

***Minutes for the Capital Area Service Committee
February 7, 2016***

Meeting called to order at 2:00 pm with the Serenity Prayer and reading of the N.A. Twelve Traditions and Twelve Concepts.

Roll Call

23 out of 53 Home Group GSR's present. 7 Officers and subcommittee chairpersons were present.

Approval of Minutes

January minutes were not approved and all motions are to be voted on in the month of March.

Officers and Subcommittee Chair reports (see attached)

Chairperson (Jasper L.) – Big shout out to the home groups that continue to support the Area Sub-committees in their attempt to carry the message and promote unity. The Executive committee will be contacted during the month to arrange a brief meeting to discuss subcommittee audits.

Vice Chair – Vacant

RCM (Richard B.) – Capital Area will be hosting a CAR Workshop for the Capital, New Hope, and Coastal Carolina Area on March 18, 2016. Meeting will be approximately 6 hours long. The Regional Delegate will be presenting material specifically for GSR's; however all members are welcome to attend. Please see attached report for Regional proposals and additional reports. Next CRSC Meeting will be held April 9, 2016 at Wilson Medical Center 1705 Tarboro Street Wilson NC 27893. PLEASE SEE ENCLOSED WSC 2016: LIT/IDT SURVEY BALLOT AND RETURN AT NEXT AREA!!!!!!!!!!

Outreach (Curtis S.) – Absent – No report submitted.

Activities (Charletta B.) – Donald D. gave report- We would like to thank all home groups for the great support at the Area Anniversary. Next event is the Home group picnic scheduled for June 25, 2016 at Biltmore Hill Park. We collected \$██████ in donations and we still have supplies for our next event.

PR (Sara S.) – PR is still in need of trusted servants to serve in open positions. PR meets at 12:30pm every first Sunday. Meeting schedules were not printed this month due to no changes were needed. The website is running excellent! Our website chair Joe M. has done an outstanding job with revising our website. We encourage you to go online and take a look. There have been 202 website visits in one day. NAWS group codes have had 979 page views in 2 days. We have decreased our GoDaddy cost from \$██████ a month to \$██████. Please see enclose report.

Secretary Fill In (Wendi W.) – We are still in need of a secretary and alternate. SEE ENCLOSED REPORT

Literature (Julius J.) – The literature cabinet was pried open. Decision was made at the Area to sale literature that is left in cabinet. It is suggested that an audit be conducted to determine the amount of hands on literature. If there are any groups still owed monies please see Julius J. and please provide receipt of purchase.

H&I (Michael C.) – There was low meeting attendance. However we received literature and there was no order placed in January. Still in need of panel leaders as well as an Orientation Coordinator. Discussed letter to facility and how to go forward. Due to medical issues and new job training out of state I will not be in attendance in March.

Policy (Melinda J.) – Policy has contacted key trusted servants to determine clarity on the most practical way to compare Area and Convention Policy manuals for discrepancies. PLEASE SEE ENCLOSED REPORT AND SUBMITTED MOTIONS.

Treasurer (Tim H.) – As agreed by the Area, we have started to pay back the monies owed to the WSO (World Service Organization) for literature. The total amount owed is [REDACTED] a check will be sent today in the amount of [REDACTED] leaving a balance of [REDACTED] Attached is the revised December Income Expense Statement with the home group donation list from December and January. Donations in January totaled [REDACTED] and deposit was made the day after Area meeting. Our account balance is [REDACTED] outstanding checks total [REDACTED] which leaves an available balance of [REDACTED] 4, [REDACTED] 1 above prudent reserve. PLEASE SEE ENCLOSED TREASURER REPORT!!!!

Convention (Darren L.) – We had to cancel a joint fundraiser event with the New Hope area that was scheduled on January 23rd due to the weather, however was rescheduled for February 6, 2016. The turnout was great for the New Hope are but not as great of a turn out for the Capital Area. Registration efforts have been weak in the surrounding areas such as Wilson, Fayetteville, Zebulon, Smithfield and Durham. The hotel liaison and I have purchased the insurance certificate that is required to host the convention at the Raleigh Convention Center. PLEASE SEE ATTACHED FINANCIAL REPORT.

Concerns/Open Forum

SOUTHSIDE MEETING TIME HAS CHANGED:

LOCATION: 501 South Blount St. Raleigh, NC 27601 – Tupper Memorial Baptist Church

TIME: Monday & Wednesday 6pm-7pm

Friday – 7pm – 8:30pm STARTING 2/5/2016

A letter was received in the Area post office box from the Survivor's Group at Wake Correctional Center requesting a desire to become a part of this Area. The letter was entered in the minutes, however it was discussed to have Outreach contact this group and add to our meeting schedule.

Old Business -

ALL OLD BUSINESS WAS TABLED UNTIL MARCH

Motion 1: Made by: New Way of Life II Second: Southside Recovery

Motion 2: Made by: Spiritually High Second: Came to Believe

Motion Reads: All ASC monies should be deposited in our banking institution the next business day following ASC meeting by ASC treasurer.

Intent: To ensure accountability that monies received from groups are deposited in timely manner.

Result: Insert this motion into treasurer responsibilities in policy handbook pg 7 letter D, also pg 13 under finance

Motion 3: Made by: Peace in the AM Second (WAS NOT SECOND)

Motion Reads: That the former "Lit" Chairperson be held responsible to repay misappropriated funds at the amount of atleast [REDACTED] per month until debt is satisfied.

