

Minutes for the Capital Area Service Committee
July 9, 2017

Meeting called to order at 2:00 pm with the Serenity Prayer and reading of the N.A. Twelve Traditions and Twelve Concepts.

Roll Call

19 out of 52 Home Groups were represented. 6 Officers and subcommittee chairpersons were present.

Approval of Minutes

Minutes were approved.

Concerns/Open Forum

H&I Chair and Outreach Chair are vacant
Minutes need email list updated
Seeking Similarities and Serenity in the Morning needs help

Subcommittee, Officer and Ad-hoc reports (see attached)

Chairperson (Richard B) Thanks for allowing me to be of service at this level of service. We ask that everyone reaches out to other NA members to be involved. There are several positions vacant. The ASC meetings will be on Aug 6, Sept 10, Oct 1, Nov 5, Dec 3, Jan 7, Feb 4, Mar 4, Apr 1, May 6, June 10, and July 1 at 2pm.

Vice Chair (Camille F) –No report.

Secretary (Vacant until today's vote in new business) – No report.

Alt Secretary (Vacant until today's vote in new business) -No report

RCM (Sheryl) –(Verbal Report)We hosted region and it went great. Region donated \$ to the WSO. Low bottom counseling event. Forum-the lower country zonal cat-car convention. The decision is based on homegroup votes. Areas are not showing up for Region. Our Area's Region will reach out to other Areas

Alt. RCM (Gina)- No report.

Treasurer (Tim H.)– Written report. The May Statement has been revised (see report). As of June 8, 2017, the starting account balance was: \$ Deposits: 2017 were \$. There were \$ in deductions. The ending account balance as of July 9, 2017 was \$ Outstanding Check not cleared for \$ (Fairmont UMC and CRSO Donation). This leaves an available balance of \$. This available balance puts us \$ ABOVE the policy mandated prudent reserve.

Policy Chair (Vacant.)

Policy Alternate (Vacant).

PR (Vacant)

H&I Chair (Vacant)

Outreach Chair (Vacant).

Activities Committee Chair (Shell.) –Written report. The June 24, 2017 Picnic was successful. September 9, 2017, the Capital Area Appreciation Day will be in Wilson, NC at Gillette Park 3238 Corbett Avenue from 9-6:30pm. We are requesting covered dishes from all homegroups in the Capital Area. There will be flyer on this event at the next area meeting. We will submit a request for budget during the next area meeting. This committee will be planning to meet with the Convention Committee to discuss merchandise at our events. Budget Balance is \$.

Convention Chair (Theresa.) No written report.

Inventory Ad-Hoc Committee (Craig R)- Written report. **A summary of the Inventory Results are attached.** According to the result: Outreach needs improvement in doing more fellowship development; GSR Representation needs improvement, Communication with homegroups, support of new homegroups needs improvements. H&I presentations are helpful; Under comments, it was suggested: Outreach responsibilities be under PR, need warm transition between trusted servants; poor representation of homegroups, No literature at ASC, Area too long, too many speeches/vacancies, Convention flyers not out in time; More combined area and regional service days/picnic, etc

You can always get the latest Convention Committee information on the website at www.capitalareancna.com and then go the subcommittees page and then to convention committee.

Old Business -

None

New Business:

Resumes for Area Secretary and Alternate Secretary was voted in today.

Welcome Janet W as the Secretary and Angela M as the Alt Secretary

Motion 1:

Made by Craig R/Inventory Ad-Hoc and Seconded by : Principles and Traditions

Motion reads: “Reimburse Craig \$ for supplies (easel pad, copies) to support the inventory”.

Intent: “To be fully self supporting”.

Result-Carried- Yes: 13; No:0; Abstain: 0

JULY 9,2017

CHAIRPERSON REPORT

I would like to thank the ASC for allowing me to serve as your chairperson. Being involved in service has greatly enhanced my recovery from the very beginning. Having a sponsor who was active on the area and regional level helped guide me in the path of recovery. I would like to thank all the GSR's and everyone who are here in attendance for being a part of NA service. Would ask that everyone reach out to other NA members to be involved. We have numerous positions still open that are needed to be filled for this body to function properly. The positions available are; Secretary, alt. secretary, H&i, alt H&i, PI, alt PI, Outreach and alt Treasurer.

The ASC will be meeting on the following Sundays; Aug 6, Sept 10, oct 1. Nov 5, Dec 3, Jan 7, Feb 4, Mar 4, Apr 1, May 6, June 10 and July 1. I have taken into consideration the holidays and also the first Sunday in June which normally has an event in downtown Raleigh which makes it difficult to get to the meeting. The ASC meeting will start at 2:00 pm.

Again, I would like to thank the ASC for allowing me to be of service.

In Loving Service

Richard B.

We also performed an audit on the
Out going Treasurer by the Chair
Vice chair and the Incoming Treasurer.

