chairpersons present.

Approval of last months minutes

Minutes were approved

Secretary (Stand-in Wendi W.) Submitted report from Executive Meeting

Officer and Subcommittee Chair Reports:

Chairperson (Jasper L.) - Area service meeting agenda was modified to prioritize matters most pressing. Chairperson requested an audit of literature and finances on September 14, 2015. In conducting the audit it was discovered the Area owed NAWS \$1710.23, which included a line of credit in the amount of \$500.00 that was not authorized by the Area. The treasurer was then contacted and asked to reconcile the bank account with checks written to the literature chair. It was then discovered that there was an unauthorized cash withdrawal, electronic check charge and two short deposits totaling \$1486.24. September 24, 2015 an Executive Committee meeting was called to discuss misappropriation of funding by the literature chair and treasurer. **Please see enclosed Chairpersons full report.**

Treasurer (Tim H.) – Please see enclosed detailed report of the acting treasurer during the month of September. Report dated 9/28/15 is full report of misappropriation of funds by former treasurer. Reports dated 9/27/15 are corrected reports for the months of August and September. Enclosed is also a letter of resignation from the secretary position.

RCM (Richard B.) – Next CRSC meeting will be held by the Coastal Carolina Area on October 10, 2015 at the Wrightsville Beach Methodist Church, 4 Live Oak Drive, Wrightsville Beach, NC 28480.

Policy (Melinda J.) - Apologizes for her absence at the Executive Committee meeting. No current updates on policy.

Outreach (Curtis S.) – Three new GSR's were orientated: Rena L. (Why Are We Here) Jerry L. (Together We Can) and Shirley R. (Principles and Traditions).

Activities (Charletta B.) – Capital Area Anniversary will be held on January 30, 2016. More details to come; see enclosed report.

PI (Sarah S.) – Positions open for Literature Coordinator, Phone Line Alternate, Vice Chair, Alternate Website Coordinator and few others. Please attend PI sub-committee meeting every first Sunday at 12:30 pm, if interested in serving.

Literature Alt. Chair (Julius J.) – Previous audit for 4 months resulted in \$1806.00 to now totaling in literature & medallions \$827.95 on hand.

Convention (Darren L.) – Hotel Liaison has been in constant contact with the host hotel regarding the deposit for the hospitality suite as well as getting the insurance policy for the convention center online. Chair is working with the convention committee treasurer preparing for financial audit. Reporting of small fire at last fundraiser however damages were paid for in the amount of \$100.00. It has been determined that no committee member will be allowed to place any committee funds in their personal bank account. **Please see full report enclosed.**

NA Service Resumes:

Julius J. (Literature Chair) – Voted In

Tim H. (Treasurer) – Voted In

Motions: SENT BACK TO HOME GROUPS

Made by: Primary Purpose

Second: Tuesday Night Live

Reads: That policy be changed (Under Elections pg. 5, Sec. 4 line B) to remove Treasurer Alternate automatically move up.

Intent: That any position handling money be voted on each term- as lives change, employment status changes. This would give the body a chance to review and fairly question the alternate's situation.

ATTACHMENT A - ROLL CALL

Roll Call - CASC Group Service Representatives (GSRs) - June 2015 to June 2016

Home Group Name	JUN	JUL	AUG	SEP	OCT	NOV	DEC
A New Beginning	X	X	XX	X	XXXX		
Basic Text Study	X	X	XXX	X	XXXX		
Came To Believe			X		XXXX		
Candlelight Recovery							
Choices in the Afternoon <i>Phone</i>							
Circle of Hope							
Constantly Searching		X					
Daily Reprieve							
Expect a Miracle							
Freedom Thru Recovery		X	X	XX	XX		
Grow up or Die (Wednesday)				X	XX		
Highest Point of Freedom	X	X	XX	X	XX		
I Can't, We Can	X	X	XX	X	XX		
In From The Storm	X	X		X	XX		
Let The Healing Begin		X	X	X	XX		
Life on Life Terms		X	X	X	XX		
Lunatic Fringe				X	XX		
Man Up		X			XX		
Miracles in Progress							
NA at Noon	X	X	X				
NA ND PM			XX	X	X		
NA Way	X	X	XXX	X			
Never Alone Never Again	X	X	XX	X			
New Horizons					X		
New Way of Life II	X	X	X	X			
On My Way <i>Removed</i>							
One Day at a Time		X	X	X	X		
Our Common Welfare							
Out of the Forest							
Out to Lunch	X	X	X	X	XXXX		
Peace in the AM	X	X	XXX	X	XXXX		
Primary Purpose	X	X	XXX	X	XXXX		
Principles and Traditions			XX	XX	XXXX		
Principles B4 Personalities	X	X	XX	XX	XXXX		
Recovery in the Hood			X	X	XX		
Recovery Road							
Rediscovery Thru Recovery					XXXX		
Serenity in the Morning	X	X			XXXX		
Southside Recovery		X			XXXX		
Spiritual Change			XX		XX		
Spiritually High		X	XX	X			
Stepping Up In Recovery							
The Journey Continues	X	X	X	X	XXXX		
The Seekers							
Together We Can	X		X	X	XXXX		
Trust the Process							
Tuesday Night Live	X	X	X	X	XXXX		
Way To Grow	X	X	X	X	XXXX		
We Do Recover	X	X		X	XXXX		
Welcome Home	X	X		X	XXXX		
Why Are We Here			XX	X	XX		
Women in Recovery	X		XX	X			
Women Working Steps							
Young Connections	X						
Count	22	27		27			
PERCENTAGE OF HOMEGROUPS	41%	50%		50%			

54 TOTAL HOME GROUPS FOR AUG MTG

#2-1

Roll Call – CASC Trusted Servants – July 2015 to June 2015

Trusted Servant Title	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Chairperson – JASPER L.	X	X	A	X								
Alt Chair	VACANT	-	A	✓								
Convention Chairperson – DARREN L.	X	X	A	X								
Activities Chairperson – CHARLETTA B.	X	X	X									
H&I Chairperson – MICHAEL C.	X	X	A									
Outreach Chairperson – CURTIS S.	X	X	X	X								
Outreach Alt. – CRAIG E.	X		X	X								
PI Chairperson – SARAH	X	X	X	X								
Policy Chairperson – MALINDA J.	X	-	X	X								
Policy Alt. Chairperson	VACANT		✓	✓								
RCM – RICHARD B.	X	X	X	X								
Alt. RCM –	VACANT		✓	✓								
Secretary – TIM H.	X	X	X	X								
Alt. Secretary	VACANT		✓	✓								
Treasurer – SEBASTIAN D.	-	X	X	X								
Alt. Treasurer	VACANT		✓	✓								
Literature Chairperson – NICKY	X	X	X									

9/17

While the treasurer did not find any other discrepancies in the literature committees finances , the Secretary, because of his previous involvement with the treasurer subcommittee, also conducted a search for account discrepancies. The sec. discovery there was a cash withdrawal in the account of 500.00 and an electronic check charge of 316.24 paid to the order of T-Mobile, And two short deposits in the amount of \$270.00 and \$400.00. Totaling \$1486.24. The treasurer has submitted his letter of resignation and letter of intent to pay. These documents are also included in my report.

In light of these service commitment changes I called for an executive committee meeting Thursday 7pm at my residence. Tim H. was appointed acting treasurer and Wendy W. agreed to fill in as acting sec. temporarily. I'm asking the ASC make the new treasurer official by a vote. Thank you Wendy W. for step up in service.

According to the ASC policy pertaining to misappropriations of fund there are steps to be taking to identify both the problem and focus on the solution. I have included a copy of the minutes of the executive committee meeting to address how this matter was handled. We as the Executive committee has identified how we failed to conduct regular audits on subcommittees and agreed by those present that regular audits of all sub committees will be conducted. Please refer to the executive committee minutes for details.

In conclusion, we've had a delay in receiving our monthly minutes, while this has been an ongoing theme we hope to encourage without overwhelm our trusted servant that has temporarily filled this position to expedite monthly minutes. And because todays matter is such an important matter ive including copies of reports , documents and letters so that the gsr's would have enough information immediately to open dialog with their prospective groups.

Thanks Jasper Lewis, chairperson

I'd like to thank the capital area for allowing me to be of service. To the gsr's I appreciate your commitment to serve the home groups of this area. I would like to commend the subcommittee chairs for helping this area further carry the message of Narcotics Anonymous. I ask the area for its consideration today as we attend important business matters. This area service meeting's agenda has been modified to prioritize matters most pressing at this moment.

On September 14^t I contacted the literature chairperson along with executive committee requesting a meeting /audit on literature and finances on hand. On Sept. 17th I meet with the literature chair and vice chair to conduct audit. In preparation of this audit I contacted the world service committee account representative, pam, to secure documentation of orders shipped and pending to this area. It was brought to my attention that the literature chair had authorized a \$500.00 line of credit, this matter of line of credit came before the ASC several months ago and was voted against. Pam also shared with me documents representing an outstanding balance of \$1710.23. The account was allowed this extension due to promises to pay by literature chair. I've included these documents in my report. After discovering this debt I contacted the treasurer to reconcile the bank account with checks written to the chair. There were no other discrepancies at that time with the literature committee finances.

During the meeting I had with the literature committee I disclosed the findings and ask the literature chair for her resignation along with a letter of intend to pay, per our policy pertaining to misappropriation of funds. The chair complied and agreed to submit both letter asap . A copy of both letters are included in my report .I received \$527.58 cash from the literature chair, placed the order the home groups that ordered literature at Sept 13th ASC, I've included a copy of that receipt in my report as well. Consequently the literature order has not been received as of today. I apologize to the home groups, and will make every effort distribute literature with expediency.

Executive Meeting 9/24/2015

Executive Meeting started at 7:00 pm

Literature chair and Treasurer has admitted to taking responsibility for misappropriation of funds

Both have written a resignation letter to be presented to GSR's at next Area

- Review of policy of misappropriation of funds
 - ✓ What was the amount misappropriated
 - ❖ Literature – 1710.23 – Nikki W.
 - ❖ Treasurer – 1216.24 – Sebastian D.