Reason: In reference to a previous agreement, which was non-contractual between the former lit chair and Capital Area to repay [REDACTED] a month until debt is satisfied.

Intent: For the former Lit chair to satisfy debt in a timely manner.

New Business:

NA Service Resume: Submitted by Julius J. for Area Vice Chairperson

Called to a vote: 14 Yes/0 No/ 2 Abstentions – Julius J. is now Capital Area Vice Chair

Motion: There were 3 motions submitted this month by our Policy Chair that were not second by a GSR. Our policy states that motions that are not second by a GSR are dead. However I have submitted the motions for your review so that you will be familiar with them once they are resubmitted next month but they do not require a vote at the next Area meeting. Please see motions that were submitted in the January minutes for voting.

The next Area Meeting will be March 6, 2016 @ 2pm

Subcommittees meet at 12:30pm. There is a great need for support in the subcommittees. Service is a large part of keeping this Area running, please get involved. You may contact the Area for more information about these minutes or to provide updates about your meeting!

Secretary@capitalareancna.com

AREA SERVICE COMMITTEE HOME GROUP ROLL CALL JULY-2015- JUNE 2016

Group Name	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A New Beginning	X	X	X	X		X	X	X				
Basic Text Study	X	X	X	X	X	X	X	X				
Came to Believe		X		X	X	X	X					
Candlelight Recovery				X				X				
Choices in the Afternoon (Phone)												
Crde of Hope												
Constantly Searching	X											
Daily Reprieve	X	X			X							
Expect a Miracle				X	X	X	X					
Freedom Thru Recovery			X	X	X	X	X					
Grow Up or Die			X	X	X	X	X					
Highest Point of Freedom	X	X	X	X	X	X	X	X				
I Can't We Can	X		X	X	X	X	X	X				
In From the Storm	X		X	X	X	X	X	X				
Let the Healing Begin	X	X	X	X	X	X	X	X				
Life on Life Terms	X	X	X									
Living Clean and Serene						X	X	X				
Lunatic Fringe				X								
Man Up	X			X								
Miracles In Progress												
NA at Noon	X	X										
NA ND PM		X				X	X					
NA Way	X	X	X	X				X				
Never Alone Never Again	X	X	X	X								
New Horizons				X	X							
New Way of Life II	X	X	X	X	X	X	X	X				
One Day at a Time	X	X	X	X	X	X	X	X				
Our Common Welfare												
Out of the Forest												
Out to Lunch	X	X	X	X	X	X	X	X				
Peace in the AM	X	X	X	X	X	X	X	X				
Primary Purpose	X	X	X	X	X	X	X	X				
Principles and Traditions												
Principles B4 Personalities	X	X	X	X	X	X	X	X				
Recovery in the Hood		X	X	X	X	X	X	X				
Recovery Road												
Rediscovery Thru Recovery				X	X	X	X	X				
Serenity in the Morning	X			X	X	X	X	X				
Southside Recovery	X			X	X	X	X	X				
Spiritual Change		X		X	X	X	X	X				
Spiritually High	X	X	X	X	X	X	X	X				
The Journey Continues	X	X	X	X	X	X	X	X				
The Seekers		X	X	X	X	X	X	X				
Together We Can		X	X	X	X	X	X	X				
Trust the Process				X								
Tuesday Night Live	X		X	X	X	X	X	X				
Way to Grow	X	X	X	X	X	X	X	X				
We Do Recover	X		X	X	X	X	X	X				
Welcome Home	X	X	X	X	X	X	X	X				
Why Are We Here		X	X	X	X	X	X	X				
Women In Recovery		X	X	X	X	X	X	X				
Women Working Steps												
Young Connections				X	X	X	X	X				

Trusted Servant Title	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CHAIRPERSON Jasper L.	X	X	ABS	X	X	X	X	X				
Alt Chair -	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT				
Covention Chair- Darren L	X	X	ABS	X	X	X	X	X				
Activities - Charletta B.	X	ABS	X	ABS	X	ABS	X	ABS				
H&I - Michael C.	X	X	ABS	ABS	X	ABS	X	ABS				
Outreach Chair - Curtis S.	X	X	X	X	ABS	X	X	ABS				
PR Chair - Sara S.	X	X	X	X	X	X	X	X				
Policy Chair - Malinda J.	X	ABS	X	X	X	ABS	X	X				
Policy Alt -	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT				
RCM - Richard B.	X	X	X	X	X	X	X	X				
Alt RCM -	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT				
Secretary	X	X	X	X	X	X	ABS	X				
Alt Secretary	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT				
Treasurer - Tim H.	ABS	X	X	X	X	X	X	X				
Alt Treasurer	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT				
Literature Chair - Julius J.	ABS	X	X	ABS	X	X	X	X				

ASC , February 7, 2016

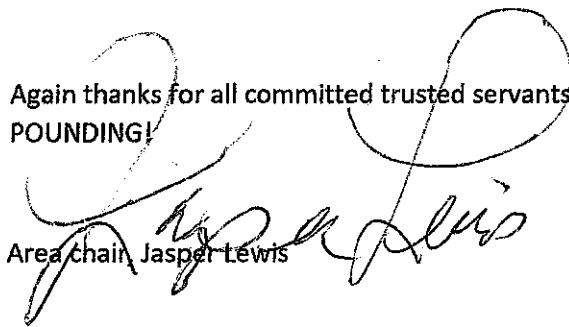
Thanks Capital area for allowing me to be of service. Big shout out to the home groups that continue to support The Sub committees in their attempt to carry our message and promote unity in this area.

