

Capital Area Service Committee of Narcotics Anonymous

P. O. Box 10953

Raleigh, NC 27607

Minutes for the Capital Area Service Committee

October 1, 2017

Meeting was called to order by the Chairperson (Richard B) at 2:00 pm with the Serenity Prayer and reading of the NA Twelve Traditions and Twelve Concepts.

Roll Call

22 out of 52 Home Groups were represented & 9 Officers and subcommittee chairpersons were present.

Approval of Minutes

There was concern that the scanned minutes were received upside down. The report that the H & I Chairperson was voted on was incorrect.

Concerns/Open Forum

Policy Chair is vacant

Alternate Policy Chair is vacant

Alternate Treasure Chair is vacant

Subcommittee, Officer and Ad-hoc reports (see attached)

The September minutes were approved.

Open Forum

Darren reported that Peace in the AM will celebrate its anniversary the 3rd weekend in October. There will be a breakfast at 9:00 that Saturday morning at Mount Peace Church.

Jamal reported that South Side Recovery will be having a 7:00 pm on Friday beginning November 3rd.

Old Business:

None

New Business

Motion I:

Made by Nick R Candlelight Recovery and seconded by _____.

Motion reads: Capital Area pay an additional \$500 above the rent to assist the meeting place (Fairmont United Methodist Church) repair/replace air conditioning and heating unit. (See attached letter from the church).

Intent: A one-time payment to help church repair/replace air conditioning and heating unit.

There was much discussion about this motion. Donald reminded area that this request is against tradition. Wendi read the actual 6th tradition that would be violated should the motion to pay go forth. Most agreed it is an outside issue and against tradition. Some members felt compassion for the church; however, it was concluded that if there are members who want to make individual donations and not as a representative of the Area Subcommittee of Narcotics Anonymous (see attached letter from the church). The Motion would not go out to home groups. A letter, to the church will explain our inability to reply favorable to their request.

Results – Motion was dismissed due to tradition violation.

Motion II.

Made by Janet W, The Journey Continues and seconded by Joyce K, Together We Can

Motion reads: To form an ad-hoc committee to work with policy to make grammatical, spelling errors and punctuation errors. All changes that are recommended will be written in motions to be sent back to home groups to be voted on by GSR's. The approved motion will then be revised in the policy.

Intent: to correct grammatical, spelling and punctuations in the policy and make some areas less vague.

Motion Carried: Yes 21 No 9 Abstain 10

Motion III:

Motion made by: Shell M, Chair of Activities Committee and seconded by Chris C

Motion reads as follows: The ASC Activities Committee is requesting a budget of \$500.00 for the upcoming Capital Area Anniversary Celebration from 9AM – 12 AM. These funds would including the following incurred expenses such as: food & beverages; DJ; facility deposit and fees; supplies; and, flyers.

Intent: In that activity continue to serve this Area and provide ongoing events without the need to solicit funding from home groups.

Discussion: there was much concern that the \$500 would reduce Area funds; however, Sheryl, RCM provided additional information regarding a request of \$1000 made to Regional will cover the \$500 request from the Activities Committee.

Results: The motion will go back to Home Groups

Motion IV:

Motion made by: Faith through Principle and seconded by Peace in the AM.

Motion reads as follows: I would like a Literature Committee be formed back to the Area level.

Intent: To make purchasing of literature convenient for Home Groups without having to use their personal accounts or chasing a place to purchase literature for their Home Groups.

Results: The motion will go back to Home Group

Reports:

Chairperson (Richard B) Thanks to everyone for coming out last night to support our convention committee at their first fundraiser of the year and encouraged everyone to continue to help make our 2018 convention a success. There have been numerous questions about the area policy. We are currently operating on the January 2017 revised policy that is on the website. There are also numerous grammatical and punctuation errors and some areas of the policy that are vague.

Vice Chair (Camille F) – No report

Secretary (Janet W) – Thank you for allowing me to participate in my own recovery by serving as your Area Secretary. The September Minutes were approved. The Secretary requested any additional email addresses from new GSRs.

Alt. Secretary (Angela M) – Absent

RCM Chair (Sheryl K) – Written Report. 1) Next Regional mtg 10/14 in Wilmington, NC at Wrightsville Beach Methodist Church. 2) If new home group needs insurance verification information, I have the insurance forms to submit to Area. This is if your facility is requesting insurance to hold meetings. 3) RCM will be voting on attend the CAR/CAT in Charlotte. 4) there are 1000 meeting in the Carolina Region and 24 areas.

The RCM also provided information regarding the CAR Agenda Report which is one of the ways Narcotics Anonymous World Services informs the fellowship of Narcotics Anonymous worldwide what is happening, what needs to be discussed, what needs to be voted on and the future direction of the NA fellowship as a whole. The RCM also described the CAT Report (Conference Approval Track material); (See attached information).

The RCM reported that the World Convention to be held in Orlando, FL on Aug 30th thru Sept ____

Alt RCM (Gina L) – no report

Treasurer (James C)) – Written Report. I would like to thank the Capital Area for allowing me to serve in this position. Attached is the Treasurers report for October 2017. The available balance of 9/30/2017 is @2,548.94.

Policy Chair (Vacant)

Alternate Policy Chair (Vacant)

PR – Written Report. This month the PR committee has severed the groups in the following ways: Presentation at 1st Step for individuals with DUIs; Website, Phone line, Text & E-Blast Maintenance. PR meets the first Sunday of every month @ 12:30 across from H & I upstairs. Since last month's ASC meeting, there have been over 2,400 hits to our "meeting schedule" page. The phone line continues to be answered when addicts call for help and information. Meeting directories are ready. The PR report included describing a program of Sponsorship behind the walls (see attachment).