What failing in the accounting procedures and safeguards allowed this to happen?

- No Auditing procedures
- Two Signature Bank account
- Monthly reconciliation of original bank statements

The policy of misappropriation of funds was thoroughly read to Nikki and Sebastian and they were given the opportunity to address the Executive Committee present at meeting.

Sebastian read his letter of resignation and admitted to misappropriation of funds.

Nikki addressed the body as well and sincerely apologized for her actions.

Safeguards that will be put in place to prevent future misappropriation of funds:

- Regular audits – Executive body will conduct audits as needed or at a minimum of every other month
- Research with PNC and other banks that will provide two signature bank account
- Create an instructional guide for reconciling bank statements and treasurers report
- Create a standard form for reporting purposes

Discussion to repay the world monies owed: Jasper will be talking to Pam at World to communicate intentions to set up payment plan.

Jasper will present changes in position to area (treasurer).

Discussion to submit literature order for area, Jasper will submit order prior to area. Will email Tim the receipt.

Meeting was closed at 8:30

J. Sebastian Dorin
[address on file]

September 24, 2015

Capital Area of NA (North Carolina)
PO Box 10953
Raleigh, NC 27605

Re: Intent to Pay

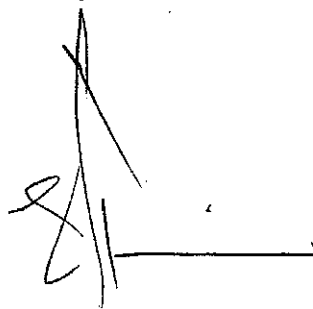
Capital Area:

I hereby acknowledge that I am indebted to the Capital Area of Narcotics Anonymous in the amount of \$1,216.24.

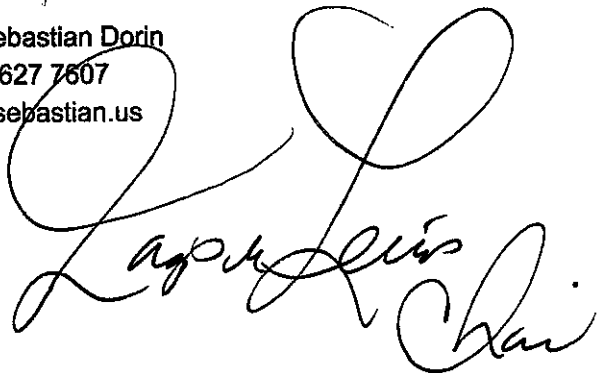
I will repay said debt by making payments equal to 10% of my net pay, each time I receive a paycheck, until the debt is satisfied. Payments will commence once I secure employment and start receiving a paycheck, and will be tendered to whomever CASC designates.

I am deeply sorry for my actions which created this debt. I am directly available to any group, Committee, or individual you may want to express how they feel, ask questions, make suggestions, or anything else regarding this; my number is 919 627 7607.

Humbly,



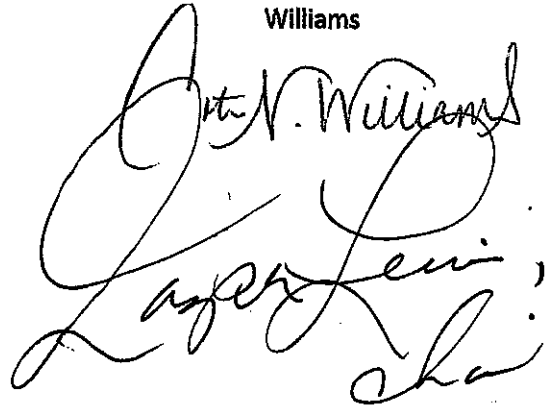
J. Sebastian Dorin
919 627 7607
s@jsebastian.us



I humbly regret to inform the Area of my decision to resign as literature chairperson because of my misappropriation of funds that did not belong to me. I take full responsibility for taking 1,710.23 and using it for my personal needs. I deeply apologize for my failure to be a trusted servant and any inconvenience that my actions have caused. I am willing to make a payment arrangement with the Area for all monies that I am responsible for. Right now because I am not working I will agree to pay back \$20/month until said balance is paid in full. Again I apologize for my actions.

Sincerely

Cotina
Williams



Cotina Williams
Literature Chair



ACTING CASC TREASURERS REPORT – FOR OCTOBER 2015 AREA MEETING

Date: 10/04/2015
From: Tim H., Acting CASC Treasurer
Re: Corrected Treasury Report for the month of September 2015

Dear Capital Area,

Attached is the corrected ASC Treasurers report for the month of September 2015. I was asked by the ASC Executive Committee on Thursday 9/24/15, to step in as the Interim ASC Treasurer when Sebastian D. submitted his resignation as ASC Treasurer at that meeting.

The past Treasurer has admitted to misappropriating \$1,486.24 in CASC funds and the Past Literature Chair has admitted to misappropriating \$1,710.23 in CASC funds. The total amount of misappropriated funds as of now is \$3,196.47. In my opinion, we have a lot of work to do to restore trust and transparency to the CASC finances and prove to the homegroups who are members of the Capital Area NA that we are being good stewards of the 7th Tradition funds entrusted to us.

Should I be elected as the Treasurer at today's Area meeting, I will strictly enforce the policy requirement for bank statements and receipts to be included with ALL subcommittee reports. During my time as the previous CASC Treasurer, I tried to stress the importance of this requirement, but was not successful very often, especially with the Convention Committee. The Convention Committee has not submitted a bank statement with their report since July of 2014.

Beginning balance on 9/09/15 was \$1,605.36, there were 3 debits totaling \$164.68 and 2 deposits totaling \$962.40, leaving an ending balance of on 10/03/15 of \$2,403.08. The 2 deposits above were \$670.00 short of the amount collected, and the previous Treasurer has admitted to misappropriating this money.

Remember that the Treasury Report presented at the Area Meetings is for bank activity and transactions that have occurred since the PREVIOUS months Area meeting. The Sept. bank statement has not yet closed out, so I am including a transaction report that was obtained online from PNC.

Your trusted servant,

Tim H.

Capital Area NA Homegroup Donations Recieved - August 02, 2015

Donations by Homegroup

Homegroup Name	Amount	Homegroup Name	Amount	Homegroup Name	Amount
A New Beginning	\$50	Miracles In Progress		Rediscovery Through Recovery	
Basic Text Study		NA At Noon		Saturday Night Miracles	
Believe It or Not		NA In the PM	\$20	Serenity In The Morning	
Came to Believe		NA Way	\$41	Serenity Seekers	
Candlelight Recovery		Never Alone		Southside Recovery	
Circle of Hope		Never Alone Never Again		Spiritual Change	
Constantly Searching		New Beginning		Spiritually High	
Courage to Change		New Horizons		Sweet Serenity	
Daily Reprieve		New Horizons East		The Seekers	
Expect a Miracle		New Way of Life II	\$32	Together We can	\$20
Freedom Through Recovery	\$15	One Day at a Time	\$5	Tuesday Night Live	\$40
Grow Up or Die		Our Common Welfare		Way to Grow	\$20
I Can't, We Can		Out of The Forest		We Do Recover	\$10
Highest Point of Freedom		Out To Lunch		Welcome Home	
In From The Storm		Peace in The AM	\$12	Why Are We Here	\$12
Let The Healing Begin		Phoenix Group		Women In Recovery	\$10
Life on Life's Terms	\$5	Primary Purpose	\$20	Young Connections to Recovery	
Life or Death		Principles & Traditions	\$60	Trust the Process	
Living By the Book		Principles B4 Personalities	\$15		
Lunatic Fringe		Recovery In the Hood	\$20		
Man Up					
Total Homegroup Donations	\$407			Convention Committee Donation	\$548.4
Total Other Donations	\$548				
Total Donations	\$955				
	\$137	Cash Portion of Deposit on 9/11/15			
	\$270	Difference			

Capital Area NA Homegroup Donations Recieved - September 13, 2015

Donations by Homegroup

Homegroup Name	Amount	Homegroup Name	Amount	Homegroup Name	Amount
A New Beginning	\$30.0	Miracles In Progress		Rediscovery Through Recovery	
Basic Text Study	\$30.0	NA At Noon	\$73.0	Saturday Night Miracles	
Believe It or Not		NA In the PM	\$6.5	Serenity In The Morning	\$22.5
Came to Believe		NA Way		Serenity Seekers	
Candlelight Recovery		Never Alone		Southside Recovery	
Circle of Hope		Never Alone Never Again	\$21.0	Spiritual Change	
Constantly Searching		New Beginning		Spiritually High	\$10.0
Courage to Change		New Horizons		Sweet Serenity	
Daily Reprieve		New Horizons East		The Seekers	
Expect a Miracle	\$22.0	New Way of Life II CHECK	\$120.0	Together We can	\$30.0
Freedom Through Recovery		One Day at a Time	\$20.0	Tuesday Night Live	\$100.0
Grow Up or Die		Our Common Welfare		Way to Grow	\$20.0
I Can't, We Can		Out of The Forest		We Do Recover	\$10.0
Highest Point of Freedom		Out To Lunch		Welcome Home	
In From The Storm		Peace in The AM		Why Are We Here	\$25.0
Let The Healing Begin		Phoenix Group		Women In Recovery	
Life on Life's Terms		Primary Purpose		Young Connections to Recovery	
Life or Death		Principles & Traditions	\$78.0	Trust the Process	
Living By the Book		Principles B4 Personalities	\$40.0		
Lunatic Fringe		Recovery In the Hood			
Man Up	\$20.0				
Total Cash Donations	\$558.0				
Total Check Donations	\$120.0				
Total Donations	\$678.0				

Cash received from Sebastian D. for Deposit on 9/18/15

\$158
-\$400
Difference/ short

Business Checking XXXXXX25048 Available Balance: \$2,403.08

Pending Transactions

These transactions have been submitted to us since the last business day and are not yet posted to your account. When they have posted, they will be reflected in your Posted Transactions. Pending items may affect your Available Balance and are not a statement of your account.