The activities committee did a great job in hosting this areas 31 anniversary, thank you

I will be contacting the executive committee during the month to arrange a brief meeting to to discuss subcommittee audits.

Again thanks for all committed trusted servants for showing up today, drive carefully and KEEP POUNDING!

Area Chair Jasper Lewis

A large, stylized handwritten signature in black ink, appearing to read 'Jasper Lewis', is written over the typed name. The signature is fluid and cursive, with a large loop at the end.

RCM Report Feb. 07, 2016

Good afternoon family.

The CRSC met in Myrtle Beach SC. on January 9, 2016 with 16 out of 23 areas present.

Area Concerns- Coastal Carolina Area had a concern that a proposal 1-3-15, was not handled that he believes the policy recommendation was a little sketchy. Dan R. stated that policy changes need to be brought to the Policy Sub Committee meetings. Someone stated that the Policy Committee had requested that CCA notate the specific policies or voting process they want to revert back and bring it to the next policy subcommittee meeting. Phil M. suggested an ad hoc committee be created to approach this and then a new proposal be presented.

Our area will be hosting a CAR workshop for the Capital Area, New Hope Area and Coastal Carolina Area on March 18. Place to be announced. This meeting will be for all GSR's. The Regional delegate will be presenting this material for the GSR's so you will be able to explain the CAR report to your home groups for a vote. This meeting will be approximately 6 hrs. long.

I have also in closed with my minutes a Literature Survey that needs to be voted on by the home groups. This survey will be used to decide what literature the NA home groups wish to revise in the next Car cycle. You can only vote for two.

Proposals:

1-16-4 to change the financial policy pg. 47 from: "Food allowance for any CRSC trusted servant traveling out of the region on behalf of the CRSC will be the same rate as allowed by NAWS.

To: Food allowance for any CRSC trusted servant traveling out of the region on behalf of the CRSC will not exceed the Federal Rate. This needs to be voted on by the home groups.

Treasure's Report: Current balance is the bank [REDACTED] 71. A donation of [REDACTED] was sent to NAWS.

Anyone interested on serving on the regional level are asked to bring their resume's to the April meeting. All positions except chairperson are open for nomination.

The next CRSC Meeting will be held on April 9,2016 in Wilson NC. At the Wilson Medical Center 1705 Tarboro St. Wilson NC. In the conference room.

Thank you for allowing me to be of service.

Richard B.

CRCS Meeting
Myrtle Beach S.C.
January 9, 2016

The January 2016 CRSC Meeting was opened with a moment of silence followed by the Serenity Prayer, and the reading of the 12 Traditions and the CRSC Mission Statement.

Roll call was completed and there were 16 out of 23 (areas with voting rights) present. Quorum was met. Minutes from the last CRSC were approved.

Area Reports (please see attached)

Area Concerns – Coastal Carolina Area had a concern that a proposal 1-3-15, was not handled correctly. The policy was concerning changing from CBDM to the old way of voting. Allison L. stated that he believes the policy recommendation was a little sketchy. Dan R. stated that policy changes need to be brought to the Policy Sub Committee meetings. Someone stated that the Policy Committee had requested that CCA notate the specific policies or voting process they want to revert back and bring it to the next policy subcommittee meeting. Phil M. suggested an ad hoc committee be created to approach this and then a new proposal be presented. Sun City would like to have the old policies on the CRNA.org website. The Web Team Chair will be contacted to see if there is enough space for this. The Borderline Area had a concern regarding H&I meeting being taken in to facilities that use DRT (Drug Replacement Therapy). The Keep It Simple area and the Central Piedmont Area stated that they do take meetings into these facilities. The GAP Area had a concern about courts requiring last names and phone numbers on the court forms. Allison explained this is the addicts choice to volunteer this information.

Officers Reports

Regional Delegate Report – (Please see attached Report) We had the first Zonal CAR workshop at the Sheraton in Charlotte. We had a good turn out and Mark and Don did a great job of facilitating the CAR workshop as well as the Zonal meeting we had later in the evening. . CAR were handed out to RCMs. RCM Guides were offered to new RCMs. Dan B. from CCANA asked for advise on how to present the CAR objectively. Bill H. explained that at the SEZF CAR Workshop, that each motion of the CAR was discuss and then a consensus was obtained. John suggested presenting the Pros and Cons for each motion and keep opinions out of it. John and I also participated in a Conference Participant web meeting on December 12th. This went well and we were able to give some input on future web meetings and the literature survey dead line. We will need to schedule our Area and Regional CAR/CAT workshops over the next couple of weeks. We have a copy of the CAR Report for each Area in a binder. There is a literature survey in the CAR that we need input on before we meet again in April. The input will need to be in before April 1st. There is a copy in your folder with a copy of NAWs News.

Alternate Delegate Report – (Please see attached report) My report is focused on the SE Zonal progress for the last quarter .Each RCM received an updated copy of the proposed Zonal Guidelines. John stated that the RD and AD will have tally sheets to give out at the Regional Car workshop. They are being presented today for a regional vote. This vote is a straight up yes or no vote and your Delegate Team is recommending that we vote yes. We also had a Zonal meeting after the CAR Workshop. It was a very positive meeting in which we discussed the CAR and voted unanimously to request as a zonal that the WB break motion #2 into three separate questions. Your Delegate team is also proposing that you approve spending up to \$600 to purchase a projector and screen for the region.

