

***Minutes for the Capital Area Service Committee
August 7, 2016***

Meeting called to order at 2:00 pm with the Serenity Prayer and reading of the N.A. Twelve Traditions and Twelve Concepts.

Roll Call

21 out of 54 Home Group GSR's present. 8 Officers and subcommittee chairpersons were represented.

Approval of Minutes

Minutes were approved.

Concerns/Open Forum

One Day at a time is no longer carrying the message and will be taken off the roll call list.

There were 7 vacant ASC Officer and subcommittee positions.

A consensus for the next ASC meeting was motioned for change of date and will occur on September 11, 2016 due to the holiday (Labor Day). **For-23 Against-0 Abstained-0**

Curtis S. mentioned removal of home groups from the roll call/meeting schedule that are no longer having meetings.

The Convention Subcommittee Treasurer Gina L. has resigned from that position on today. There are concerns regarding disruptive behaviors amongst trusted servants. Policy Chair is working on creating a policy for vote by the ASC body.

Convention Chair would like to put motion for removal of the Hospitality position to be voted by the body of ASC.

Per the Convention Chair, the Convention Subcommittee body has voted for the person in hospitality to remain, however, the Convention Chair is concerned and has requested a vote by the ASC body. The body has voted for removal of the Hospitality Chair as follows: **For:5 Against: 0 Abstained: 18**. At this time, she remains in the position. (motion not submitted to exec committee).

The number of vacant positions effects the functioning of this body. It was reported that this is occurring in different areas as well.

There was discussion in regards to "all" treasurers for every Subcommittee to have the same form to submit during reporting and Policy Chair is working on this form for streamline.

Subcommittee, Officer and Ad-hoc reports (see attached)

Chairperson (Julius J) –Written report and ASC meeting schedule provided.

I was notified about some financials concerns with the Convention Committee financial closeout for 2016. Convention Treasurer and Area Treasurer met to do an audit in response. With the records that were available and documentation, the Area Treasurer and Convention Treasurer were satisfied with the account balance of the Convention Committee. Tim H. informed me that he is out on vacation and sent his report.

Vice Chair (Richard B) – No report.

Secretary (Candis D.) – Written report provided. It is encouraged that the GSR, Committee/Subcommittees receive minutes via email. However, if you do not have email access, please write your address information down and turn in today.

RCM (Vacant.) –No report.

Treasurer (Tim H.)– Report Submitted. Starting account balance was: [REDACTED] on 7/9/16. Deposits this last period, totaled [REDACTED] Checks/ Debits totaled: [REDACTED] and the ending account balance is [REDACTED] as of 8/6/16. This available balance puts us [REDACTED] ABOVE the policy mandated prudent reserve. After paying the Region and the World Service Area, we may want to consider funding the Activities Committee for the remainder of this year since we have a surplus right now and they have operated without a set allotment for the last couple of years.

Policy Chair (Malinda J.)– Written Report. Thanks for your approval of the housekeeping of the policy as motions were presented during my last attendance in June of 2016. I have reached out to other Subcommittee Chairpersons and am asking that we meet on today and/or please contact me. Since the Convention Subcommittee does not have a policy chair position, the Convention Committee chair has agreed to work with me and presenting the changes to the Convention Committee for appropriate updates. The question regarding Raffles was discussed and am requesting a motion to include to add that in the policy to avoid “breaking the law”. My duties now require that I make contact with individual Subcommittee Policy persons monthly for collaboration on clarity of respective policies, I am asking what to do when there is no policy person on subcommittee (only Chairpersons).

PR (Vacant) – No report.

H&I Chair (David K.)– Written report. All facilities are being served. We are completing an updated contact list of all panel leaders and members including facility days and shifts that each member is committed to serving to ensure consistency and transparency. We have literature and no new business to report. **We have oriented 5 new sub-committee members today.**

Outreach Chair (Vacant.) – Curtis S Verbal report. The lack of participation from GSR remains a concern. Outreach has reached out to some of the homegroups and will bring a list of homegroups that are not meeting, but are still on the meeting directory. **One GSR was oriented on today for the homegroup Way to Grow (Evan S).**

Activities Committee Chair (Lahoma S.) –Written report provided. We are asking for donations or homegroups to bring a covered dish. **Our next event will be held on September 24, 2016 at Biltmore Park in Raleigh. Reminder: The city of Raleigh has asked up to park only where allowed (not on grass, etc); grills be used at least 15 ft away from the infrastructure. (see flyer)**