Date	Description	Withdrawals	Deposits
This account has no Pending Transactions			

Posted Transactions

Date	Description	Withdrawals	Deposits	Balance
09/23/2015	DEPOSIT [REDACTED]		\$277.00	\$2,403.08
09/17/2015	CHECK [REDACTED]	\$69.62		\$2,126.08
09/16/2015	CORPORATE ACH [REDACTED] GO DADDY WEB ORDER	\$14.99		\$2,195.70
09/15/2015	CHECK [REDACTED]	\$80.07		\$2,210.69
09/11/2015	DEPOSIT [REDACTED]		\$685.40	\$2,290.76
09/08/2015	RECURRING DEBIT CARD [REDACTED] J2 ONEBOX CALLSCIENCE [REDACTED] CA	\$30.93		\$1,605.36
08/25/2015	CHECK [REDACTED]	\$190.00		\$1,636.29
08/17/2015	CORPORATE ACH 1629011477 GO DADDY WEB ORDER	\$14.99		\$1,826.29
08/04/2015	CHECK [REDACTED]	\$80.07		\$1,841.28
08/04/2015	RECURRING DEBIT CARD [REDACTED] J2 ONEBOX CALLSCIENCE [REDACTED] CA	\$30.93		\$1,921.35
08/03/2015	CHECK 1690 [REDACTED]	\$84.92		\$1,952.28
07/20/2015	WITHDRAWAL XXXX [REDACTED]	\$500.00		\$2,037.20
07/16/2015	CORPORATE ACH [REDACTED] GO DADDY WEB ORDER	\$14.99		\$2,537.20
07/16/2015	ACH WEB-SINGLE [REDACTED] T-MOBILE.COM PCS SVC	\$316.24		\$2,552.19
07/15/2015	CHECK 1689 [REDACTED]	\$28.00		\$2,868.43
07/15/2015	CHECK 1688 [REDACTED]	\$80.07		\$2,896.43
07/14/2015	DEPOSIT XXXX [REDACTED]		\$610.00	\$2,976.50



ACTING TREASURERS REPORT ON MISAPPROPRIATION OF FUNDS

Date: 09/28/2015

From: Tim H., Acting CASC Treasurer

Re: Report on Misappropriation of funds by former Treasurer Sebastian D.

Dear ASC Executive Committee and Capital Area,

On Sept 18 2015, while researching some issues with respect to the misappropriation of funds by the Literature Chair, I was looking through the transactions posted to the CASC's PNC Bank account online and found some discrepancies not associated with the Literature investigation.

I found a cash withdrawal in the amount of \$500.00 and a T-Mobile website bank draft. I emailed the CASC Treasurer, Sebastian to ask him what these were for and to inform him that policy prohibits cash withdrawals from our account. Sebastian answered back that he had mistakenly taken this money from the CASC account at PNC Bank instead of his own PNC Bank account. See the attached email dated 09/18/2015 and the printout of account activity attached to the email(Attachment 1A & 1B).

I wrote another email to Sebastian on Saturday 09/19/15 after discussing this with a long time NA member who knows both of us, asking him to bring this matter to the Area Chair's attention by noon on Sunday or I would do so. See the attached email dated 09/19/2015 (Attachment 2).

After discussing this issue with Jasper L., the CASC chair on Sunday 09/20/15, it was decided that the best course of action was to remove Sebastian D. from the CASC bank account and add myself back onto it on Monday 09/21/15, because Sebastian had offered his resignation. Jasper had discussed the issue with other members of the CASC Executive Committee and they asked me to step back in as the interim Treasurer until the next ASC meeting. We also decided that it would be prudent to collect all of the Treasurers records, checkbook and bank bag from Sebastian by the end of the day on Monday. I picked up these items Monday evening from Sebastian.

When I got home Monday evening I went through the bank bag to count the homegroup donations from the previous weekends Area meeting so that the money could be deposited in the account. I counted \$157.00 in cash and \$120 check for a total of \$277.00. I had remembered a much higher total reported by Sebastian at the Sept 13 Area meeting and texted him to ask how

much was taken in and where the rest was. He responded that he wasn't sure what the total was and had no idea why it seemed short. I got the receipt book and totaled up all the homegroup donations and found that we should have had \$558.00 in cash and 1 check for \$120.00 for a total of \$678.00. See the scan of the receipt book for homegroup donations dated 9/13/15 (Attachment 3) and the listing of homegroup donations with totals (Attachment 4).

At an emergency CASC Executive Committee meeting on Thursday 09/24/15, I was asked to look back through all of the transactions that Sebastian had been involved in since taking over as ASC Treasurer and produce revised treasurer reports which included all bank statements. While doing this I noticed that the bank deposit for the CASC donations for the August Area Meeting seemed to be off since it only included \$137.00 in cash. We normally take in about \$500 to \$600 in cash donations at the Area. I went back and totaled the receipt book for all homegroup donations from the 8/02/2015 meeting and they total \$407.00. The difference between what was taken in and what was deposited is \$270.00. See the attached deposit ticket for the August Area donations(Attachment 5) and the scan of the receipt book for homegroup donations dated 8/02/15(Attachment 6).

The August Area meeting was held on 08/02/2015, the deposit for donations and money received in August was made on 09/11/2015. The check from the Convention Committee to the Area for \$548.40 was included in the deposit and cash deposited from Area donations was \$137.00. Total deposit on 9/11/2015 was \$685.40.

After revising the last 2 months of ASC Treasurers reports and looking through all bank transactions, the total misappropriated money as of now that can be attributed to Sebastian is as follows:

1. 07/16/2015 - T-Mobile Bank Draft	\$316.24
2. 07/20/2015 - Counter Check, cash withdrawal	\$500.00
3. 09/11/2015 - Deposit short	\$270.00
4. 09/21/2015 - Short cash for deposit from 9/13	<u>\$400.00</u>

TOTAL: \$ 1,486.24

See the attached revised ASC Treasurer Reports for August and September (Attachment 7).

This is the total as of 09/29/2015 and will hopefully be the last of this issue. I wrote this report to outline how the misappropriation of funds by the former ASC Treasurer Sebastian D was discovered and handled by myself and the CASC Executive Committee in the interest of transparency. Just as a note, Sebastian has accepted responsibility for this and has signed a letter stating that he will repay the missing funds.

Your trusted servant,

Tim H., Current ASC Secretary and Acting/ Interim ASC Treasurer



Tim Hammond <thammond@easinc.net>

ASC Checking Account

1 message

Tim Hammond <thammond@easinc.net>
To: "J. Sebastian Dorin" <s@jsebastian.us>

Fri, Sep 18, 2015 at 6:58 AM

Sebastian,

Any idea what the 2 items shown on the attached bank activity sheet are for?

1. on 7/16/15, there is a \$500 withdrawal
2. on 7/20/15, there is a draft for \$316.24 to T-Mobile

The T-Mobile draft looks like shenanigans to me. Also, cash withdrawals are not allowed by policy, did the Area need cash for something?

Thanks,

Tim Hammond thammond@easinc.net
Project Manager
Environmental Air Systems, LLC

Raleigh OFFICE
525 Pylon Drive
Raleigh, NC 27606
Office: 919-829-3604
Cell: 919-291-9939

CCF09182015_0002.pdf
388K

Business Checking XXXXX XXXX Available Balance: \$2,128.08

Pending Transactions

These transactions have been submitted to us since the last business day and are not yet posted to your account. When they have posted, they will be reflected in your Posted Transactions. Pending items may affect your Available Balance and are not a statement of your account.

Date	Description	Withdrawals	Deposits
This account has no Pending Transactions			

Posted Transactions

Date	Description	Withdrawals	Deposits	Balance
09/17/2015	CHECK 1694 XXXX XXXX	\$69.62		\$2,128.08
09/16/2015	CORPORATE ACH 1834821987 GO DADDY WEB ORDER	\$14.99		\$2,185.70
09/15/2015	CHECK XXXX XXXX	\$80.07		\$2,210.89
09/11/2015	DEPOSIT XXXX XXXX		\$685.40	\$2,280.76
09/08/2015	RECURRING DEBIT CARD XXXX XXXX ONEBOX CALLSCIENCE XXXX5400 CA	\$30.93		\$1,605.36
08/25/2015	CHECK 1694 XXXX XXXX	\$190.08		\$1,636.29
08/17/2015	CORPORATE ACH XXXX XXXX GO DADDY WEB ORDER	\$14.99		\$1,828.29
08/04/2015	CHECK 1691 085079009	\$80.07		\$1,841.28
08/04/2015	RECURRING DEBIT CARD XXXX XXXX ONEBOX CALLSCIENCE XXXX5400 CA	\$30.93		\$1,921.35
08/03/2015	CHECK 1693 XXXX XXXX	\$84.92		\$1,952.28
07/20/2015	WITHDRAWAL XXXX XXXX	\$500.00		\$2,037.20
07/16/2015	CORPORATE ACH XXXX XXXX GO DADDY WEB ORDER	\$14.99		\$2,537.20
07/16/2015	ACH WEB-SINGLE 1442796 T-MOBILE.COM PCS SVC	\$316.24		\$2,552.19
07/15/2015	CHECK 1689 XXXX XXXX	\$28.00		\$2,888.43
07/15/2015	CHECK 1698 XXXX XXXX	\$80.07		\$2,898.43
07/14/2015	DEPOSIT XXXX XXXX		\$810.00	\$2,976.50

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Tim Hammond <hammondwoodworking@gmail.com>

ASC Bank Account

1 message

Tim Hammond <hammondwoodworking@gmail.com>

Sat, Sep 19, 2015 at 9:00 AM

To: "J. Sebastian Dorin" <s@jsebastian.us>

Sebastian,

I can't remember the last time I had so much hesitation and trepidation writing an email to a FRIEND, but here goes.