Finance Report – The Finance Subcommittee has had two meetings since October – one at the December Service Day in Rock Hill, SC and another via conference call on January 3, 2016. Both were attended by six people. Budget worksheets were given to the subcommittee chair-people present at the Service Day. The remaining budget worksheets will be given

out at today's meeting. All sheets are due back to the Finance Subcommittee no later than March 1, 2016. If a budget sheet is not received by this date, the officer or subcommittee will receive the same budget as the current year.

Treasurer's Report – Current balance is the bank \$19,406.71. Our address is: Carolina Regional Service Committee PMB #137 5594-C Sunset Blvd. Lexington, SC 29456. Please provide an email for receipts for donations and make checks out to "CRSC".

Policy Chair Report –

H&I Chair Report – (Please see attached report)

Literature Chair Report – Jim mentioned the enclosed Literature Review and asked that all RCMs bring their votes back to the April RSC meeting. He also reported about the Carolina Freedom Express and about plans to make this available online and have a link on the CRNA.org website to this. Jim mentioned they were discussing the idea of having a blog page included with the Carolina Freedom Express site, which would be moderated by a panel of members that would review and respond to some of the comments. Jim would like to schedule a conference call in the next 2 – 3 weeks to discuss this.

Proposals

Proposal 1-16/1 through 1-16/9 are attached. All proposals passed, with the exception of 1-16/1 and 1-16/4. 1-16/1 was tabled. An ad hoc committee will be formed to look into this further. a new proposal will then be presented. Proposal 1-16/4 was sent back to the home groups to be voted on.

New Business

There will be CAR Workshops held on:

February 21st - Port City, Sun City, S. Coastal. Time and place TBD
February 27th, 2016 - Serenity Club 209 Grayson Rd, Rock Hill, SC 29732
March 5th – Zion Street Community Center 303 Zion Street Belton, S.C. 29627
March 19th – Capital Area Time and Place TBD
March 26th - OPEN

The CRSC has a conference call number through www.freeconrencecall.com The number is 712-432-1500 and the Access Code is 640350# You can find instructions on the website regarding recording calls, muting, etc. To schedule a conference call please check the CRNA.org calendar for open dates and then request the secretary to add your scheduled call to the calendar. **THIS NUMBER IS FOR USE BY CRSC MEMBERS ONLY.**

All position for the CRSC, excluding the Chair position, are open for nominations. Please bring your resumes to the next CRSC meeting in April. Please consult the Regional Policy Manual for requirements needed for each position.

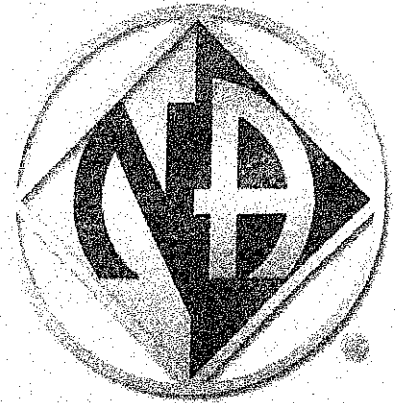
The next CRSC Meeting will be held on

**April 9th, 2016
Wilson Medical Center
1705 Tarboro St. Wilson, NC 27893**

CAR AND CAT WORKSHOPS

Join us online for Conference Agenda Report (CAR) and Conference Approval Track (CAT) workshops. The link below will allow you to join as a guest. A speaker is required to hear the workshop and a microphone if you'd like to ask questions. There is a chat box for those without microphones.

We're unable to provide phone-in access. Because our adobe connect is a hosted account, it requires a toll free access number to do it.



- CAR webinar - Jan 15 10am
- CAR webinar - Jan 19 7pm
- CAR webinar - Jan 26 1pm
- CAR/CAT webinar - Feb 11 3pm
- CAR/CAT webinar - Feb 17 7pm
- CAR/CAT webinar - Feb 22 9am
- CAR/CAT webinar - March 5 11am
- CAR/CAT webinar - March 10 5pm
- CAR/CAT webinar - March 18 7pm
- CAR/CAT webinar - March 20 2pm

THE LINK FOR ALL WEBINARS IS
<https://sezf-frsc.adobeconnect.com/car2016/>
SIMPLY JOIN AS A GUEST.

For more information please contact Jeff P 954-850-0122
NA not affiliated with any facilities, software, internet or arpanet



WSC 2016: Lit/IDT Survey Ballot

Group: _____

Area: _____

GSR: _____

Email: _____

Ballots can be submitted in one of three ways: 1) Turn paper ballot in to your RCM at your Feb ASC, 2) email scan of paper ballot to jpaul095bv@gmail.com prior to March 27, 2016, 3) Vote online instead of using paper ballot - to be available starting on February 1, 2016 and continuing until March 30, 2016 on our regional website at www.sfrna.net

Book-length Recovery Material - Check Two:

New book about sponsorship

New step writing guide (not to replace but as a possible companion piece to the current *Step Working Guides*)

Daily meditation book featuring a spiritual principle a day

Daily meditation book based on *Living Clean*

Service and recovery

Revise current *Step Working Guides*

Revise current *Sponsorship* book

Collection of stories from early members in NA communities around the world
History of NA

Miracles continue to happen - pictures and stories about the growth of NA around the world

Other (please specify) _____

Booklet- or Pamphlet-length Recovery Material (list continued on back)-Check Two

Application of the Concepts

Service and recovery

Indigenous people in recovery

Older members in recovery

Revise the current *Sponsorship IP*

Create a new sponsorship booklet

Women in recovery

LGBT members in recovery

What is Twelfth Step work? With how-to suggestions

Quick responses to ten frequent reasons people may resist NA (focused to new or potential members)

Our Eleventh Step in action

Practicing these principles in all our affairs

Carrying a clear NA message

Mental health

Revisions to *The Loner*

Revise *PI and the NA Member*

Revise *H&I and the NA Member*

Other (please specify) _____

Service Material (list continued on next page) — Check Two

Revise *A Guide to Local Service*

Revise *H&I Handbook*

Sponsorship behind the walls

Events and conventions handbook (new – there is nothing in inventory)

Group service tools/toolbox (e.g., sample group formats, group support forum)

basics...)