Outreach Chair (Shahid W) – Written Report. Thanks for allowing me to serve as your outreach chair. This is my first report. Today, 6 new GSR participated in orientation. The groups in attendance were: A New Beginning; NA ND PM; Serenity in the Morning; Man Up; Faith Through Principles; and Life on Life's Term. There was discussion between PR and Outreach regarding how to determine which home groups are wheelchair accessible. They will get together later to assess the possibility of gathering this information.

H & I Chairperson (Toi R). – Written report. Thank you for allowing me to serve. Each facility is doing well, no problems to report. We have consistent support for panels. All panel leader positions have been filled. We had 8 people in attendance.

Activities Committee Chair (Shell) – Written report. 1) Submitted motion for \$500 to ASC for the Capital Area Anniversary Celebration. 2) Donald has \$57.00 + \$6851 making balance \$177.49. 3) Recapping last month's Capital Area Appreciation Day was well supported event. 4) Agenda for Celebration will be discussed and menu planned for Capital Area Anniversary.

Convention Chair (Theresa) - Written report – Greetings Family. Since the last meeting, the previous Merchandising chair will pass on left over mugs and a few T-shirt. The Registration Chair, Annette W. has stepped down due to illness. The Executive body met to finalize the contract for 2018 venue, the Downtown Convention Center. Registration fee is \$20 until January, \$25 up until the convention, and \$30 on site at the convention. The first fundraising function netted \$67.00 (see attached end of function close out sheet. Chair is in process of getting signature card at the bank updated. The next fundraising event is October 28, Trinity Church @ 7:00 PM.

August 2017

Dear Friends of Fairmont UMC,

I am writing to you on behalf of the congregation of Fairmont United Methodist Church. We are happy to be able to provide space for so many different types of support and recovery groups. Many of you have had significant life moments right here within our walls and we give thanks for any and all healing and strength that comes from these groups.

As many of you have experienced last winter, our boiler that provides heat to the entire church building, has passed its expected time to work and function. The trustees of Fairmont have diligently worked to examine and choose the best way to provide the needed heat (and air) so that all our programs can continue without interruption. Starting in September, we will begin with the process of replacing the boiler and move on to new piping, etc.

As you would imagine, this is an expensive undertaking. We would like to invite any of you to partner with us in providing funding for this project. There are many ways that you can give.

For individual giving:

Simply send a check (or cash) to our church office. Please note on the check "for boiler fund." Mail check to 2501 Clark Ave, Raleigh, NC 27607 or simply give it to Margie in the church office.

We also have "pledge forms" for those who would like to spread their giving out over 1 to 3 years. (Also, in the next month we hope to launch our new website, which will have an online donation option. www.fairmontumc.org)

For groups that would like to give together: simply have your group leader collect and turn in your group's gift.

We take anonymity seriously, so if you would like to have your gift remain anonymous, simply let me know. We can also provide you privately with a statement of receipt for tax purposes, if needed. Margie Roberts, our office administrator, and I are the only persons with the access to the pledges and gifts for this project.

We want to ensure that we are able to continue to provide safe and comfortable space for people in our community for decades to come. Please consider being a part of this important project.

Sincerely,



Pastor Liz Roberts
eroberts@nccumc.org



Capital Area Service Committee
Motion Form

Date: Oct 7 2017

Motion made by: Janet W. The Journey Continues

Second: Jayne K. together we can

Motion reads as follows: To form an adhoc

committee to work with policy to

make gramatical ~~err~~, spelling errors. ~~att~~

and punctuation errors ~~and~~ all

changes that are recommended will be

written in motions to be sent back to

home groups to be voted on by GSR's

approved motions will then be revised in the

policy ~~* Based on how we do business~~

Intent: To correct gramatical, spelling and punctuation
in the policy and make some area less vague.

Carried	_____	Failed	_____	Tabled	_____
Amended	_____	Back to Home Group	_____	Policy Change	_____
Yes	<u>21</u>	No	<u>9</u>	Abstain	<u>10</u>



Capital Area Service Committee
Motion Form

Date: October 1, 2017

Motion made by: Shell M chair of Activities Committee

Second: Chris C

Motion reads as follows: The ASC Activities Committee
is requesting a budget of 500.00 for the upcoming
Capital Area Anniversary Celebration from 9am-12pm.
These funds would include the following incurred
expenses such as; food & beverages, DJ,
facility deposit and fees, supplies and flyer's

Intent: In that activity continue to serve this
Area and provide ongoing events without the
need to solicit funding from home groups.

Carried _____

Failed _____

Tabled _____

Amended _____

Back to
Home Group

Policy
Change _____

Yes _____

No _____

Abstain _____



Capital Area Service Committee
Motion Form

Date: 10/01/2017

Motion made by: ~~Principle~~ Faith through Principle

Second: Pence or the Am

Motion reads as follows: I would like a Literature
Committee be formed back to the area
level. IT ha

Intent: To make purchasing of literature
convenient for Home groups, without
having to using their personal accounts or
chasing a place to purchasing literature for
their Home groups.