Next to Boyd P and Gary R, there is no one I hold in higher respect and who's opinion I value more within this program than yourself. Having said that, I have very serious concerns about our discussion yesterday and the circumstances surrounding this issue. After discussing my concerns with Boyd and asking him for his strength, hope and experience on this matter, here is where I am:

1. I have discussed this situation and my POSSIBLE concerns with Boyd. Like yourself, I also look to Boyd for his guidance and opinion on many issues, just wanted to let you know that he and I have talked about this. As usual, he urged caution and not jumping to any conclusions, but that we must be held accountable for our actions. I wanted to make full disclosure about that and that he is the only person I have discussed this with so far.
2. While I have a hard time reconciling the circumstances and details required for the mistakes that occurred to happen, I will take you at your word that this was an honest mistake. You don't need me to tell you that this mistake must be rectified and made right ASAP.
3. As a standing member of the ASC, I am duty bound to pass this conversation and the information/ mistake to the ASC Executive Committee and Jasper if you do not. I would prefer to not be the one to bring this to his attention. Please call him by noon on Sunday and

make full disclosure about what happened. He and I had planned to discuss the Literature Committee issue tomorrow afternoon anyways, looks like it might be a long conversation.

I love you brother and will support you in any way possible, but I will not co-sign any posturing, misdirection or bullshit. If you demonstrate the honesty, integrity and accountability that I would expect from the Sebastian that I know, I'll help and support you in any way possible. By the same token, I will author the motion to have you removed if that's not the case, I would expect no less from you if our positions were reversed.

I'll be around the house all day, call me if you get a chance.

Much Love,

Tim Hammond
919-291-9939

Attachment 2 - pg 2 of 2

Attachment 3

Capital Area NA Homegroup Donations Recieved - September 13, 2015

Homegroup Name	Amount	Homegroup Name	Amount	Homegroup Name	Amount
A New Beginning	\$30.0	Miracles In Progress		Rediscovery Through Recovery	
Basic Text Study	\$30.0	NA At Noon	\$73.0	Saturday Night Miracles	
Believe It or Not		NA In the PM	\$6.5	Serenity In The Morning	\$22.5
Came to Believe		NA Way		Serenity Seekers	
Candlelight Recovery		Never Alone		Southside Recovery	
Circle of Hope		Never Alone Never Again	\$21.0	Spiritual Change	
Constantly Searching		New Beginning		Spiritually High	\$10.0
Courage to Change		New Horizons		Sweet Serenity	
Daily Reprieve		New Horizons East		The Seekers	
Expect a Miracle	\$22.0	New Way of Life - CHECK	\$126.0	Together We can	\$30.0
Freedom Through Recovery		One Day at a Time	\$20.0	Tuesday Night Live	\$100.0
Grow Up or Die		Our Common Welfare		Way to Grow	\$20.0
I Can't, We Can		Out of The Forest		We Do Recover	\$10.0
Highest Point of Freedom		Out To Lunch		Welcome Home	
In From The Storm		Peace in The AM		Why Are We Here	\$25.0
Let The Healing Begin		Phoenix Group		Women In Recovery	
Life on Life's Terms		Primary Purpose		Young Connections to Recovery	
Life or Death		Principles & Traditions	\$78.0	Trust the Process	
Living By the Book		Principles B4 Personalities	\$40.0		
Lunatic Fringe		Recovery In the Hood			
Man Up	\$20.0				
Total					

\$158 Cash received from Sebastian D. for Deposit on 9/18/15

\$400 Difference/ Short

RECEIPT

No. 086365

DATE

8/2/15

FROM

Together We Can
Twenty + No/100

\$ 20.00

DOLLARS

FOR RENT
 FOR

CACC donation

ACCT.

PAID

DUE

CASH

CHECK

MONEY ORDER

CREDIT CARD

FROM

BY

[Signature]

A-1152
T-4161

RECEIPT

No. 086366

DATE

8/2/15

FROM

A New Beginning
Fifty + No/100

\$ 50.00

DOLLARS

FOR RENT
 FOR

CACC donation

ACCT.

PAID

DUE

CASH

CHECK

MONEY ORDER

CREDIT CARD

FROM

BY

[Signature]

A-1152
T-4161

RECEIPT

No. 086367

DATE

8/2/15

FROM

We Do Recover
Twenty + No/100

\$ 10.00

DOLLARS

FOR RENT
 FOR

CACC donation

ACCT.

PAID

DUE

CASH

CHECK

MONEY ORDER

CREDIT CARD

FROM

BY

[Signature]

A-1152
T-4161

SM 475?

RECEIPT

No. 086368

DATE

9/13/15

FROM

Severely In the
Twenty Two + 50/100

\$ 22.50

DOLLARS

FOR RENT
 FOR

donation

ACCT.

PAID

DUE

CASH

CHECK

MONEY ORDER

CREDIT CARD

FROM

BY

9/13/15

A-1152
T-4161

RECEIPT

No. 086369

DATE 9/13/15
FROM Wynne Ave. Weathers \$ 25.00
Twenty five & 00/100 DOLLARS

FOR RENT
 FOR donation

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	BY _____
	<input type="radio"/> CREDIT CARD	

A-1152
T-4161

RECEIPT

No. 086370

DATE 9/13/15
FROM Spiritually High \$ 10.00
Ten & 00/100 DOLLARS

FOR RENT
 FOR donation

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	BY _____
	<input type="radio"/> CREDIT CARD	

A-1152
T-4161

RECEIPT

No. 086371

DATE 9/13/15
FROM Basic Text Study \$ 30.00
Thirty & 00/100 DOLLARS

FOR RENT
 FOR donation ASC

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	BY _____
	<input type="radio"/> CREDIT CARD	

A-1152
T-4161

RECEIPT

No. 086372

DATE 9/13/15
FROM New Way of Life II \$ 120.00
One hundred twenty & 00/100 DOLLARS

FOR RENT
 FOR ASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input checked="" type="radio"/> CHECK (174)	
DUE	<input type="radio"/> MONEY ORDER	BY _____
	<input type="radio"/> CREDIT CARD	

A-1152
T-4161

RECEIPT

No. 086373

DATE 9/13/15

FROM *John New Beginning* \$ 20.00

ASC donation DOLLARS

FOR RENT *check # NO/100*

FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT

No. 086374

DATE 9/13/15

FROM *Marlene Malone Noyes* \$ 21.00

Twenty one DOLLARS

ASC donation

FOR RENT

FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT

No. 086375

DATE 9/13/15

FROM *Tues Night Live* \$ 100.00

One hundred DOLLARS

ASC donation

FOR RENT

FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT

No. 086376

DATE 9/13/15

FROM *Way to Growth* \$ 20.00

Twenty DOLLARS

ASC donation

FOR RENT

FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT No. 086377

DATE 9/13/15 \$ 10.00

FROM W. De Perover

Ten + 00/100 DOLLARS

FOR RENT
 FOR ASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT No. 086378

DATE 9/13/15 \$ 40.00

FROM Principles Before

Forty + 00/100 DOLLARS

FOR RENT
 FOR ASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT No. 086379

DATE 9/13/15 \$ 78.00

FROM Principles +

Seventy Eight + 00/100 DOLLARS

FOR RENT
 FOR ASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT No. 086380

DATE 9/13/15 \$ 20.00

FROM One Day At A Time

Twenty + 00/100 DOLLARS

FOR RENT
 FOR ASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT

No. 086381

DATE 9/13/15

FROM NA out Noon \$ 73.00

Seventy three & no/100 DOLLARS

FOR RENT
 FOR

ASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT

No. 086382

DATE 9/13/15

FROM Expect a Miracle \$ 22

Twenty two & no/100 DOLLARS

FOR RENT
 FOR

ASC donations

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT

No. 086383

DATE 9/13/15

FROM NA ND PM \$ 6.47

Six & 47/100 DOLLARS

FOR RENT
 FOR

ASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT

No. 086384

DATE 9/13/15

FROM Together We Can \$ 30.00

Thirty & no/100 DOLLARS

FOR RENT
 FOR

ASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT No. 086385

DATE 9/13/15

FROM *Manhattan* \$ 20.00

Twenty 20/100 DOLLARS

FOR RENT
 FOR *ASK done now*

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

9/13 \$677.97 total

RECEIPT No. 086386

DATE 9/17/2015

FROM *Manhattan* \$ 529.00

Five hundred twenty nine 00/100 DOLLARS

FOR RENT
 FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT No. 086387

DATE _____

FROM _____ \$ _____

_____ DOLLARS

FOR RENT
 FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT No. 086388

DATE _____

FROM _____ \$ _____

_____ DOLLARS

FOR RENT
 FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK		
DUE	<input type="radio"/> MONEY ORDER	BY	
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

Attachment 5

PNC Online Banking

Date	Description	Amount	Account
09/11/2015	Deposit XXXXXX2581	\$685.40	

[View Details](#)

This is an image of a check, substitute check, or deposit ticket. Refer to your posted transactions to verify the status of the item. For more information about image delivery click [here](#) or to speak with a representative call: 1-888-PNC-BANK (1-888-762-2265) Monday - Friday: 7 a.m. - 10 p.m. ET, Saturday & Sunday: 8 a.m. - 5 p.m. ET.

DEPOSIT TICKET		PNC BANK	
ACCOUNT NUMBER	REGIONAL ID	<input checked="" type="checkbox"/> CASH	137 00
2581	L7441		548 90
FOR CREDIT TO THE ACCOUNT NAMED HEREON		CHECK OR TOTAL FROM OTHER SIDE	
DATE	NAME	SUB TOTAL	685 40
9/11/15	CAPITAL AREA	LESS CASH RECEIVED	—
<input checked="" type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS FORM 182269 <input type="checkbox"/> CONSUMER <input type="checkbox"/> BUSINESS		NET DEPOSIT \$ 685.40	
THIS DEPOSIT IS ACCEPTED SUBJECT TO VERIFICATION AND TO THE RULES AND REGULATIONS OF THIS BANK. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.			
⑆ 6 0 1 0 9 ⑆ 9 9 1 0 ⑆			

← Cash portion of deposit

← Convention Committee donation to Area

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NOTE:

The \$137.00 cash portion of this 9/11/2015 deposit was \$270.00 short of the amount shown in the donation receipt book by Sebastian D. Total cash donations at the 8/02/2015 Area meeting were \$407.00.