Local/Area service tools/toolbox (e.g., GSR orientation, planning assembly tools, trusted servant training tools, project forms...)

Regional service tools/toolbox (eg., trusted servant training tools, regional assembly tools, project forms...)

Role of regional delegates

A guide for interactions with drug courts

Information for creating legal entities and service offices and their relationships with the service body they serve

Treasurers basics

Facilitation basics

CBDM basics

Service and technology

Revise *Planning Basics*

FD/PR tools

Other (please specify) _____

Ideas for Upcoming Fellowship Issue Discussions — Check Two

How to use "Guiding Principles: The Spirit of Our Traditions" with a session for each tradition and the ability to choose which to discuss

The First Tradition and NA unity

How can we continue to provide services to our Fellowship and at the same time decrease our reliance on funds from literature, events, and conventions?

Fellowship development

NA unity, the *FIPT*, and reprinting NA literature

Service in NA

Atmosphere of recovery in service and how we treat each other

Retaining members

Who is missing from inner city/urban meetings?

Outreach/Rural recovery

The conference cycle and staying engaged and involved

Disruptive and Violent Behavior (putting the service pamphlet through the recovery IP process)

Applying our principles to technology and social media

Other (please specify)

FEB 7, 2016

Activities Comm. Hce

Good Evening Family we
would like to Thank All
The Home Group For the great
Support For the area Anniversary

I Next upcoming Event is
DUR Home Group picnic
on June 25, 2016 At
Biltmore Hills PARK

TOTAL DONATION = ~~400.00~~

We Also Have supplies on
Hand For our Next Event

Thank you
Donald W

February 7, 2016

PR purpose: The public information subcommittee is responsible for making sure that addicts know about Narcotics Anonymous and where to find us. We do this by doing presentations to the public, maintaining and area website, phone line, meeting schedules, etc. The reality is that many members of our community do not know that Narcotics Anonymous is a viable option for addicts to find recovery, it is partly our job to fix that.

Elections: We now need a Poster Drive Coordinator, alternate Literature coordinator, Phone line alternate, Vice Chair, alternate website coordinator, presentations coordinator as well and a few others positions are open please come to PR at 12:30pm the first Sunday of the month.

Meetings Schedules: Meetings schedules were not printed this month since no changes were needed. We decided to skip a month if no changes were needed since so many meeting schedules were left after Area. Essentially we don't want them to go to waste and saves our Area a little money once and a while. Please see Randall and let him know at area if you have a meeting schedule change or add on. Also please let Joe M. know of any changes so he can put it on the website or you can let me know and I will pass on the information or email admin@capitalarea.com

Website: The new website is running excellent! Our website coordinator Joe M, worked very hard and did an amazing job on our new website I hope everyone has checked it out! If you have an event, you can add it on the calendar on the website also if you need an e-blast about your home group or an event meeting change etc. Joe will help you! Email admin@capitalarea.com The web stats are not available this month because Joe just set up the system to do it. There have been 202 visits today alone.

NEWS group codes, 979 page views. Just in 2 days! 202 subscribers requested to eblast

Phone line: The phone line is running well we had 6 calls this month. We need a Phone Line Alternate this position does have a clean time requirement of 1 year it is excellent service work from personal experience ☺ \$1.95 per month. Go daddy was \$17.00 a month SD
We are saving big!

Presentations: We have sent out emails to Southeast Raleigh High School to see if they would like a presentation in they have a drug awareness day of some sort. School has been on vacation so I am sure when they get back to work we will hear back. We are waiting to see what happens with the Wake County Detention Center and the presentations they have requested. We plan on 2016 being a great year for PR and building connections with our community! *Still waiting to hear back*

Poster Drive: We did not have a poster drive last month. Our Poster Drive coordinator moved to another state so now the position is open again. If you are interested in an awesome service position come to PR at 12:30pm the first Sunday of the month! We will be planning another poster drive soon. Thank you for allowing me to serve! Sarah S. Chair PR

February 7, 2016

Hello Family! Hope all is well. I thank God for the opportunity to be of service always and this Area for allowing me to serve. However I would like to remind you that we are still in need of a secretary. Due to a busy schedule I have not been able to get the minutes out in a timely manner, however I welcome anyone who has the time to please commit to taking on this responsibility. As I have mentioned in the past I will be more than willing to assist in getting that person trained properly if need be. Otherwise I will continue to help out as my time permits.

Thank you for allowing me to be of service.

Wendi W.

Fill In Secretary

2-07-16


Phone = 252-289-8923

Julius N. - literature

ON 30 JAN. 16 I WAS
Attending the Capitol Area Annul.