Convention Chair (April B.) –Convention Committee election took place last month and there are 7 vacant positions (see report). We are not able to present our monthly bank statement on today and I or treasurer will correct this oversight. **ASC member asked about next year’s convention location: We are looking at next years convention to be held at the Sheraton on the same weekend as this year. We could not get a Sunday at the Hilton for next year. We are requesting homegroups to come up with topics and potential speakers for the convention. Main Speakers 8 year clean, Workshop speakers minimum of 3 years clean. The ending balance as of today is [REDACTED] (see report for details). Due to todays resignation by the treasurer, the alternate treasurer will be move to treasurer.**

You can always get the latest Convention Committee information on the website at www.capitalareancna.com and then go the subcommittees page and then to convention committee.

Old Business -

All proposals submitted during June 2016 ASC meeting (policy housekeeping) were approved on a consensual basis during the July ASC meeting.

New Business-

Malinda was voted back in as Policy Chair (attached resume)

Proposals:

Activities Committee presented Proposal that reads:

~~Proposed by:~~ Activity Committee

What is being proposed: It reads "Three Hundred Activity Committee to use as needed for 2016-2017 year only as needed. Request to a budget of [REDACTED] for the year

Reason: Cover what's needed to put functions on

Intent: Buy supplies what's needed to have functions for the year 2016-2017.

Results: On hold at this time. ASC Body suggests that Activities Committee request requisition by the treasurer as usual or present another motion that reflect expenditures for needs of funds after Region and WSO are paid.

THE NEXT ASC MEETING WILL BE HELD ON September 11, 2016 at 2pm

AREA SERVICE COMMITTEE HOME GROUP ROLL CALL JULY-2016- JUNE 2017

Group Name	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A New Beginning		X										
Basic Text Study	X	X										
Came to Believe												
Candlelight Recovery	X	X										
Choices in the Afternoon (Phone)												
Circle of Hope												
Constantly Searching												
Daily Reprieve												
Down But Not Out												
Expect a Miracle												
Faith Through Principles	X											
Freedom Thru Recovery		X										
Grow Up or Die		X										
Hardcore Group		X										
Highest Point of Freedom	X	X										
I Can't We Can		X										
In From the Storm												
Let the Healing Begin												
Life on Life Terms	X	X										
Living Clean and Serene												
Lunatic Fringe												
Man Up												
Miracles In Progress												
NA at Noon	X											
NA ND PM	X	X										
NA Way												
Never Alone Never Again												
New Horizons												
New Way of Life II	X	X										
Our Common Welfare												
Out of the Forest												
Out to Lunch	X	X										
Peace In the AM	X	X										
Primary Purpose		X										
Principles and Traditions												
Principles B4 Personalities												
Recovery in the Hood	X	X										
Recovery Road												
Rediscovery Thru Recovery												
Serenity in the Morning	X	X										
Southside Recovery	X	X										
Spiritual Change	X	X										
Spiritually High		X										
The Journey Continues												
The Seekers	X											
Together We Can	X	X										
Trust the Process												
Tuesday Night Live	X	X										
Way to Grow	X	X										
We Do Recover	X	X										
Welcome Home	X											
Why Are We Here												
Women In Recovery	X											
Women Working Steps												
Young Connections												

CASC Chair Report

August 7, 2016

Good Afternoon Members of Capital Area,

Thank you for the opportunity to be of service.

I was notified about some financial concerns with the Convention Committee financial closeout for 2016. Convention Treasurer and Area Treasurer met to do an audit in response. With the records that were available and documentation, the Area Treasurer and Convention Treasurer were satisfied with the account balance of the Convention Committee.

Tim H. informed me that he is out on vacation and sent his report.

The Capital Area Committee is still in need of officers/trusted servants to help us carry the message as well as to conduct business productively. The following positions (7) are vacant:

Policy Chair, Alternate Policy, RCM, Alt RCM, Alt Secretary, and Alt. Treasure

Thanks

Julius J.

Secretary Report

August 7, 2016

Thanks for allowing me to be of service to the Capital Area.

It is encouraged that the GSR, Committee/Subcommittees receive minutes via email. However, if you do not have email access, please write your address information down and turn in today.

There are 55 Home Group Names on the roll call list. If you have completed the process and have not heard your home group during roll call, please notify at the end of roll call.

Again thanks for allowing me to be of service.

Thanks,
Candis D.