RECEIPT No. 086349

DATE 7/7/15

FROM Basic Truck Am \$ 50.00

50 DOLLARS

FOR RENT Donations

FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	
	<input type="radio"/> CREDIT CARD	

BY Wendy A-1152 T-4181

584

START AUG

RECEIPT No. 086350

DATE 8/2/15

FROM Recovery Through Faith \$ 20.00

Twenty & No/100 DOLLARS

FOR RENT donation CASC

FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	
	<input type="radio"/> CREDIT CARD	

BY [Signature] A-1152 T-4181

RECEIPT No. 086751

DATE 8/12/15

FROM Principles & Traditions \$ 60.00

Sixty & No/100 DOLLARS

FOR RENT CASC donation

FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	
	<input type="radio"/> CREDIT CARD	

BY [Signature] A-1152 T-4181

RECEIPT No. 86352

DATE 8/12/15

FROM Way to Peace \$ 20.00

Twenty & No/100 DOLLARS

FOR RENT CASC donation

FOR

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	
	<input type="radio"/> CREDIT CARD	

BY [Signature] A-1152 T-4181

RECEIPT No. 086353

DATE 8/21/15

FROM *NON Way* \$ ~~40.00~~ 41 DOLLARS

Forty one + No 100 ✓

FOR RENT
 FOR *CASE donation*

ACCT. CASH
 PAID CHECK
 DUE MONEY ORDER
 CREDIT CARD

FROM *[Signature]* TO _____

BY *[Signature]*

A-1152
T-4161

RECEIPT No. 086354

DATE 8/21/15

FROM *Richard [unclear]* \$ ~~120.00~~ 110 DOLLARS

Twenty + No 100 ✓

FOR RENT
 FOR *CASE donation SC*

ACCT. CASH
 PAID CHECK
 DUE MONEY ORDER
 CREDIT CARD

FROM *[Signature]* TO _____

BY *[Signature]*

A-1152
T-4161

Why are we here

RECEIPT No. 086355

DATE 8/21/15

FROM *Individual [unclear]* \$ ~~20.00~~ 20 DOLLARS

Twenty + No 100 ✓

FOR RENT
 FOR *CASE donation*

ACCT. CASH
 PAID CHECK
 DUE MONEY ORDER
 CREDIT CARD

FROM *[Signature]* TO _____

BY *[Signature]*

A-1152
T-4161

NA IN THE PM

RECEIPT No. 086356

DATE 8/21/15

FROM *May Day [unclear]* \$ ~~50.00~~ 5 DOLLARS

Five + No 100 ✓

FOR RENT
 FOR *CASE donation*

ACCT. CASH
 PAID CHECK
 DUE MONEY ORDER
 CREDIT CARD

FROM *[Signature]* TO _____

BY *[Signature]*

A-1152
T-4161

RECEIPT No. 086357

DATE 8/27/55

FROM Kids Market Live \$ 40.00
 FROM ~~Fort Lauderdale No 100~~ ✓ 40 DOLLARS

FOR RENT
 FOR CASE donation

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	
	<input type="radio"/> CREDIT CARD	

BY: _____ A-1152 T-4161

TUESDAY NIGHT LIVE

RECEIPT No. 086358

DATE 8/27/55

FROM A New Way to Live II \$ 32.00
 FROM ~~Shirley Ann's No 100~~ ✓ 32 DOLLARS

FOR RENT
 FOR CASE donation

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	
	<input type="radio"/> CREDIT CARD	

BY: _____ A-1152 T-4161

A NEW WAY OF LIFE II

RECEIPT No. 086759

DATE 8/27/55

FROM ~~Life on Life's Terms~~ \$ 5.00
 FROM ~~Frank No 100~~ ✓ 5.00 DOLLARS

FOR RENT
 FOR CASE donation

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	
	<input type="radio"/> CREDIT CARD	

BY: _____ A-1152 T-4161

LIFE ON LIFE'S TERMS

RECEIPT No. 086360

DATE 8/27/55

FROM Women in Recovery \$ 10.00
 FROM ~~Town No 100~~ ✓ 10 DOLLARS

FOR RENT
 FOR CASE donation

ACCT.	<input checked="" type="radio"/> CASH	FROM _____ TO _____
PAID	<input type="radio"/> CHECK	
DUE	<input type="radio"/> MONEY ORDER	
	<input type="radio"/> CREDIT CARD	

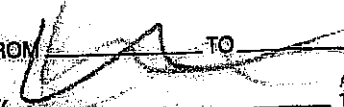
BY: _____ A-1152 T-4161

RECEIPT No. 086361

DATE 8/21/15

FROM Peardville Am. \$ 12.00
 Twelve No/100 ✓ 12 DOLLARS

FOR RENT
 FOR CASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK	BY 	
DUE	<input type="radio"/> MONEY ORDER		
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

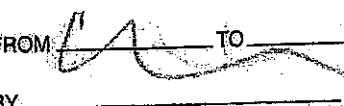
PAID IN THE AM

RECEIPT No. 086362

DATE 8/21/15

FROM Primary Purpose T. \$ 20.00
 Twenty No/100 ✓ 20 DOLLARS

FOR RENT
 FOR CASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK	BY 	
DUE	<input type="radio"/> MONEY ORDER		
	<input type="radio"/> CREDIT CARD		

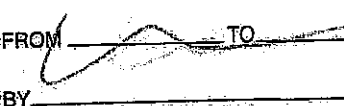
A-1152
T-4161

RECEIPT No. 086363

DATE 8/21/15

FROM Principles Before \$ 15.00
 Fifteen Personal Lines No/100 ✓ 15 DOLLARS

FOR RENT
 FOR CASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK	BY 	
DUE	<input type="radio"/> MONEY ORDER		
	<input type="radio"/> CREDIT CARD		


A-1152
T-4161

RECEIPT No. 086364

DATE 8/21/15

FROM Freedom Through Deacons \$ 15.00
 Fifteen H. No/100 ✓ 15 DOLLARS

FOR RENT
 FOR CASC donation

ACCT.	<input checked="" type="radio"/> CASH	FROM	TO
PAID	<input type="radio"/> CHECK	BY 	
DUE	<input type="radio"/> MONEY ORDER		
	<input type="radio"/> CREDIT CARD		

A-1152
T-4161

RECEIPT No. 086365

DATE 8/13/15

FROM To Father We Care \$20.00
Twenty + No/100 DOLLARS

FOR RENT
 FOR CASC donation

ACCT. CASH
PAID CHECK
DUE MONEY ORDER
 CREDIT CARD

FROM _____ TO _____
BY _____

A-1152
T-4161

RECEIPT No. 086366

DATE 8/2/15

FROM A New Beginning \$50.00
Twenty + No/100 DOLLARS

FOR RENT
 FOR CASC donation

ACCT. CASH
PAID CHECK
DUE MONEY ORDER
 CREDIT CARD

FROM _____ TO _____
BY _____

A-1152
T-4161

RECEIPT No. 086367

DATE 8/2/15

FROM We Do Recover \$10.00
Ten + No/100 DOLLARS

FOR RENT
 FOR CASC donation

ACCT. CASH
PAID CHECK
DUE MONEY ORDER
 CREDIT CARD

FROM _____ TO _____
BY _____

A-1152
T-4161

54 475?

RECEIPT No. 086368

DATE 9/13/15

FROM Serenity in the
Twenty Two \$22.50
Twenty Two + No/100 DOLLARS

FOR RENT
 FOR donation

ACCT. CASH
PAID CHECK
DUE MONEY ORDER
 CREDIT CARD

FROM 9/13/15 TO _____
BY _____

A-1152
T-4161



CASC TREASURERS REPORT – FOR 8/02/2015 REPORT

• **CORRECTED ON 09/27/2015 ***

Date: 09/27/2015
From: Tim H., Acting CASC Treasurer
Re: Corrected Treasury Report for the month of July 2015

Dear Capital Area,

Attached is the corrected ASC Treasurers report for the month of July 2015. I was asked by the ASC Executive Committee on Thursday 9/24/15, to step in as the Interim ASC Treasurer when Sebastian D. submitted his resignation as ASC Treasurer at that meeting.

The previous CASC Treasurer, Sebastian D., did not include the bank statement for his report at the August 2 Area Meeting as it was not yet available and also did not print out an online activity report to include in his report as required. Had Sebastian utilized the online activity report, he would have realized that it contained 2 debits from the account that were not listed in his report. According to him the debits were made in error and meant to come from his PNC bank account. This error highlights the reason why it is required by Policy to include a bank statement or activity report in ALL Treasury reports. The 2 unauthorized account debits are highlighted in yellow on the attached income and expense report and total \$816.24.

Beginning balance on 7/08/15 was \$2,366.50, there were 8 debits totaling \$1,135.22 and 1 deposit of \$610.00, leaving an ending balance of on 8/07/15 of \$1,841.28.

Your trusted servant,

Tim H.