Carried _____

Failed _____

Tabled _____

Amended _____

Back to Home Group

Policy Change _____

Yes _____

No _____

Abstain _____

Capital Area Chairperson Report

Oct 1, 2017

Hello Family;

I would like to thank everyone for coming out last night to support our convention committee at their first fundraiser of the year and I encourage everyone to continue to help make our 2018 convention a success.

There have been numerous questions about the area policy in the last few weeks. We are operating on the January 2017 revised policy that is on the website. This is the most current policy we have. There have been 3 motions that have been passed since January that effect policy and will be updated in the near future. We also have found that there are numerous grammatical and punctuation errors and some areas that are vague. We will be making a motion to form an adhoc committee to work with Policy to address these issues. All changes that are recommended by the adhoc committee will be written into motions to be sent back to the home groups to approve. Approved motions will then be changed and a revised policy will be made available to the area.

I would like the thank you for allowing me to be of service.

In Loving Gratitude

Richard B.

Capitol Area
Narcotics Anonymous
Report

Date: OCT 1 2017

Name of Area: Capital Area

Area Address (Address & Town): 1205 Clarke Ave

RCM/Chair Person Sheryl K Email: SKURK.NP@yahoo.com

Address: _____ Phone: _____

City/ST/Zip: _____

Alt. RCM/Alt.Chair Gina L Email: gina762@yahoo.com

Address: 105 Pearl St. Phone: (919)696-5437 cell.

City/ST/Zip: Garner, N.C. 27529

Report:

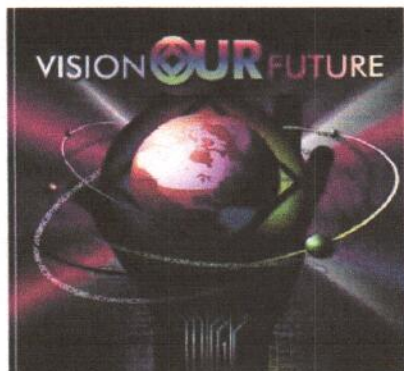
① NEXT Regional mtg 10/14 in Wilmington NC
at Wrightville Beach Methodist Church

② If new Homegroup needs insurance verification
information, I have the insurance forms
to submit to Area. This if your faculty requesting
insurance to hold meetings.

③ RCM - will be voting on attend the CAR / CAT
in Charlotte or Zonal forum.

④ their 1000 meeting in the Carolina Region
and 24 Areas.

Use Back if Needed



➤ **WHAT IS "THE CAR"?**

It's one of the ways Narcotics Anonymous World Services informs the fellowship of Narcotics Anonymous worldwide what is happening, what needs to be discussed, what needs to be voted on and the future direction of the NA fellowship worldwide as a whole.

➤ **CAR STANDS FOR THE CONFERENCE AGENDA REPORT**

It is a compilation of motions that have been brought before Narcotics Anonymous at the world level. Just as we have motions and business meetings at group levels, area levels and regional levels we also have them at the world level. They are voted on at the World Service Conference (WSC) once every two years by delegates from each region in the world. The CAR is made in preparation for the WSC 2010 (World Service Conference).

Motions can be made by Regions or the World Board. Motions made by regions often involve issues important to the region, while World Board motions concern the world wide fellowship as a whole. These motions affect NA as a whole and impact NA members all around the world. The delegates from the regions are directed to vote based upon the consensus of the region itself.

➤ **HOW THE VOTING WORKS**

How voting works is that each Group Service Representative (GSR) has an opportunity to learn about the motions by attending a CAR workshop. The GSR then goes to their group and has a meeting (*suggested as a separate one from business or regular meeting*) to explain the motions to their group and have voting. The GSR then goes to the **AREA SERVICE COMMITTEE MEETING (ASC)** and gives the **Regional Committee Member (RCM)** their tally of the votes. The RCM then compiles them and brings it to the **Regional Service Committee (RSC)** and the RSC compiles those tallies from all areas. Every one has an opportunity to learn about the CAR and vote on it at their group.

➤ **WHY IT IS IMPORTANT THAT A GROUP REPRESENTATIVE ATTEND A CAR WORKSHOP?**

It's important that each group have at least one person who has a thorough understanding of the CAR before voting so that no biases are created and so that questions can be answered thoroughly and accurately. ***The representative does not have to be the GSR if they do not have one OR the GSR cannot attend.***

The workshop will provide information about the CAR report and the WSC 2010. The WSC 2010 theme is **"Our Visions, Our Future"**. This means your input is very important to the present and future of NA worldwide.


"There's a sense of pride when we can see the results of discussions and decisions after reading the CAR. When we see a particular piece of literature on the rack at our meetings and we can say to ourselves, "I voted on that piece," we feel connected to NA in a way that we may not have felt before. It's our chance to be part of that "collective expression" our Mission Statement talks about."

(From pg. 2 of World Board Report)



2016 Conference Approval Track Material

This presentation only summarizes CAT material. Please read the complete CAT for comprehensive information and reports: www.ng.org/conference.




Conference Approval Track (CAT) Material

- › CAT material is considered in new business of the WSC.
- › Exception: "Proposed Rules & Tools related to WSC Decision Making" will first be presented in a motion at the beginning of old business.


CAT Contents

- Strategic Plan & Proposed Project Plans
- Proposed Budget & Cover
- Proposed Rules & Tools for WSC Decision-making
- WSC Seating Report
- Regional Ideas Submitted for WSC Consideration




WSC Mission Statement

- › The World Board plans to offer a motion to change an outdated reference to NA World Services vision:
 - Participants propose and gain fellowship consensus on initiatives that further ~~the NA~~ *World Services vision* A Vision for NA Service...