I discovered that the literature
Cabinet, IAS tried to open myself
& Richard B. tried to preform
maintenance on Cabinet. No
avail. At this time I ASK
this body for direction AS
to resolve this pesky issue
I also wish to turn in the
keys to this locker. Also
A Audit need to be preformed
AS to how our hand literature.
Also any home group money's
owed please. See me to resolve
pending issues.

I CAN'T info Carl. 

Peace in the A.M. 

1 payment left to (Done)
labor etc.

2-7-16 H&I Report

Very Low Attendance Today, hard to conduct Meeting full Business, however we ~~per~~ persevered To be of service.

Received literature & appears we still running low for Panel Leaders - Lopp's suggested Panel leaders let him know what IP's etc they need for individual facilities - no order placed in January.

Discussed letter to facility & how to go forward. H&I may need at times of Joint Issues Addressed in both subcommittees to present correspondence to Area before sending it out, & group conscious of both committees. not necessarily intended to go back to Home groups but rather an opportunity for GSR's to give any constructive input.

We are in need of an orientation coordinator

Due to medical ^{issues} & new job training out of state I will not be able to attend March H&I nor AREA -

In Loving Service
Michael C.

February 7, 2016

CASC Policy Chair Report

Greetings Family,

This month has indeed, gone by fast, but I did make the effort to contact and connect with key trusted servants to determine clarity on the most practical way to compare Area and Convention Policy Manuals for discrepancies. I understood that that is what this body/Chairperson asked of me..? So, I've spoken with the Convention (and its Policy) Chairperson(s). I explained that this endeavor requires the participation of both the CASC and its Convention. Since attempts to connect with the Convention Policy Chair failed, I asked the Convention Alt. Chairperson to work with me. I fully, expect a successful partnership henceforth, with monthly motion submissions to begin this process; however, the guidance of this Area is imperative, before, during and after each effort.

First, I would like the support of this Area to offer the assistance of developing a "Table of Contents" for the Convention Policy; to help with organizing for efficiency in locating information within its policy

Next, to begin incorporating ASC policy into Convention policy, I submit Motions for consideration and approval for:

1. Changing the wording in the ASC Policy, Section III, item 3. **Convention**, the 2nd sentence to read "In order to better understand the function and purpose of the Convention Subcommittee, it is **recommended** (instead of "suggested") that you refer to the GTLS, World, Regional and ASC Convention Guidelines.
2. Changing the wording in the ASC Policy, Section III, item 3. Convention, D. (to read...)The Convention Subcommittee (insert CHAIRPERSON) shall submit, with (delete "its" and replace with..) the monthly written report, a financial statement and current bank statement to the Capital Area Treasurer.
3. Finally, Underneath E, a bullet that defines report and financial statement, as follows:
Report: is a description of business events and financial activities that carries a written presentation
Financial statement (or financial report) is a formal record of the financial activities and position of a business, person, or other entity.

If approved, I ask that this body submit these changes to the Convention Committee to be duly, incorporated into their policy manual within the appropriate context.

Also, in the past months, I have not provided policy manuals to the Outreach Subcommittee primarily, because, to do so, would deplete my budget and take me over its limit each month, while I attempt to provide that committee with manuals AND have 5-copies available at the ASC (per policy): Frankly, it's too expensive. On an average, 5-front and back copies of the ASC policy manual runs approximately, \$25-30. Numerous times, I've had to tell GSR's that I do not have any other copies available b/c I've run out. The OUTREACH Committee has a similar budget, that could accommodate it needs, therefore, I recommend that that committee be assigned that responsibility of functioning. For practical purposes and efficiency of business, I submit the following 2-Motions for an additional **changes** within our policy manual...;

SPECIFICALLY, to page 13, Section III, under #4. POLICY, C. which reads **[MOTION A]** "The Policy Subcommittee shall provide updated copies of the policy manual to the Outreach Subcommittee for distribution to newly orientated GSRs and Alternate GSRs. A minimum of 5-hard copies of the manual shall be available at each month's ASC meeting.

TO: "The Policy Subcommittee shall have "on-hand" 5-updated copies of the ASC policy manual at each month's meeting; available for ASC-GSR's in attendance, if needed. (NOTE: GSR's, please refer to the ASC website for current policy manuals...)

[MOTION B] refers to page 14, Section III, #6. OUTREACH, D...which reads: To provide orientation for new GSRs.

CHANGE "D" to read: To provide orientation, new group packets and ASC policy manuals to new GSRs.

INTENT: To alleviate ambiguity and convoluted language from policy, thus allowing for practical, efficient responsible and independent functioning.

Unfortunately, my notes did not allow for clarity of last month's business so that I was not able to comfortably alter the policy without the Minutes in hand. I just got there this morning. Therefore, it has not been changed. However, my intent is to develop an addendum to include the passed motions inclusive of the months Jan., Feb. and March. The updated policy manual will appear on our website in April, 2016. I will have the Web-Servant to BLAST the Addendum for your information, as needed between now and that time.

As always, I thank you Family, for your continued trust in allowing me to serve.

Malinda J., Policy hair



CASC TREASURERS REPORT – February 07, 2016

Date: 02/07/2016
From: Tim H., CASC Treasurer
Re: Treasury Report for the month of January 2016

Dear Capital Area,

I would like to thank the Capital Area for allowing me to serve in this position, helping to carry the message of NA by being of service is an important part of my recovery. Please encourage other responsible, trusted servants to volunteer at the Area level to help us to continue to carry the message.