Capital Area NA Treasurers Report - August 02, 2015 Area Meeting

Income & Expense Statement for July 2015

Type of Deposit/debit	Date	Amount	Notes	Description
Group Donations - CASH	7/14/2015	\$610.00		Group donations received at Area Meeting, see detailed donations list by Home Group dated 07/12/15
Total Income/ Revenues		\$610.00		

Type of Bill or Payment	Date	Check #	Amount	Notes	Policy Description
H&I Committee					
H&I Literature - Make check out to WSO					\$190/ Month - per Policy
H&I Office Supplies					H&I - Office Supplies
H&I Learning Day one per year					One Learning Day - per Policy
PI and Website					
Phone Line - Auto Draft Monthly	08/04/15	AD	\$30.93		Varies slightly - averages \$30.93/ month
Meeting Directories	07/12/15	1688	\$80.07		Varies slightly - averages \$80.00/ Month
Meeting Directories	08/02/15	1691	\$80.07		Varies slightly - averages \$80.00/ Month
Website - Auto Draft Monthly	07/16/15	AD	\$14.99		On Autodraft, Go Daddy
PI Literature					Literature
Outreach					\$35 Monthly allocation per policy
Policy	07/12/15	1689	\$28.00		\$30 Monthly allocation per policy
Literature Committee					Per motion at Area - 1 time funding
Activities Committee					01/24/2015 DJ and Food allowance
FAIRMONT UNITED METHODIST CHURCH					
Fairmont United Methodist Church					ASC - Rent - June
Secretary - Meeting Minutes Mailing & Copies					Varies slightly
Treasurer - Office Supplies					Varies slightly
Chair - Office Supplies					Varies slightly
RCM Travel/ Expenses	08/02/15	1690	\$84.92		Wendy - Expenses
Akt RCM Travel/ Expenses					Richard - Expenses
Bank Fees					service charge - Bank Account
Mail Box - Due yearly on Dec 1st					CASC Mailbox at Cameron Village
Regional Donations - 60%	\$24.77				
World Donations - 40%	\$16.51				
OTHER - FUNDING COM. NOT AUTHORIZED	07/16/15		\$16.74		Bank Draft by Sebastian D. Treasurer
OTHER - CASH WITHDRAWAL NOT AUTHORIZED	07/20/15		\$65.00		Counter Check by Sebastian D. Treasurer
Total of All Expenses			\$1,135.22		

Revenue		\$610.00	
----------------	--	-----------------	--

Check Payable to:	Date	Check #	Amount	Description
				Donation per policy
		TOTAL:	\$0.00	
				ABOVE

Capital Area NA Homegroup Donations Recieved - July 12, 2015



Homegroup Name	Amount	Homegroup Name	Amount	Homegroup Name	Amount
A New Beginning	\$30	Miracles In Progress		Rediscovery Through Recovery	
Basic Text Study	\$50	NA At Noon	\$46	Saturday Night Miracles	
Believe It or Not		NA In the PM		Serenity In The Morning	\$10
Came to Believe		NA Way	\$53	Serenity Seekers	
Candlelight Recovery	\$20	Never Alone		Southside Recovery	\$30
Circle of Hope		Never Alone Never Again	\$85	Spiritual Change	
Constantly Searching		New Beginning		Sprittually High	
Courage to Change		New Horizons		Sweet Serenity	
Daily Reprieve		New Horizons East		The Seekers	
Expect a Miracle		New Way of Life II	\$35	Together We can	
Freedom Through Recovery	\$45	One Day at a Time	\$10	Tuesday Night Live	\$50
Grow Up or Die		Our Common Welfare		Way to Grow	\$10
I Can't, We Can		Out of The Forest		We Do Recover	\$21
Highest Point of Freedom	\$25	Out To Lunch	\$20	Welcome Home	
In From The Storm		Peace in The AM	\$15	Why Are We Here	
Let The Healing Begin		Phoenix Group		Women In Recovery	\$15
Life on Life's Terms		Primary Purpose		Young Connections to	
Life or Death		Principles & Traditions		Trust the Process	
Living By the Book		Principles B4 Personalities			
Lunatic Fringe		Recovery In the Hood	\$20		
Man Up	\$20				

For the Period 07/08/2015 to 08/07/2015




Primary Account Number:

Page 1 of 4

Number of enclosures: 0

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IMPORTANT ACCOUNT INFORMATION FOR BUSINESS CUSTOMERS

The information below amends the Business Checking Accounts and Related Charges. All other fees and requirements remain the same. Please read this information carefully and retain it with your records.

EFFECTIVE OCTOBER 1, 2015

WIRE TRANSFERS

- > The Domestic Incoming Wire Transfers fee will be \$13.00 each
- > The Domestic Outgoing Branch-Initiated Wire Transfers fee will be \$78.00 each
- > The Domestic Outgoing Voice-Initiated Repetitive Wire Transfers fee will be \$25.00 each
- > The Domestic Outgoing Voice-Initiated One-Time Wire Transfers fee will be \$28.00 each
- > The International Incoming Wire Transfers fee will be \$19.00 each
- > The Wire Transfer Manual Repair fee will be \$15.00 each
- > The Incoming Book Transfers fee will be \$3.75 each
- > The Outgoing Branch-Initiated Book Transfers fee will be \$65.00 each
- > The Outgoing Voice-Initiated Book Transfers fee will be \$15.00 each
- > The Federal Tax Payments fee will be \$30.00 each
- > The Mail Advice fee will be \$6.00 each

AUTOMATED CLEARING HOUSE (ACH) SERVICES

- > The ACH Origination Maintenance fee will be \$45.00 per month

IMPORTANT INFORMATION ABOUT ATM TRANSACTIONS AND PURCHASES

Under certain conditions we may allow you to complete a transaction that may cause an overdraft to your business checking or money market account when using your PNC Bank Business Visa® Debit Card at PNC Bank ATMs, non-PNC ATMs, and for merchant purchases. At PNC Bank ATMs we can give you the choice to cancel the transaction if it would cause an overdraft. We are not able to provide you this choice at a non-PNC Bank ATM or when making merchant purchases.

If you would prefer that we not allow overdrafts for card transactions at the ATM or merchant, please call us at 1-877-222-5401, Monday - Friday, 7 a.m. - 10 p.m.; Saturday and Sunday, 8 a.m. - 5 p.m. (ET), to opt-out.

Business Checking

For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 07/08/2015 to 08/07/2015

Capital Area

Primary Account Number:

Page 2 of 4

Business Checking Account Number: - continued

If you do so, we will decline transactions if your available funds are not sufficient to cover them.

If you have called previously to opt-out, you do not need to call again.

For more information, please see our Business Checking Accounts and Related Charges and / or Account Agreement for Business Accounts, Payment of Overdrafts for Card Transactions section.

Business Checking Summary

Capital Area

Account number:

Overdraft Protection has not been established for this account.
 Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
2,366.50	610.00	1,135.22	1,841.28
		Average ledger balance	Average collected balance
		2,194.54	2,194.54

Deposits and Other Additions

Description	Items	Amount
Deposits	1	610.00
Total	1	610.00

Checks and Other Deductions

Description	Items	Amount
Checks	4	273.06
ATM/Misc. Check Card Transactions	1	30.93
ACH Deductions	2	331.23
Other Deductions	1	500.00
Total	8	1,135.22

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
07/08	2,366.50	07/16	2,537.20	08/03	1,952.28
07/14	2,976.50	07/20	2,037.20	08/04	1,841.28
07/15	2,868.43				

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
07/14	610.00	Deposit	██████████

Checks and Other Deductions

Checks and Substitute Checks

* Gap in check sequence

Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number
07/15	1688 *	80.07	██████████	08/03	1690	84.92	084782987	08/04	1691	80.07	██████████
07/15	1689	28.00	██████████								

ATM/Misc. Check Card Transactions

Date posted	Amount	Transaction description	Reference number
08/04	30.93	4064 Recurring Debit Card J2 *Onebox Callscienc 800-6695400 Ca	81292933085314064216

Business Checking

For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 07/08/2015 to 08/07/2015

Capital Area

Primary Account Number:

Page 3 of 4

Business Checking Account Number: - continued

ACH Deductions

Date posted	Amount	Transaction description	Reference number
07/16	316.24	ACH Web-Single Pcs Svc T-Mobile.Com 1442796	00000000000000000000
07/16	14.99	Corporate ACH Web Order Go Daddy	00000000000000000000

Other Deductions

Date posted	Amount	Transaction description	Reference number
07/20	500.00	Withdrawal	00000000000000000000

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 08/10/2015 and will appear on your next statement as a single line item entitled Service Charge Period Ending 08/07/2015.

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	7	.00	Included in Account
ACH Debits	2	.00	Included in Account
Checks Paid	4	.00	Included in Account
Deposit Tickets Processed	1	.00	Included in Account
Branch - Consolidated Cash Deposited	6	.00	Included in Account
Total For Services Used This Period		.00	
Total Service Charge		.00	

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*Cash Flow Insight requires a PNC business checking account and enrollment in PNC Online Banking. Free trial offer valid for Cash Flow Insight and additional tools (Receivables, Payables and Accounting Software Sync) for your current statement cycle period and two additional statement cycles. One free trial per customer. For supported accounting software, post-trial fees, how to un-enroll and details on the \$100 offer, visit pnc.com/cashflowinsight. Limit one \$100 offer per business. Offer may be extended, modified or discontinued at any time without notice. Cash Flow Insight is a service mark of The PNC Financial Services Group, Inc.

Business Checking

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For the Period 07/08/2015 to 08/07/2015

Capital Area

Primary Account Number:

Page 4 of 4

Business Checking Account Number: - continued

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REVISED CASC TREASURERS REPORT – FOR 9/13/2015 REPORT

• **2015 CASC ADD ON 09/27/2015 ***

Date: 09/27/2015
From: Tim H., Acting CASC Treasurer
Re: Corrected Treasury Report for the month of August 2015

Dear Capital Area,

Attached is the corrected ASC Treasurers report for the month of August 2015. I was asked by the ASC Executive Committee on Thursday 9/24/15, to step in as the Interim ASC Treasurer when Sebastian D. submitted his resignation as ASC Treasurer at that meeting.

The previous CASC Treasurer, Sebastian D., did not include the bank statement for his report at the August 2 Area Meeting although it was available online. The deposit for donations collected at the August Area meeting was made on Sept. 11, which was 3 days after the August PNC bank statement closed out and is why it does not show up on the attached statement. There were discrepancies with that deposit that will be outlined in a report I am sending the ASC Executive Committee and I will present at the next ASC Meeting on October 4.

Beginning balance on 8/08/15 was \$1,841.28, there were 3 debits totaling \$235.92 and no deposit, leaving an ending balance of on 9/08/15 of \$1,605.36.

Remember that the Treasury Report presented at the Area Meetings is for bank activity and transactions that have occurred since the PREVIOUS months Area meeting.

Your trusted servant,

Tim H.