2016-2018 Strategic Plan & Proposed Project Plans



2016-2018 Strategic Plan & Proposed Project Plans

- › New simpler format
- › Includes update on 2014-2016 projects
- › Project plans explain the scope of the work
- › We always propose more projects than we expect to be able to complete

**2016-2018
Strategic Plan & Proposed Project Plans**

- › **Getting work done more economically**
 - Mixture of virtual and face-to-face meetings
 - Use of focus groups
 - “Talking” via email & other electronic means



**2016-2018
Strategic Plan & Proposed Project Plans**

- › A new approach to further collaborate: WSC will discuss, prioritize, and approve project plans
- › Results of CAR survey will help determine the focus of some projects
- › Details and updates will be reported in NAWS News



**2016-2018
Strategic Plan & Proposed Project Plans**

- › Total budget for all projects (\$200,000) is less than the Traditions Book Workgroup expense
- › \$38,000 from 2014-2016 budget is being carried forward to PR project as a separate line item
- › Budget distribution will depend on results of Conference discussions



**2016-2018
Strategic Plan & Proposed Project Plans**

- › **Six proposed projects**
 - Recovery Literature
 - Service Tools
 - Collaboration in Service
 - Future of the WSC
 - Fellowship Development & Public Relations
 - Social Media as a PR Tool

Note: Not all strategic plan objectives have associated project plans



**Project Plans
Recovery Literature**

Objective 1: Develop new recovery literature and/or revise existing literature to meet Fellowship’s needs.

- › Publish “Guiding Principles: The Spirit of Our Traditions”
- › Identify literature priorities based on the CAR Fellowship survey



**Project Plans
Service Tools**

Objective 2: Develop concise, accessible, relevant, adaptable tools that address basic concepts and inspire users in service efforts.

- › Identify new tools from the CAR Fellowship survey
- › Collect and incorporate best practices of service delivery



Project Plans Collaboration

Objective 3: Raise awareness of the value, impact & spiritual necessity of collaboration, demonstrating relevance of A Vision for NA Service to each body within the service system.

- › Continue collaborating with regional delegates on World Services planning
- › Further the concept and value of system-wide planning



Project Plans Future of the WSC

Objective 4: Continue work to make the WSC a more effective resource to help achieve A Vision for NA Service.

- › Continue discussion to frame viable WSC seating options
- › Improve discussion and consensus-building processes at the WSC
- › Improve processes to forward issues & discussions between Conferences



Project Plans Fellowship Development & Public Relations

Objective 6: Increase understanding that effective FD efforts depend on PR work, emphasizing the need for collaboration among service bodies

- › Help service bodies understand their essential part in collaborative PR to grow NA and advance NA's vision
- › Conduct a PR roundtable with medical professionals



Project Plans Social Media for PR

Objective 8: Raise awareness & understanding of NA among the general public and potential members through use of social media

- › Research use of social media by similar organizations
- › Frame a discussion about social media with the Fellowship and Conference for WSC 2018



2016-2018 Objectives without Project Plans

Not all objectives require a project plan. There are four objectives without plans:

Objective 5-World Board Development: Enhance Board effectiveness, building on the strategies initiated in the 2014-2016 cycle.

Objective 7-Targeting Fellowship Development Resources: continue to target the use of NAWS resources for fellowship development on a global scale by identifying and acting upon opportunities.



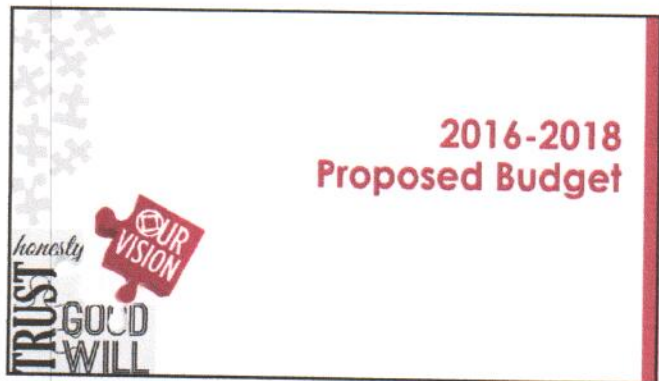
2016-2018 Objectives without Project Plans

Not all objectives require a project plan. There are four objectives without plans:

Objective 9-Fellowship Communication: Use multi-media tools including video to enrich NAWS communication about fellowship development efforts around the world, inspiring a broader understanding of our worldwide fellowship.


Objective 10-Financial Contributions: Communicate and recognize the positive impact contributions have had and will have in fulfilling the Vision for NA Service.