SECRETARIES COPY



CASC TREASURERS REPORT – July 09, 2017

Date: 07/09/2017
From: Tim H., CASC Treasurer - OUTGOING
Re: Treasury Report for the month of June 2017

Dear Capital Area,

I would like to thank the Capital Area for allowing me to serve in this position for the last 3+ years, helping to carry the message of NA by being of service is an important part of my recovery. My sincere thanks to James C for stepping up and volunteering to be the new Treasurer, I'm sure he will do a great job, please be patient with James as he transitions into this position and makes it his own. I will provide any assistance that is required to make the transition a smooth one. Please encourage other responsible, trusted servants to volunteer at the Area level to help us to continue to carry the message.

I met with the incoming CASC Executive Committee at the PNC bank on 6/30/17 to transfer over signatory authority on the bank account and afterward we met at Fairmont UMC to conduct an audit of the CASC treasury for the last year. All monthly records of the CASC treasury for the previous 2 years were reviewed and James C took the files home to further review them in depth. No issues or discrepancies were noted during the audit, however I will be available to answer any questions or concerns in the future.

The previous Literature Chair Nikki paid [REDACTED] in May towards her outstanding debt, leaving a balance of [REDACTED]

Attached is the revised Income and Expense statement for May and the preliminary statement for June, the PNC Bank statement has not yet closed out for June, so this will be revised for the next Area meeting in August. When we changed over the PNC bank account signatures last month, we asked to have the statement close out before the first of each month to simplify this issue.

REVISED MAY 2017 STATEMENT

The beginning balance on 05/06/17 was:

Deposits in May Totaled:

Checks and deductions totaled:

Ending balance on 06/07/2017:

Outstanding checks not cleared:

Available balance on 06/07/2017:



- Deposit of Area Donations - See attached
- See attached detailed Income & Expense Report
- See attached PNC Bank Statement
- Fairmont UMC – CRSO Donation

PRELIMINARY JUNE 2017 STATEMENT

The beginning balance on 06/08/17 was:

Deposits in June Totaled:

Checks and deductions totaled:

Ending balance on 07/09/2017:

Outstanding checks not cleared:

Available balance on 06/04/2017:



- Deposit of Area Donations - See attached
- See attached detailed Income & Expense Report
- See attached PNC activity report
- Fairmont UMC – CRSO Donation

Our available balance as of today is \$ [REDACTED]. This available balance puts us [REDACTED] ABOVE the policy mandated prudent reserve of \$ [REDACTED]. I will wait till the Convention Committee gives their final report to see about sending money to the Region and World. See attached PNC bank activity report and the Income and Expense statement.

DEBT REPAYMENT:

The previous Literature Committee chair Nikki made no payment at the last Area meeting leaving a balance of \$ [REDACTED].

Thanks for allowing me to be of service.

Your trusted servant,

Tim H., Outgoing CASC Treasurer

Attachments:

- Revised May 2017 Income & Expense report
- June 2017 Income & Expense report - Preliminary

July 9, 2017

Activity Report

Good Afternoon Capital Area

Chair: Shell

Asst chair Lahoma

Activity committee has had the picnic at
The Bitmore Hills park on June 24, 2017.

It was a very successful event. There were
some misunderstanding that it was the
homegroup picnic and they choice of serving
any member of NA.

September 9, 2017 we be having the
Capital area appreciation in Wilson, NC
at Gillette Park 3238 Corbit Ave from
9:00 AM to 6:30 pm.

Wilson Homegroup will donate 120 lb pig
for pig picking, and we are requesting
cover dishes from all homegroups in the
Capital area.

Flyer on this event at the next area
meeting, and we will need to submit the
budget for the upcoming at that time

Budget:

Balance \$ 

Activity committee will be planning to meet with
the convention committee to discuss allowing to
sell merchandise at our events.

Summary of June 2017 Inventory Results

Outstanding

Public Relations **

Activities *

All

H&I

Functions, Fundraisers, Celebrations

Executive Committee

Needs Improvement:

Outreach doing more fellowship development

H&I, Outreach*, Convention*

GSR Representation*

Area Needs 501-C3

Communication with homegroups

Support of new homegroup from other members

All*

Activities

H&I outstanding

Comments:

H&I doing orientations is helpful; have subcommittees visit groups to explain how they can help

More willing people to serve

Outreach responsibilities should be under PR

GSR Orientation will better handled by ASC administrative (chair, vice chair)

Need to train people adequately

Need warm transition between trusted servants

Finances is prudent, except poor collection outstanding bill for literature

Service body shows up monthly, poorly representative group attendance

Time constraints are not fully enforced, side conversations

No literature at ASC

Business could be handled in a timely manner

Too many speeches

Too many vacancies, how about a learning day

Too many vacancies, terms end at same time

ASC not giving enough guidance

Convention has great ideas but flyers not out in time

Activities can have more functions that promote fun and unity instead of fundraisers

More welcoming atmosphere at ASC

Introduce new people (GSRs)

More fellowship development

Home groups bring concerns but no motions

More combined area and regional service days, picnics

Made more financial contributions to region and world due to no misappropriation of funds this year

Discussion is fine but we need proposals to help get to a solution and suggested solutions