As agreed, we started to pay back some of the money owed by the Area Literature Committee to the World Service Organization last month. The ASC agreed that we pay this balance back in 3 equal payments of [REDACTED], beginning last month. I have not been able to get in contact with Julius J. to get the information on who the check is to be mailed to, so I will get it from him at today's February Area Meeting and send out last month and this month's checks. Total paid after today will be [REDACTED] leaving a balance of [REDACTED].

Attached is the revised December Income and Expense Statement with the Home group donation list from last month and this month's (January).

REVISED DECEMBER STATEMENT:

Donations in December totaled [REDACTED], January donations totaled [REDACTED] the attached Homegroup donation list. Our account balance is [REDACTED]. Outstanding checks total \$ [REDACTED] which leaves an available balance of [REDACTED]. This available balance puts us \$ [REDACTED] ABOVE the policy mandated prudent reserve of \$ [REDACTED] but I have not sent any money to the Region or the World due to our outstanding balance to the World Literature. A check is being sent to the WSO Literature account in the amount of [REDACTED] leaving a balance of \$ [REDACTED] per our vote at the last area meeting. These numbers above changed substantially from what was reported at area due to deposits being made and checks written at the 1/03/2016 Area meeting being processed before the 1/08/2016 bank statement closing. See attached PNC bank statement.

CASC TREASURERS REPORT – February 07, 2016 - Continued

JANUARY (THIS MONTH'S) STATEMENT:

Donations in January totaled [REDACTED] see attached Homegroup donation list, deposit was made last month the day after the Area Meeting so it shows up on the revised December statement above. Our account balance is [REDACTED]. Outstanding checks total [REDACTED] which leaves an available balance of [REDACTED]. This available balance puts us [REDACTED] ABOVE the policy mandated prudent reserve of [REDACTED] but I have not sent any money to the Region or the World due to our outstanding balance to the World Literature. Another check is being sent to the WSO Literature account in the amount of [REDACTED] leaving a balance of [REDACTED]. See attached PNC bank statement and the Income and Expense statement.

In addition, I have set up an additional sheet to track re-payment of misappropriated funds by Sebastian and Nikki. I will include the status of these payments each month as directed by the ASC.

The previous Treasurer, Sebastian L., made his first payment of [REDACTED] at the 1/03/16 Area meeting and at a minimum of [REDACTED] month, this debt will be paid off in March of 2017. I would like to note that Sebastian attempted to start his re-payment back in November, but his payment was rejected by the Area and he was asked to give a firm monthly payment amount. Sebastian has verbally offered to make minimum payments of [REDACTED] per month until his debt is re-paid. So far, he has been true to his word.

The total amount owed by the previous Literature Committee chair is still not clear as it appears there is still money owed to the Homegroups from the last meeting back in September that Nikki collected money for Literature orders. As of now, we know that the NA World Literature account has an unpaid balance of [REDACTED] and the last amount that I have heard that the Area owes the homegroups is [REDACTED].

Lastly, please remember that by Policy, all CASC check requests must be made in writing on the form that I have at each meeting. Checks REQUIRE 2 signatures by policy and as of now, the Chair and myself are the only ones authorized to sign checks. I will write the checks during the meeting and have Jasper add his signature as soon as possible after the ASC meeting is over, but this means that all Subcommittees/ check requestors must wait until the Area meeting is over to receive their checks. I had 2 checks written last Sunday that I could not distribute because the persons requesting them left.

Thanks, I look forward to seeing everyone at the February Area Meeting.

Your trusted servant,

Tim H.

February 7, 2016

Good evening Convention Committee and ASC, I hope everyone had a good month and hope that those who will be watching the big event tonight have a great time.

Now for the business from the convention committee, we had to cancel a joint fundraiser event with the New Hope Area because of the weather. It was scheduled for Jan 23rd but was reschedule to Feb. 6. The turnout was great for the New Hope Area, but not as great for the Capital area because of weak ticket sales. Out of \$1000 worth of tickets, we only sold \$490 which is less than half of our tickets. As a committee and area we have to do better in our upcoming fundraising efforts.

Also our registration efforts have been weak in the surrounding areas, such as Wilson, Fayetteville, Zebulon, Smithfield, and Durham etc. We need to come up with ways to register people in these areas. It's important that the committee chairs collaborate with each other concerning future upcoming events in order to make our convention successful. At this point it is important that the hotel liaison chairperson contacts our programming, fundraising and hospitality committee chairpersons for a walk through of the convention center to set-up to talk about an issue that may arise. This is ensuring that everyone is on the same page, because it came to my attention that there has been some miscommunication and for a lack of words, no communications. It is essential that everyone who is going to play apart in the convention to communicate with the hotel lesion and the vice-chair. Lastly, the hotel liaison and I have purchased the insurance certificate that is required to host the convention at the convention center. The certificate is ready to turn in to the convention center by the hotel liaison.

Thanks everyone for a great job and allowing me to serve.

Darren Lockett

Convention Chairperson

February 7, 2016

As of 1/11/2016 Capital Area's Balance was \$14,646.05, according to the bank statement. Broken down according to bank print out is as follows.

12/1 - [redacted] srv. chg \$ [redacted] balance

12/2 - [redacted] visa card [redacted] balance

12/4 - [redacted] m.k. [redacted]

12/7 + [redacted] [redacted]

cleared checks 1779 (fundraising) ^{100.00}, 1777 (merchandising) ^{350.00} 12/7
1780 Cynthia W (fundraising) ^{100.00}, 1781 (merchandising) ^{350.00}

1/6 - [redacted] deposit : bal. 14727.