2016-2018 Proposed Budget


honestly
TRUST GOLD WILL



2016-2018 Proposed Budget

- › Cover memo explains budget and terminology
- › Budget includes projected income and expenses
- › Planning and activity are for 2016-2018 two-year cycle


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2016-2018 Proposed Budget

- › Operating income is gross sales minus the cost of goods
- › Four expense areas
 - Literature production & distribution
 - WSC support
 - Fellowship development
 - Events


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2016-2018 Proposed Budget

- › Expense classifications
 - Fixed operational funds are for recurring expenses
 - Variable operational funds are for non-routine expenses (e.g., projects)
 - Reserve funds are set aside for future or unexpected current needs


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2016-2018 Proposed Budget


- › Budget Notes:
 - Second fiscal year is a deficit, but overall budget is not
 - "Guiding Principles" line item depends on Conference approval
 - No WCNA expenses included (other than workgroup line item) due to new 3-year WCNA cycle

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2016-2018 Proposed Rules & Tools for WSC Decision Making

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Proposed Rules & Tools for WSC Decision Making

- › Ideas to use time effectively and to respect meaningful discussion and the minority voice
- › As has been done at past WSC, a motion will be made at the beginning of old business to try these ideas for WSC 2016



Proposed Rules & Tools for WSC Decision Making

- › 2012 & 2014 WSC agreed to try using proposals in addition to motions
- › After trying the new processes, WSC 2014 unanimously adopted them as policy (Proposal BC)
- › We're suggesting a similar trial of new rules and tools at WSC 2016



Proposed Rules & Tools for WSC Decision Making

- › Evolving ideas for discussion
 - New: Regional ideas distributed with the CAT
 - Reminder: Regions can also forward ideas in the *Conference Report* (deadline 15 February)
 - CAR survey was a collaboration with delegates and will lead to further collaboration at the WSC



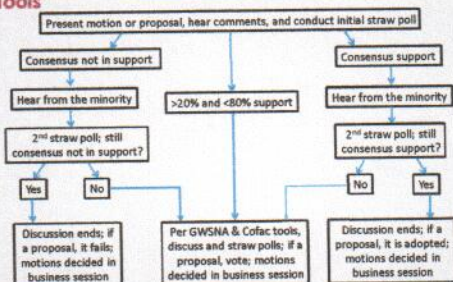
Proposed Rules & Tools for WSC Decision Making

- › Utilizing CBDM at the WSC includes approaches for
 - Focusing the WSC
 - Managing the discussion queue
 - Measuring consensus
 - Introducing motions and proposals
 - Managing discussions



Proposed Rules & Tools

Motion and Proposal Discussions




2016 WSC Seating Report




**2016
WSC Seating Report**

- › Seating is an issue that has challenged Conferences over the years
- › Need a more sustainable and effective WSC
- › Current seating criteria have proven ineffective, and decisions have become increasingly difficult
- › Ongoing discussion about the future of the WSC
- › With WSC discussion, hope to develop viable options for future




**2016
WSC Seating Report**

- › Eight regions completed seating requests
- › Seating workgroup formed for first time since 2006: three RDs and one Board member
- › The WSC is in a process of change, but must still deal with the current reality of seating



**2016
WSC Seating Report**

- › If the WSC chooses to seat new participants, the WB believes the best course of action may be the workgroup's recommendation to seat only the three that meet criteria:
 - Grand Sao Paulo Region
 - HOW Region
 - Rio de Janeiro Region




**Regional Ideas Submitted for
Conference Consideration**




**Regional Ideas Submitted for
Conference Consideration**

- › This is a new way for regions to submit ideas for other Conference participants to consider
- › Evolving process; may want to work on
 - parameters/process for submitting material
 - how to frame ideas to discuss and collect meaningful input
- › One region sent material...



**Regional Idea Submitted for
Conference Consideration**

- › Fellowship Issue Discussion Topics (IDTs) selection process. During each Conference year:
 - Members, groups, areas, regions & zones can submit IDT ideas online beginning 1 August
 - 1 February (before the next WSC), Fellowship votes on ideas submitted online
 - Top six ideas included in CAR & voted on in new business; top three voted on in new business are IDTs for next cycle

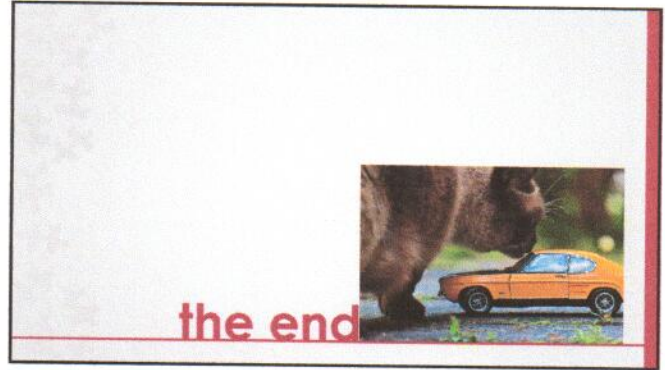


**Preparing for the
World Service Conference**

CAR & CAT
www.na.org/conference
Username: wsc2016
Password: CP2016

Deadline for Regional Reports
and other *Conference Report* material
15 February 2016

Questions, Comments, Ideas
worldboard@na.org



Secretary Copy



CASC TREASURERS REPORT – October 2017

Date: 10/1/2017
From: James C., CASC Treasurer
Re: Treasury Report for the month of October 2017

Dear Capital Area,

I would like to thank the Capital Area for allowing me to serve in this position. Service work is a suggestion of the program of Narcotics Anonymous and I am grateful to be doing so. Attached you will find the revised September report along with the supporting bank statement. As I stated in last month's report, PNC Bank has changed our statement ending date to the end of the month. This should allow future reporting much simpler.

REVISED SEPT. 2017 STATEMENT

The beginning balance on 09/01/2017 was:	\$2,687.50
Deposits in Sept. totaled:	\$ 313.36 - Deposit of Area Donations on 9/12/2017
Checks and deductions totaled:	\$ 401.92 - See attached detailed Income & Expense Report
Ending balance on 09/30/2017:	\$2,598.94 - See attached PNC Bank Statement
Outstanding checks not cleared:	\$ 50.00 - Fairmont UMC (Rent) Check #1784
Available balance on 09/30/2017:	\$2,548.94

Our available balance as of today is \$2548.94. This available balance puts us \$748.94 **ABOVE** the policy mandated prudent reserve of \$1,800.00. See attached PNC bank activity report and the Income and Expense statement.