August 2016



CASC TREASURERS REPORT – August 2016

Date: 08/04/2016
From: Tim H., CASC Treasurer
Re: Treasury Report for the month of July

Dear Capital Area,

I would like to thank the Capital Area for allowing me to serve in this position, helping to carry the message of NA by being of service is an important part of my recovery. Please encourage other responsible, trusted servants to volunteer at the Area level to help us to continue to carry the message.

I will am not going to be able to attend the Area meeting this month as I will be on vacation (yea!), but have made arrangements to get the Treasurers bank bag and file box to Richard B for the Area Meeting. I've attached the detailed income and expense report, but don't have the correct files with me to break down the re-payment of debt balances for Sebastian and Nikki. I'll include them next month.

Thanks to the Convention Committee for giving the CASC a check for [REDACTED] this is money they earned above their [REDACTED] prudent reserve that policy requires them to pass on to the CASC. Well done Convention Committee!

Attached is the July Income and Expense Statement.

Starting account balance was: [REDACTED] on 7/9/16
Deposits Totaled: [REDACTED]
Checks/ Debits totaled: [REDACTED]
Ending Account Balance is: [REDACTED] as of 8/06/2016

This available balance puts us [REDACTED] ABOVE the policy mandated prudent reserve of [REDACTED] so the Area should discuss how much will be sent to the Region and World this month. We may want to consider funding the Activities Committee for the remainder of this year since we have a surplus right now and they have operated without a set allotment for the last couple of years.

Sebastian Paid [REDACTED] towards his debt since the last Area meeting, but as noted above, I don't have the exact balance remaining right now

Thanks, I look forward to seeing everyone at the September Area Meeting.

Your trusted servant,
Tim H.

August , 2016

CASC Policy Chair Report

Greetings Family,

I missed yall last month...But, not that much! lol

Anyway, following the last ASC meeting that I attended (June), I've had contact with our Chair regarding the status of my intent to serve additionally, as your Policy Chairperson. With your approval, I would be honored to continue to serve in this capacity.

I've asked our Chair about the status of the Motions that I'd submitted. Thank you for your approval! Because I do not possess the necessary office equipment at home...AND I've been on vacation these last 2-weeks and out of town, I have NOT been able to insert the changes into the Policy Manual, however, I will, as soon as I can. I did ask the Website Trusted Servant to include those APPROVED Motions in the July, 2016, Motions folder on our website. I've also, emailed the Activities Chair this morning, forwarding the new Activities Policy for availability and use during their meeting today.

Besides speaking with the Convention Chairperson, AGAIN I got no other responses from other Subcommittee Chairpeople concerning Policy changes. Because, apparently, it is difficult to reach folk AFTER this body meets, I am asking Subcommittee Chairpersons to schedule with me TODAY, a time and date that I may meet with them this month. Also, I ask commitment to return my calls, AND, in a timely manner. I do not wish to wait until this body meets then be forced to hurry up and crank out a report. I want to be finished with my duties within two weeks—after the ASC meeting.

I was able to find the WSO Convention Guidelines Manual and did forward it to our Convention Chairperson for her review. She's compared it to our Convention Guidelines and mentioned the differences. Since the Convention Committee has no Policy Trusted Servant, she agreed to work with me, running the changes through her committee for appropriate updates. She did ask me about the 2-discussed Raffles that this body informally approved, almost, 2-years ago. Without that Minutes in hand, I could not give her clarity; only tell her that I remember something about the consensus on allowing 2-Raffles to avoid "breaking the law" per non-profit entities...I haven't researched this matter yet, but will, and would appreciate any information recalled from those meetings. For clarity, I will provide this body "follow-up" on the matter. Per a Motion to include the information into Policy would be appropriate at our next meeting...?

Family, because my duties as Policy Chair, now requires that I make contact with individual-Subcommittee Policy-persons monthly, for collaboration on "clarity on respective Policy(s)"; I respectfully, ask your guidance about what to do, when (1) there is NO Policy trusted servants on Subcommittees (and ONLY Chairpersons to appropriately, speak with) and (2) the maintenance of ALL Policy per the flash drive (that I have in my possession) which has all MASTER policy manuals in WORD. (FYI: Changes to the MASTER are done monthly, then, quarterly, uploaded to the Webservant).

Finally, Family, I know this stuff seems like a lot, but when I notice things, I WILL bring it to YOU for guidance.

As always, it is an honor to serve this Body.

In Loving Service,

Malinda J., Acting CASC Policy Chair

H&I Subcommittee Meeting 08/07/2016

Good afternoon everyone, ^{the} H & I Subcommittee of the Capital Area of Narcotics Anonymous is grateful to report that all is well.