Capital Area NA Treasurers Report - September 13, 2015 Area Meeting

Income & Expense Statement for August 2015

Type of Deposit/debit	Date	Amount	Notes	Description
Group Donations - CASH				Group donations received at Area Meeting, see detailed donations list by Home Group dated 08/03/15
Total Income/ Revenues		\$0.00		

Type of Bill or Payment	Date	Check #	Amount	Notes	Policy Description
H&I Committee					
H&I Literature - Make check out to WSO	08/24/15	1694	\$190.00		\$190/ Month - per Policy
H&I Office Supplies					H&I - Office Supplies
H&I Learning Day one per year					One Learning Day - per Policy
PI and Website					
Phone Line - Auto Draft Monthly	09/08/15	AD	\$30.93		Varies slightly - averages \$30.93/ month
Meeting Directories					Varies slightly - averages \$80.00/ Month
Website - Auto Draft Monthly	08/17/15	AD	\$14.99		On Autodraft, Go Daddy
PI Literature					Literature
Outreach					\$35 Monthly allocation per policy
Policy					\$30 Monthly allocation per policy
Literature Committee					Per motion at Area - 1 time funding
Activities Committee					01/24/2015 D3 and Food allowance
Fairmont United Methodist Church					
Secretary - Meeting Minutes Mailing & Copies					ASC - Rent - June
Treasurer - Office Supplies					Varies slightly
Chair - Office Supplies					Varies slightly
RCM Travel/ Expenses					Wendy - Expenses
Alt RCM Travel/ Expenses					Richard - Expenses
Bank Fees					service charge - Bank Account
Mail Box - Due yearly on Dec 1st					CASC Mailbox at Cameron Village
Regional Donations - 60%	-\$116.78				
World Donations - 40%	-\$77.86				
Total of All Expenses			\$235.92		

Revenue		\$0.00	
----------------	--	---------------	--

Check Payable to:	Date	Check #	Amount	Description
				Donation per policy
		TOTAL:	\$0.00	
				ABOVE

Capital Area NA Homegroup Donations Received - August 02, 2015

Homegroup Name	Amount	Homegroup Name	Amount	Homegroup Name	Amount
A New Beginning	\$50	Miracles In Progress		Rediscovery Through Recovery	
Basic Text Study		NA At Noon		Saturday Night Miracles	
Believe It or Not		NA In the PM	\$20	Serenity In The Morning	
Came to Believe		NA Way	\$41	Serenity Seekers	
Candlelight Recovery		Never Alone		Southside Recovery	
Circle of Hope		Never Alone Never Again		Spiritual Change	
Constantly Searching		New Beginning		Spiritually High	
Courage to Change		New Horizons		Sweet Serenity	
Daily Reprieve		New Horizons East		The Seekers	
Expect a Miracle		New Way of Life II	\$32	Together We can	\$20
Freedom Through Recovery	\$15	One Day at a Time	\$5	Tuesday Night Live	\$40
Grow Up or Die		Our Common Welfare		Way to Grow	\$20
I Can't, We Can		Out of The Forest		We Do Recover	\$10
Highest Point of Freedom		Out To Lunch		Welcome Home	
In From The Storm		Peace in The AM	\$12	Why Are We Here	\$17
Let The Healing Begin		Phoenix Group		Women In Recovery	\$10
Life on Life's Terms	\$5	Primary Purpose	\$20	Young Connections to Recovery	
Life or Death		Principles & Traditions	\$60	Trust the Process	
Living By the Book		Principles B4 Personalities	\$15		
Lunatic Fringe		Recovery In the Hood	\$20		
Man Up					

Convention Committee Donation
\$548.4

Cash Portion of Deposit on 9/11/15
\$137
\$270 Difference

Business Checking

PNC Bank



For the Period 08/08/2015 to 09/08/2015

Primary Account Number:

Page 1 of 2

Number of enclosures: 0

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For hearing impaired clients only

Business Checking Summary

Capital Area

Account number:

Overdraft Protection has not been established for this account.
Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
1,841.28	.00	235.92	1,605.36
		Average ledger balance	Average collected balance
		1,740.47	1,740.47

Deposits and Other Additions

Description	Items	Amount
Total	0	.00

Checks and Other Deductions

Description	Items	Amount
Checks	1	190.00
ATM/Misc. Check Card Transactions	1	30.93
ACH Deductions	1	14.99
Total	3	235.92

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
08/08	1,841.28	08/25	1,636.29	09/08	1,605.36
08/17	1,826.29				

Activity Detail

Checks and Other Deductions

Checks and Substitute Checks

Date posted	Check number	Amount	Reference number
08/25	1694 *	190.00	[REDACTED]

ATM/Misc. Check Card Transactions

Date posted	Amount	Transaction description	Reference number
09/08	30.93	4064 Recurring Debit Card J2 *Onebox Callscienc 800-6695400 Ca	[REDACTED]

Business Checking

For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 08/08/2015 to 09/08/2015

Capital Area
Primary Account Number:
Page 2 of 2

Business Checking Account Number: - continued

ACH Deductions

Date posted	Amount	Transaction description	Reference number
08/17	14.99	Corporate ACH Web Order Go Daddy	

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 09/09/2015 and will appear on your next statement as a single line item entitled Service Charge Period Ending 09/08/2015.

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	2	.00	Included in Account
ACH Debits	1	.00	Included in Account
Checks Paid	1	.00	Included in Account
Total For Services Used This Period		.00	
Total Service Charge		.00	

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*Cash Flow Insight requires a PNC business checking account and enrollment in PNC Online Banking. Free trial offer valid for Cash Flow Insight and additional tools (Receivables, Payables and Accounting Software Sync) for your current statement cycle period and two additional statement cycles. One free trial per customer. For supported accounting software, post-trial fees, how to un-enroll, \$100 offer and other details, visit pnc.com/cashflowinsight. Limit one \$100 offer per business. Offer may be extended, modified or discontinued at any time without notice. No purchase necessary to enter or to win. Entries accepted at pnc.com/CashFlowInsight100K between August 31, 2015 at 12:00:01 a.m. Eastern Time (ET) and ends on October 4, 2015 at 11:59:59 p.m. ET for 4 weekly drawings on September 8, 15, 22 & 29 2015, 1 First Prize drawing on October 6, 2015 and 1 Grand Prize drawing on October 6, 2015. Open to all current PNC Cash Flow Insight customers and any current (as of 8/30/15) PNC business checking customers who enroll in a free trial of Cash Flow Insight during the Sweepstakes Period who reside and operate a legal business entity within the 50 United States and/or the District of Columbia and is at least 18 years of age and the age of majority in their state of primary residence at the time of entry. Void where prohibited or restricted by law. Subject to all applicable federal, state and local laws and regulations. Odds of winning depend on number of eligible entries received. Winners drawn at random. Winners contacted by email and/or telephone. Taxes responsibility of winner. Prizes are not transferable. No substitution of prizes. See official sweepstakes rules at pnc.com/CashFlowInsight100K. Sponsored by PNC Bank, National Association.

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Date: 10/03/2015
From: Tim H., CASC Secretary
Re: Resignation as CASC Secretary

Dear Capital Area,

Due to circumstances that have occurred in the last month with respect to the CASC Treasurer, at the urging of the CASC Chair and Executive Committee, I have decided to resign as the 2015-2016 CASC Secretary so that I can put in a resume to be the CASC Treasurer for the remainder of the 2015-2016 term.

The past CASC Treasurer, Sebastian D, submitted his resignation at a meeting of the CASC Executive Committee on 09/24/2015 and I was asked to step in as the interim Treasurer at that meeting. If the CASC would like for me to continue in the role as CASC Treasurer, I will submit a resume to do so at the October 04, 2015 Area Meeting.

Your trusted servant,

Tim H., Current ASC Secretary and Acting/ Interim ASC Treasurer

Maria P.
Policy

10/4/15

Greetings Family

I have nothing to report this month.
I do however, want to apologize for not
being able to attend the mid-month meeting.
I was sick.

Thanks for allowing me to serve.

Maria P.

RCM Report
Oct. 4, 2015

Hello family; Thank you for allowing me to be of service. Our next CRSC meeting will be held by the Coastal Carolina Area on October 10, 2015 at the Wrightsville Beach Methodist Church, 4 Live Oak Drive, Wrightsville Beach NC 28480. I am working on the arrangement of a meeting facility January and April in hopes of the Capital Area hosting one of those regional meetings

Your Humble Trusted Servant
Richard B.

Anna G. - why are we here

Jenny G. Together we can

Shelby R. Principles and Traditions

Curtis S.

Good afternoon family,

I would like to thank all those in the area that came out to the areas appreciation day at Britmore Hills we had a good time.

Our next event will be held on Jan 30th which will be Capital Area Anniversary more details to come.

As far as financially we had a beg. bal of \$197 and received \$151 from homegroups in the area. We spent \$153 and have a bal of \$55.

We also receive various other donations in food and paper products from homegroups as well.

We also ~~have~~ have ^{individual} members that choose to donate items and money as well.

~~We look forward to seeing homegroups~~

Thanks for allowing me to be of service.

Charletta B.
Activities Chair

October 2015

PI purpose: The public information subcommittee is responsible for making sure that addicts know about Narcotics Anonymous and where to find us. We do this by doing presentations to the public, maintaining and area website, phone line, meeting schedules, etc. The reality is that many members of our community do not know that Narcotics Anonymous is a viable option for addicts to find recovery, it is partly our job to fix that.

Elections: We have positions open for Literature coordinator, Phone line alternate, Vice Chair, alternate website coordinator and a few others please come to PI at 12:30pm the first Sunday of the month.

Meetings Schedules: Meetings schedules were printed and up to date if you have a change to your home group information please let me know or email admin@capitalarea.com.

Website: The website is running great thanks to Joe M. he is doing an excellent job with e-blast and constant updates on formatting and making sure our website is up to date with the region website. The statistics for this month are as follows *Regional website updated excellent thank you Joe.*
354 unique visits, 250 first time visitors, 536 views

Phone line: The phone line is running well we had 5 calls this month mostly from addicts and family members of addicts. We need a Phone line Alternate this position does have a clean time requirement of 1 year it is excellent service work from personal experience ©. *Regional website updated excellent*
thank you Joe! 354 unique visits, 250 first time visitor, 536 paid views.

Presentations: We had 1 presentation lined up for this month and the church had to cancel so I am waiting to hear back from the contact person of the church to try for another day. I also reached out to the Recovery Center that inquired about having us bring some information to them, but I am waiting on a response.

Sarah S. PI Chair

Dear Family As
I take over this Assignment
The Current literature \rightarrow medallion
on hand total 827.95 CENTS.
No Key tags My intent
is to serve this body's
Literature Requirement's.