Thanks for allowing me to be of service.

Your trusted servant,

James C., CASC Treasurer

Attachments:

- Revised Sept. 2017 Income & Expense report and supporting documents
- September 2017 Bank Statement

Capital Area NA Treasurers Report -October 1, 2017 Area Meeting

Income & Expense Statement for September 2017 - REVISED

Beginning Balance: 9/1/2017 \$2,687.50 **Period:** 9/1/2017 - 9/30/2017

Income / Revenue Section 1

Type of Deposit/debit	Date	Amount	Notes	Description
Group Donations/ Repayments - CASH	9/10/2017	\$270.00		Group donations received at Area Meeting, see September 10th Group Donation Report
H&I Committee - Change	9/10/2017	\$3.36		Return of money not used for literature
Total Income/ Revenues		\$273.36		

Repayment of Mis-Appropriated Funds

Amount shown here is included in the total of donations above

Type of Deposit/debit	Date	Amount	Balance	Description
Nikki	9/10/2017	\$40.00	\$1,356.41	6 Repayments to date - last payment on 9/10/17
Sub Total Income/ Revenues		\$40.00	\$1,356.41	

Expense Section

Type of Bill or Payment	Date	Check #	Amount	Notes	Policy Description
SUB COMMITTEES					
H&I Committee					
H&I Literature - Make check out to Alanua Candore	09/10/17	1801	\$190.00		H&I Literature
H&I Office Supplies					H&I - Office Supplies
H&I Learning Day one per year					One Learning Day - per Policy
PR and Website					
Phone Line - Auto Draft Monthly	09/05/17	AD	\$30.93		Varies slightly - averages \$30.93/ month
Meeting Directories					Varies slightly - Quarterly Printing
Website - Auto Draft Yearly		AD			On Autodraft
Text Blasting - Auto Draft Monthly	09/07/17	AD	\$10.00		On Autodraft - TEXTEDLY.COM
PR Literature					Literature - Balance from 90 days back
PR Display Materials					PR Committee Display
Outreach	09/10/17	1803	\$110.99	Richard-Policy printing	\$35 Monthly allocation per policy
Policy					\$30 Monthly allocation per policy
Activities Committee - NO BUDGET					For Area Anniversary Function
AREA SERVICE COMMITTEE					
Fairmont United Methodist Church	09/10/17	1802	\$50.00		ASC - Rent - September 2017
Secretary - Meeting Minutes Mailing & Copies					Varies slightly
Treasurer - Office Supplies					Receipt Book
RCM Travel/ Expenses					Sheryl - Expenses
RCM - Hosting Regional CAR Report					RICHARD - FOOD/ Refreshments for Regional Mtg
Alt RCM Travel/ Expenses					- Expenses
Bank Fees	09/01/17	AD	\$10.00		service charge - Bank Account
Mail Box - Due yearly on Nov 1st					CASC Mailbox at Cameron Village
NAWSO					CASC Donation to World Service
CRSO					CASC Donation to Regional Service Committee
Regional Donations - 60% - CRNA	\$449.36				Per Policy
World Donations - 40% - NAWS	\$299.58				World Donation Per Policy
Total of All Expenses			\$401.92		

Revenue		\$313.36	
DIFFERENCE: Income-Expenses		-\$88.56	
Ending Balance - 9/30/2017		\$2,598.94	

Previous Month's Checks Not Yet Cleared

Check Payable to:	Date	Check #	Amount	Description
Fairmont United Methodist Church	04/02/17	1779	\$50.00	April ASC Rent
		TOTAL:	\$50.00	
Available Balance - 9/30/2017			\$2,548.94	
Prudent Reserve- Per Policy			\$1,800.00	
Amount Above/ Below P.R.			\$748.94	ABOVE

Business Checking

For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 09/01/2017 to 09/29/2017
Capital Area
Primary Account Number: 53-2310-2581
Page 2 of 3

Business Checking Account Number: 53-2310-2581 - continued

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
2,687.50	313.36	401.92	2,598.94
		Average ledger balance	Average collected balance
		2,620.89	2,620.89

Deposits and Other Additions

Description	Items	Amount
Deposits	1	313.36
Total	1	313.36

Checks and Other Deductions

Description	Items	Amount
Checks	3	350.99
Check Card Purchases	1	10.00
ATM/Misc. Check Card Transactions	1	30.93
Service Charges and Fees	1	10.00
Total	6	401.92

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
09/01	2,677.50	09/11	2,335.58	09/18	2,598.94
09/05	2,646.57	09/12	2,648.94		

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
09/12	313.36	Deposit	046564310

Checks and Other Deductions

Checks and Substitute Checks

* Gap in check sequence

Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number
09/11	1801 *	190.00	083700329	09/18	1802	50.00	084670181	09/11	1803	110.99	L084506450

Check Card Purchases

Date posted	Amount	Transaction description	Reference number
09/11	10.00	0758 Debit Card Purchase Textedly.Com 855-6006001 Ca	17313933015430758253