June 25 Picnic

(Question 6) Atmosphere of courtesy and respect

More rotation of trusted servants

Orientations, patience

Help new people feel welcome; ask who is new or new GSR

GSR Orientation done by ASC Admin (chair, vice, secretary)

Sponsorship; directed to get involved

Having a home group

(Question 4, 5) Training and Communication

Open-mindedness

Going out to home groups*

GSR Orientation package: GTLS, Group Starter Kit, ASC Policy

Ad hoc for training

Home groups send GSR

Support trusted servants

GSRs need sponsors



Capital Area Service Committee
Motion Form

Date: 7/9/17

Motion made by: Craig R / Inventory Adhoc

Second: Minister & Madeline

Motion reads as follows: _____

To provide
Reimburse Craig \$ [redacted] for
supplies (easel pad, copies) to support
the inventory

Intent: To be fully self supporting

| | | |
|---------------|--------------------------|---------------------|
| Carried _____ | Failed _____ | Tabled _____ |
| Amended _____ | Back to Home Group _____ | Policy Change _____ |
| Yes <u>13</u> | No <u>0</u> | Abstain <u>0</u> |



N.A. Service Resume

Date: 7/9/2017

| | |
|--|-----------------------|
| Name: JANET W | Clean Date: 8/28/1984 |
| Address [REDACTED] | |
| Selma NC 27576 | Phone (919) 634 7523 |
| Service position interested in: Secretary | |
| List group service positions and dates served: GSR 2014-2015 | |
| Secretary 1985-1988 | |
| Treasurer 1997-2007 | |
| List area service positions and dates served: H&I Lead 2014-2015 | |
| H&I subcommittee | |
| List regional service positions and dates served: None | |
| List world service positions and dates served: None | |
| Have you completed all service commitments? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| If no, why not? | |
| Please list anything additional: I'm very interested in continuing my service @ this level. | |
| Are you employed full-time? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Can you travel in connection with this service commitment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

19
YES

0
NO

0
Abstain



N.A. Service Resume

Date: 7/9/17

| | |
|--|---|
| Name: Angela Miller | Clean Date: 10/8/97 |
| Address: [REDACTED] | |
| Mohegan NC 27615 | Phone: 910 479-6715 |
| Service position interested in: Alt. sect. | |
| List group service positions and dates served: | |
| GSR daily reprise homegroup (2005-2006) | |
| sect. daily reprise homegroup (2006-2007) | |
| List area service positions and dates served: | |
| sect. For Area 2009-2010 | |
| Alt. sect For area 2008-2009 | |
| alt. sect for convention / Sect 2005-2006 / 2006-2007 | |
| List regional service positions and dates served: NA | |
| List world service positions and dates served: NA | |
| Have you completed all service commitments? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If no, why not? | |
| Please list anything additional: | |
| Are you employed full-time? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Can you travel in connection with this service commitment? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

12
YES

0
NO

2
obtain

NA Recovery

Addicts helping addicts recover



Summer 2017 Fun in the Park Speaker Jam!

NCCAFRNA

Living Clean The NA Way

"For many of us today, what is revolutionary about our recovery is the love and intimacy we experience with other members." " We call Narcotics Anonymous a fellowship for a reason. We are a community of equals".

Saturday, August 5, 2017

12 noon- 7pm

located at

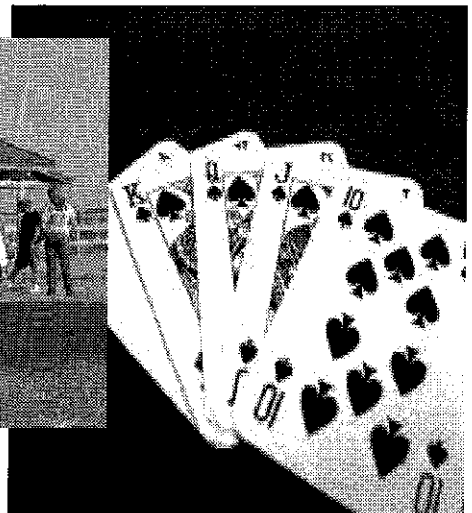
J. Burt Gillette Park

J.W. Hunter Shelter

Wilson, NC 27893

Food, Fun, Fellowship & Games/Tournament with prize!!

Food and Beverages at cost



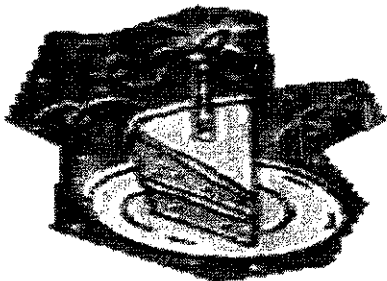
**For more information contact
Theresa F. 919.561.4692**

HOPE IN RECOVERY
ONE YEAR ANNIVERSARY



AUGUST 11, 2017
341 McDONALD ST
ROCKY MOUNT, NC
6:30PM - 8:30 PM

FOOD, SPEAKERS & FELLOWSHIP
COME OUT SUPPORT AND CELEBRATE



DEBORAH D. 252-373-6791
GLORIA J. 252-230-8266
DELORES W. 973-405-8667