Previous Audit ~~4~~⁴ ~~Month~~^{Four}
PAST literature on hand was
1806⁰⁰ Dollars to now 827.95
on hand.

Thank you for
the opportunity to serve in
spite of.

Capital Area Convention Committee Monthly Report Form

Trusted Servant Position- Convention Committee Chair- Darren L

Good afternoon convention committee members and ASC members, I hope everyone had a great month. In this month's report I like to say first I want to apologize for being absent last month, but I had family business out of town that I couldn't miss. I first what to let the committee and the ASC know that after talking with our hotel liaison committee they have been in consent contact with our host hotel about making our deposit for our hospitality suite and also getting our insurance policy for the convention ctr on line. Also I have been working with our treasurer with getting our financial paperwork in order so we can be prepared for an audit by our area chairperson and the ASC treasurer and I have also spoken with the alt. treasurer about when he can meet the executive committee at the bank so his name can be added to the bank account as it is stated in our policy, this needs to happen by weeks end. Also I need to report that at our last fundraiser there was a small fire do to the fire being too hot for dropping French fries, there was small damage done to the stove and the committee reported the accident to the church which required us to pay for the damages which amounted to around 65.00 and we paid 100.00. Had a talk with our hospitality chairperson about the accident and was assured this would not happen at any other fundraising events, also the church has allow us to continue to use it for our fundraising events. Also talks with our area chairperson and this committee vice chairperson about the low turnout at the last two fundraising event, when this happen it has a negative effect on our programming committee, hospitality committee, and the whole convention committee, we as a committee have to do things different if we expect to have a good fundraising year and not spend our resources on events that are not bringing in funds to this committee, fundraising is a very important part of this committee ability to operate on its own resources.. And also I want remind all of our committee members that our vice chairperson is the person who handles the day to day operation of this committee and making sure all our committees are on time-line so its imperative that when she asks for financial receipt, report, where your committees is on time line, or she wants to set-up a mid-month meeting with your committee she is doing what in her job description and this committee voted her in

had one
other thing
no time
any conv.
comm. member
law to put
my amount
of comm.
noticed into
here person
bank account
this is
ever allowed

to do, I thought I should bring this to the attention to this body because she brought it to my attention as this body chairperson. And lastly as always I want to thank this committee and the ASC for allowing to serve as this area convention chairperson, your humble servant Darren L.

RECEIVED 10/4/15

\$ 2778 TOTAL
153 SPENT
125

September

CAPITAL AREA CONVENTION COMMITTEE
TREASURER'S REPORT

BEINNING BALANCE \$13,421.00

INCOME RECEIVED IN

CONTRIBUTIONS FROM HM GRP \$ 20.00

Income From Subcommittees 9/12/15 - \$92.00 / 9/26/15 - \$142.15 234.15
Event & Date

Fundraising & Entertainment \$ \$

Merchandising \$ \$

Hospitality \$ \$

Registration \$ \$

SUBTOTAL \$ \$

EXPENSED PAID OUT

FUNDRAISING 9/26/15 PURPOSE CHECK# 9/12/15 D.S. cash - 200.00 \$

ENTERTAINMENT 1748 100.00 \$

MERCHANDISE 1751 350.00 \$

HOSPITALITY \$

ARTS&GRAPHICS \$

PROGRAMMING \$

HOTEL LIASION 1799 - 600.00 \$

REGISTRATION 1753 23.00 \$

COMMITTEE \$

ENDING BALANCE 12,614.99
\$ ~~12,412.07~~

FUNDRAISING

DOOR \$ 240.00
 DJ \$ 100.00
 GIFTS \$ ~~25.00~~
 RENT \$ 25.00
 PRUDENT RESERVE \$ 115.00

PROGRAMMING

7th TRADITION \$ 12.00 (stays with Programming)

MERCHANDISE

\$ 35.00
 PRUDENT RESERVE \$ _____

HOSPITALITY

\$ ~~5.61~~ - 7.85
 PRUDENT RESERVE \$ 150.00

bought cleaning
 supplies for
 14.52

REGISTRATION

\$ _____

DONATIONS

\$ _____

142.15
 Total \$ ~~150.00~~

FUNDRAISING

DOOR \$ 207.00
 DJ \$ -100.00
 GIFTS \$ —
 RENT \$ -25.00
~~PRUDENT RESERVE~~ \$ +82.00

PROGRAMMING

7th TRADITION \$ +4.00 programming keep that money

MERCHANDISE

\$ 0
 PRUDENT RESERVE \$ 0

HOSPITALITY

\$ -31.00 (119.54) receipts (150.98)
 PRUDENT RESERVE \$ 150.00

REGISTRATION

\$ 0

DONATIONS

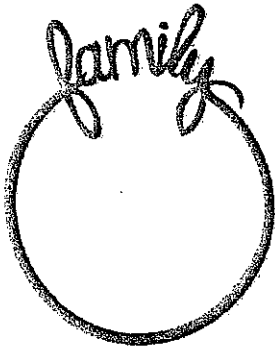
\$ +10.00 Camera man
 Total \$ 92.00

* NEED BANK STATEMENT



*NCCAFRNA 2016 SPONSORSHIP DINNER, FAMILY FEUD
NIGHT AND DANCE: "IT'S AN ALL OUT AFFAIR"*

NOVEMBER 14TH 2015 6:00-11:00pm



ST. GILES CHURCH 5101 Oak Park Road

Raleigh, N.C.



Contact: Willie T. @ 919-444-3919 or Theresa F. @ 919-561-4692

TICKETS (\$10.00) MUST BE PURCHASED PRIOR TO EVENT



NCCAFRNA: The Journey Continues: XXVII

June 17-19, 2016

Raleigh Convention Center

500 South Salisbury Street

Raleigh, N.C. 27610

Host Hotel: Sheraton Raleigh Hotel

421 South Salisbury Street

Raleigh, N. C. 27610

(919) 834-9900

Room Rates: \$129.00 per night plus tax

Reference Code: Team 27

Registration: \$15.00 (8/9/15-3/1/16)

\$20.00 (3/2/16-6/16/16)

Contact Info:

Convention Chair: Darren L. (919) 798-2723

Vice Chair: April B. (919) 800-8212

Registration: Angie K. (919) 594-0928

Merchandising: Johnny B. (252) 452-2018

Program: Chris G. (919) 604-3748

Hotel Liaison: Marshelle S. (919) 395-6536

Secretary: Benita Mc. (919) 798-9686

Convention Information: Gina L. (919) 696-5437

Fundraising and Entertainment: Willie T. (919) 444-3919

Name: _____

Phone: _____

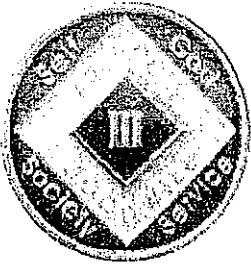
Address: _____

City: _____ State: _____ Zip Code: _____

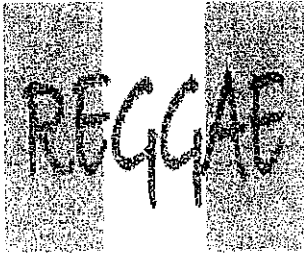
Make Checks or Money Orders Payable to:

NCCAFRNA: The Journey Continues

P.O. Box 10953, Raleigh, NC 27605



NCCAFRNA 2016: SPEAKER JAM and REGGAE NIGHT



OCTOBER 24th, 2015

2:00 pm-11:00pm

ST. GILES CHURCH 5101 Oak Park Road

Raleigh, N.C.

2:00pm: The Gift of Love without Demand:

3:00pm: Living In Prisons without Walls:

4:00pm: And Then The Light Came On:

5:00pm: Surrender: Taking Direction Not Prisoners:

6:00pm: Dinner Break

7:00pm (WTF) Where's the Faith:

For More Info Contact: Willie T. @ 919-444-3919 or Theresa F. @ 919-561-4692



N.A. Service Resume

Date: 10/04/2015

Name: TIM HAMMOND	Clean Date: 7/27/2004
Address 110 DENNIN DRIVE	
GARNER, NC 27529	Phone (919) 291-9939
Service position interested in: AREA TREASURER	
List group service positions and dates served:	
TUESDAY NIGHT LIVE	
- GER - 2009-2013	
- TREASURER 2007-2009	
List area service positions and dates served:	
TREASURER - 2014 TO 2015	
SECRETARY - JULY 2015 TO OCTOBER 2015	
List regional service positions and dates served:	
NONE	
List world service positions and dates served:	
NONE	
Have you completed all service commitments? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If no, why not? RESIGNED AS ASC SECRETARY TO BE TREASURER	
Please list anything additional:	
Are you employed full-time? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Can you travel in connection with this service commitment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	



N.A. Service Resume

Date: 10-4-15

Name: <u>Delius L. Jenkins</u>		Clean Date: <u>02-04-05</u>
Address: <u>6103 Hornes Church Rd.</u>		
<u>Wilson N.C. 27896</u>		Phone: <u>(252) 289-8923</u>
Service position interested in: <u>Literature</u>		
List group service positions and dates served:		
<u>Last 3 years group Treasurer</u>		
<u>2010-2012 - GSK.</u>		
<u>2008-2010 GSK.</u>		
List area service positions and dates served:		
<u>Convention Committee - 06-08</u>		
<u>Prison literature - 05 to 06</u>		
<u>Policy + Archives</u>		
List regional service positions and dates served:		
List world service positions and dates served:		
Have you completed all service commitments?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, why not?		
Please list anything additional:		
Are you employed full-time?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Can you travel in connection with this service commitment?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Capital Area Service Committee
Motion Form

Date: Oct 4, 2015

Motion made by: ~~Home~~ Primary Purpose

Second: Tues Night Live

Motion reads as follows:

That policy be changed - Under Elections.
(pg 5. Sec 4) . line B to ~~read~~ remove that
Treasurer Alternate automatically move up.

Intent: That any position handling money be voted
in each term - As lives change, employment
status changes - This would give this body a
chance to review & fairly question the alterates
current situation

Carried _____

Failed _____

Tabled _____

Amended _____

Back to
Home Group _____

Policy
Change _____

Yes _____

No _____

Abstain _____