ATM/Misc. Check Card Transactions

Date posted	Amount	Transaction description	Reference number
09/05	30.93	0758 Recurring Debit Card J2 800-6695400 Ca	02325933015430758247

Service Charges and Fees

Date posted	Amount	Transaction description	Reference number
09/01	10.00	Service Charge Period Ending 08/31/2017	

Capital Area NA Homegroup Donations Received -September 10, 2017

Donations by Homegroup

Homegroup Name	Amount	Homegroup Name	Amount	Homegroup Name	Amount
A New Beginning	\$50	Lunatic Fringe		Rediscovery Through Recovery	
Basic Text Study		Man Up	\$20	Saturday Night Miracles	
Believe It or Not		Miracles In Progress		Serenity In The Morning	
Came to Believe		NA At Noon		Serenity Seekers	
Candlelight Recovery		NA In the PM		Southside Recovery	
Circle of Hope		NA Way		Spiritual Change	\$20
Constantly Searching		Never Alone		Spiritually High	
Courage to Change		Never Alone Never Again		Sweet Serenity	
Daily Reprieve		New Beginning		The Seekers	\$40
Expect a Miracle		New Horizons		The Journey Continues	
Faith Thru Principles	\$25	New Horizons East		Together We can	\$40
Freedom Through Recovery		New Way of Life II		Trust the Process	\$20
Grow Up or Die		One Day at a Time		Tuesday Night Live	
I Can't, We Can		Our Common Welfare		Way to Grow	
Highest Point of Freedom		Out of The Forest		We Do Recover	\$10
Hard Core		Out To Lunch		Welcome Home	
Hope in Recovery		Peace in The AM		Why Are We Here	
In From The Storm		Phoenix Group		Women In Recovery	
Let The Healing Begin	\$20	Primary Purpose		Young Connections to Recovery	
Life on Life's Terms		Principles & Traditions		Other Income	
Life or Death		Principles B4 Personalities		Misc - H&I	\$3.36
Living By the Book		Recovery In the Hood		Nikki - Repayment	\$40.00
Living Clean & Serene	\$25				
Total Donations/ Income	\$313.36	Total Homegroup Donations	\$270.00	Total Other Income	\$43.36

Nikki, Former Literature Chair - Repayment of Mis-Appropriated Funds

Paymnt #	9/24/2016		Notes 1	
	Balance	Date	Amount	Description
1	\$1,786.41	4/3/2016	\$190.00	Repayment #1 of Mis-Appropriated Funds per Agreement
2	\$1,596.41	5/1/2016	\$60.00	Repayment #2 of Mis-Appropriated Funds per Agreement
3	\$1,536.41	6/5/2016	\$0.00	No Payment
4	\$1,536.41	7/10/2016	\$0.00	No Payment
5	\$1,536.41	8/7/2016	\$40.00	Repayment #3 of Mis-Appropriated Funds per Agreement
6	\$1,496.41	9/11/2016	\$0.00	No Payment
7	\$1,496.41	10/2/2016	\$40.00	Repayment #4 of Mis-Appropriated Funds per Agreement
8	\$1,456.41	11/6/2016	\$0.00	No Payment
9	\$1,456.41	12/4/2016	\$0.00	No Payment
10	\$1,456.41	1/15/2017	\$0.00	No Payment
11	\$1,456.41	2/5/2017	\$0.00	No Payment
12	\$1,456.41	3/5/2017	\$0.00	No Payment
13	\$1,456.41	4/2/2017	\$0.00	No Payment
14	\$1,396.41	5/7/2017	\$0.00	Repayment #5 of Mis-Appropriated Funds per Agreement
15	\$1,396.41	6/4/2017	\$0.00	No Payment
16	\$1,396.41	7/9/2017	\$0.00	No Payment
17	\$1,396.41	8/6/2017	\$0.00	No Payment
18	\$1,396.41	9/10/2017	\$40.00	Repayment #6 of Mis-Appropriated Funds per Agreement
19	\$1,356.41			
20	\$0.00			
21	\$0.00			
22				
Total Payments			\$430.00	\$1,356.41

NOTES:

1. Per re-payment agreement dated 09/24/2015, payments begin when she is employed

Hello from PR:

The PR committee is tasked with making sure the public knows about NA's existence so that people such as teachers, law enforcement, doctors, drug counselors, etc can refer members to our meetings. We regularly respond to inquires about NA services from the public. We also help inform the fellowship itself about things such as times and locations of meetings and current events using our website and phone line.

This month the Capital Area PR committee has served your groups in the following ways:

***Presentation at 1st Step:** We do a monthly presentation there. It is an outpatient place for people who have been charged with DUI's.

*We sent out a packet to someone affiliated with the Wake County Sheriff. We are hoping to maybe get some literature and or meeting directories into Wake County facilities and possibly explore other opportunities with them.

***Website, Phonenumber, Text & E-Blast Maintenance:** We've continued to maintain the website of which the meeting schedule is the most popular page. I believe it's the maintenance of this site that leads to the majority of the members that show up in our home groups as demonstrated by the following stat..... Since last month's ASC meeting, there has been over 2,400 hits to our "meeting schedule" page.

The phone line continues to be answered when addicts call for help and info.

We also continue to use the e-blast and text features to help inform people inside of our fellowship about current events and announcements. Remember, to sign up for the text, simply text the word "capitalarea" (one word) to the following number "33222".

Meeting directories are ready. -please check the directory to make sure your group info is accurate.

Do the groups want us to list Serenity Fellowship Reunion on our website event calendar?