1/7 [redacted] storage bal. [redacted]

2/1 [redacted] srv. chg bal. [redacted]

Came from fundraising returned 24.16, merchandising return [redacted] + made [redacted] from outside event total [redacted], gave ck to merchandising [redacted] # 1777 which cleared. Wait for results of that.

Last night's event had a total of \$ [redacted]
Capital Area made \$490.00 in tickets sales.

At the door [redacted] was made in cash sales.

split 50/50, [redacted] to Raleigh. The D.S was

paid \$100.00. Registrar turned in [redacted]

Hospitality had [redacted] spent [redacted] on

food products, returned [redacted] Soda and water

sales were \$ [redacted] split [redacted] Camera Man

Donation was 10%, [redacted] split 50/50.

\$25.00 was taken from soda sales

and check was written # 1782 made

out to St. Giles. [redacted] \$ [redacted]

total from our event, (Black & white).

Thank you for allowing ~~me~~^{us} to serve
as your trusted servants.

Fi

This money has not yet been
deposited

\$ [redacted] Donation

\$ [redacted] Daily Reprieve

\$ [redacted] Merchandising

\$ [redacted] Hospitality

\$ [redacted] Deposit



N.A. Service Resume

Date:

Name: <u>Julius Jenkins</u>	Clean Date: <u>02-04-05</u>
Address <u>P.O. Box 7413</u>	
<u>Wilson N.C. 27896</u>	Phone <u>(252) 289-8923</u>
Service position interested in: <u>Vice - Chair Area</u>	
List group service positions and dates served: <u>Literature Chair 06 - Prisoner Literat</u>	
<u>GSK 05-67 - Policy + Archives - Group Treasures</u>	
<u>x 2 GSK. literature Art. Gap. Sec. Treasurer last 3/years</u>	
List area service positions and dates served: <u>literature help 2 years - Policy + Archives</u>	
<u>2 years Conventional Committee 05-06-</u>	
List regional service positions and dates served:	
List world service positions and dates served:	
Have you completed all service commitments? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If no, why not?	
Please list anything additional:	
Are you employed full-time? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <u>100 Disabled</u>	
Can you travel in connection with this service commitment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	



Capital Area Service Committee
Motion Form

1

Date: 2/7/16

Motion made by: Melinda J.

Second: _____

Motion reads as follows: Change from: p. 14, Section III, #6.
Outreach: D. "To provide orientation to new ASRs."

To: "To provide orientation, new group packets and
ASC policy manuals to new ASRs."

Intent: To alleviate ambiguity + convoluted language

Carried _____

Failed _____

Tabled _____

Amended _____

Back to
Home Group _____

Policy
Change _____

Yes _____

No _____

Abstain _____



Capital Area Service Committee
Motion Form

Date: 2/7/16

Motion made by: Melinda J., Policy Chair

Second: _____

Motion reads as follows: Change ASC Policy, Section III, "Item" Function + Purpose, line 2; In Order to better understand the function + purpose of the Convention Subcommittee, it is "suggested"...

To: In order to better understand the function + purpose of the Convention Subcommittee, it is "recommended"...
That you refer to the GALS, World, Regional + ASC Convention guideline. - "Strike out - "when available".

Intent: To eliminate ambiguity and convoluted language from policy, thus allowing clarity to function
of financial impact

Carried _____	Failed _____	Tabled _____
Amended _____	Back to Home Group _____	Policy Change _____
Yes _____	No _____	Abstain _____



Capital Area Service Committee
Motion Form

(A)

Date: 2/7/16

Motion made by: Malinda D., Policy Chair

Second: _____

Motion reads as follows:

Change from: p. 13, Section III, # 4

Policy: C "The Policy Subcommittee shall provide up-dated copies of policy to the Outreach Subcommittee for distribution to newly oriented ASRs + ALL's. A minimum of 5 copies shall be available at ea. ASC."

To: "The Policy Subcommittee shall have "on-hand" 5 up-dated copies of the ASC Policy Manual @ ea ASC meeting; available for attending ASRs, if needed. NOTE: ASRs, please refer to the ASC website for current policy manuals."

Intent: To alleviate ambiguity + convoluted language from policies, thus allowing practical, efficient, responsible + independent functioning

Carried _____

Failed _____

Tabled _____

Amended _____

Back to Home Group _____

Policy Change _____

Yes _____

No _____

Abstain _____



**Southside Recovery's Meeting Time has changed
on Friday...**

Location: 501 South Blount St.

Raleigh, N.C. 27601

Tupper Memorial Baptist Church

We meet:

Monday 6:00PM -7:00PM

Wednesday 6:00PM – 7:00PM

&

Friday 7:00PM – 8:30PM (ONLY)

Starting 02/05/2016

January 12, 2016

Survivor's Group
Wake Correctional Center
1000 Rock Quarry Road
Raleigh, N.C. 27610

Dear Area Service Committee:

Greetings from Survivor's Group
Narcotic Anonymous group at Wake Cor. Center.
We have a desire to become a part of your
area to better enhance our recovery. Our
group follows the Twelve Steps, Twelve
Traditions and Twelve Concepts of N.A.

Please contact the undersigned with any
assistance you can give us in regard
to N.A.'s mission. We need your help
to further help ourselves, and we look
forward to hearing from you.

Sincerely,

Donnell J. Danner 0098562

(Substance Abuse Cor.) Mr. Shewe (919) 733-7989