PR meets the first Sunday of every month @ 12:30 across from H+J upstairs.

Service Opportunities:

- * Poster Drive Liaison
- * Presentations Coordinator
- * Website Coordinator
- * Alt. Website is in ~~training~~ training

P.R. Chair

Available Alternates:

- * Phone Line
- * Meeting Schedwe
- * P.R. Chair
- * meeting list



Carolina Region of Narcotics Anonymous H&I

Sponsorship Behind the Walls

Many male and female NA members behind the walls are asking for sponsors. Through the Carolina Region's Sponsorship Behind the Walls Project, you can help some of these incarcerated recovering addicts work the Twelve Steps of Narcotics Anonymous by writing letters back and forth. Your contact information will be kept completely confidential because your sponsee will send his/her letters to a PO Box, and then the letter will be forwarded to you. This process will require commitment on your part, but may end up becoming one of the most rewarding things you have done for your recovery.

Participation Requirements

- 2 years clean time
- Actively participating in the NA fellowship with a sponsor
- Has worked steps 1-5 in writing with a sponsor
- Understanding of and commitment to follow the CR-SBTW guidelines

Please contact us at CRSBTW@GMAIL.COM for more information and to request your orientation packet.

Gathering trusted servants is the first stage of this project. We are not yet providing incarcerated addicts correspondence with anonymous NA sponsors.

Out reach report

10/01/17

Peace Sam, my name is Shahid.
Thanks for allowing me to serve as
your out reach chair. This is my first
report so bare w/me. It's a honor to
give back what was so freely given
to me & that's to be of service.
Today I orientated six new G.S.R.
Apart of their orientated they were
given a guide to local services &
a up dated policy? Im ^{also} working towards
suppling every home group that attends
area w/ up dated policy as well. But that
can only be done through the G.S.R.
Attendance. ~~Any other~~ Any thing else Im
open for question.

Thanks

10/01/17

Shahid

Out reach chair

Name	Group
1) Annette W	A New Beginning
2) Monica W.	NA ND PM
3) Simon	Serenity in the Morning
4. Chris C.	Man Up
5) Latvean R	Faith Through Principles
Jackie G	Life on Life Term

Thank You For allowing me TO serve.

My name is Toi R. H.I chair person

Each facility are doing well, no problems to report.
We have consistant support for panels.

All panel leader possession have been filled.
We had 8 people in attendance

We still alternate chair, ^{alt.} secretary

Thank You letting me served.

Toi. R

Capitol Area
Narcotics Anonymous
Report

Date: Oct 1, 2017

Name of Area: Capital Area

Area Address 1205 Clarke Ave Raleigh NC

Activities/Chair Person Sheel M Email: _____

Report:

- 1) Submitted motion for \$ 5000 to ASC for the Capitol Area Anniversary celebration.
- 2) Donald has \$ 57.00 + ~~78.51~~^{68.51} making balance 117.49
- 3) Recapping last month's Capital Area Appreciation Day WAS well-supported event.
- 4) Agenda for celebration will be discussed and menu planned for Capital Area Anniversary.

10/01/2017

Greetings family,

Since the last meeting I spoke with Johnny our previous Merchandising chair concerning merchandising left from last year and there were some mugs and a few t-shirts that He said he would pass to our Vice Chair. Not sure whether or not that actually took place due to no responses.

I've also received a call from our registration Chair Annette that due to illness She has to step down. She has passed registration Royster, receipts and table to Angela K.our treasurer.

I also spoke with the treasurer concerning the writing of a check for the Friday night speaker travel expenses and asked her to hold off until our regular business meeting to discuss.

Please remember that business is to take place at the business meeting and not through text and especially when it concerns the prudency of funds. Why I understand that sometimes there might be a group text as with the menu please let's keep in mind that during business hours most are at work and so when it becomes personal please take it out of the group text to cut back on the continuous ringing or vibration.

Executive body met today at 12 to finalize the contract for 2018 venue, the Downtown Convention Center

We had a function on last night the 30th and the results are in the treasurer's report attached.

Amended The Area asked Convention Comm. to ask for 1,000,000

Open Positions

Alt Policy

Secretary and alt

Hospitality and alt

Registration and alt

Merchandising and alt

Alt Convention Information

Calendar of Events

H&J, PR, Outreach

In loving service,

Theresa F.-Chair

October 1st, 2017

Good afternoon Convention Committee hope all is well. Our Beginning Balance is: \$9030.88 we wrote 1 Check :(#1871 for \$60.00 Registration for table). We had a function September 30th which we profit \$67.00 Our Ending Balance is: \$9037.88. Our expense was: \$60.00 our income was \$67.00. For the Month of September.

Thank You for Allowing Us to Serve:

Angela K-Treasure

Candice F- Alt Treasure

END OF FUNCTION CLOSEOUT SHEET

FUNDRAISING

DOOR \$ 171.00
DJ \$ 50.00
GIFTS \$ 65.91 ~~4~~ 65.91 expense \$5.09
RENT \$ 50.00
PRUDENT RESERVE \$ ~~100~~ 100.00
-6.04
-95

PROGRAMMING

7th TRADITION \$ 14.00 NOT INCLUDED

MERCHANDISE

PRUDENT RESERVE \$ _____

HOSPITALITY

\$ 191.00 = 150.00 LR
PRUDENT RESERVE \$ _____

REGISTRATION

\$ 0

DONATIONS

\$ 20.00 Prater
Total \$ 107.00