- All facilities are being served. We are completing an updated ^{contact} list of all panel leaders and panel members, including ^{faculty} days & shifts each member is committed to serving. This is to insure consistency and transparency in our service commitments.
- ~~We~~ We oriented 5 new sub-committee members today during the sub-committee meeting @ 1:15 PM.
- Since our literature needs are intact, we are not reporting any new business.

In service and fellowship, respect
Stephanie G. for David K. ^{requesting} any literature funds from the ^{an} ^{mon}

August 7th 2016

Good Afternoon Family

The Activity Subcommittee is well ahead in planning our next upcoming event. This event will be the annual Capital Area Appreciation day Sept 24th 2016 Biltmore Park Ral. NC. Our common welfare should come first personal recovery depends on NVA unity. This will be a day of fellowship and appreciation saying thank you for all your support. Promoting unity within the Capital Area of Narcotics Anonymous.

We would like to say thank you to this Area for supporting all our events. Flyers for this event are being given out, we ask that all GSR take the flyers back to their Home Groups and support the Area Activity Sub- Committee. "As long as the ties that bind us together are stronger than those that will tear us apart all will be well".

Once again this event will be in the park, we ask that you be in reminder of your parking, while attending this event. We are being asked by the city of Raleigh to park where parking is only aloud. Grill only in the areas where permitted to grill in. We are asking for donations to support this event.

To put this event on we need donations or a cover dish if your home group would like to make a donation or provide items for this event. Please see any activity subcommittee member.

Again thank you for your Support


Activity Subcommittee Chairperson

Lahoma S.

April B.
Convention Chair
August 6, 2016

Good afternoon Committee Members/ASC I look forward to working with each of you this convention year. Since we last met I have communicated with each sub-committee chair and ASC treasurer. Convention Committee elections took place last month and the following positions were filled. Teddy K. (Vice Chair), Gina L. (Treasurer), Angela K. (Alt. Treasurer), Angela M. (Hotel Liaison), Robin S. (Alt. Hotel Liaison), June M. (Registration), Carol B. (Hospitality), Delphyne F. (Programming), Willie T. (Alt. Programming) and Cynthia W.(Convention Information).

The open positions are; Secretary, Alternate Secretary, Merchandising, Alternate Merchandising, Alternate Hospitality, Arts & Graphics, and Policy Chair. Contact information on all open positions will be provided to the Area Service Committee with hope of other willing trusted servants stepping up to serve. In order to serve on the CACC members are required to attend two consecutive regular scheduled CACC meetings and have the required amount of clean time for that position.

I would like to thank the ASC Treasurer for conducting an audit on the CACC books as requested by the convention committee chair. The purpose of this audit was to ensure that accuracy and accountability was present as we transitioned to a new treasurer. We are not able to present our monthly bank statement as required by ASC policy. Either I or the CACC treasurer will correct this over sight with the bank to clarify why our statements are not being mailed. I do have our current balance as of July 25th. 

In Loving Service, April B.

CACC members, in order for our meetings to run smooth and avoid wasting any additional time it is important that we allow the member to give their full report without any questions. Also, any questions that can be asked & answered prior to coming to the monthly meeting should be directed to that Subcommittee Committee Chair person, this will benefit the committee as a whole.

Programming would like for
Homegroups to come up with
topics and potential speakers
for the convention. Main speakers
8 yrs clean, Wkshop speakers minimum
of ~~4~~ 3 years.

Gina L.

It's going to be
real important for
me to let you know
that I'm resigning as
Treasurer of the Convention
Committee,

I had an outburst today
that I'm not proud of based
on being attacked.

I still should have kept
my spiritual placement! The
Executive Committee had a
vote, I do not know what that
is however my spirit is upset!



Capital Area Service committee
Proposal Form

Date: 8/7/14

Proposed by: Activity Committee

What is being proposed?:

Three Hundred Activity Committee
to use as needed for 2016-2017 year.
only use as needed.
Request a budget of \$ [redacted] for the year.

Reason for this Proposal:

Cover what's needed to put function on.

Intent:

Buy supplies what's needed to have
function for the year 2016-2017

Result:

NCCAFRNA XXVIII A BONFIRE MEETING W/ A BEACH EXPERIENCE

Dance \$5

**Merchandise \$5
Closeout Sale**

**Marshmallows
on a stick provided**

**Saturday, August 20th @ 7pm
St. Giles Church
5101 Oak Park Road * Raleigh, NC**

Registration \$15

**Candy Jar Guess
1 chance for \$1 ~ 5 chances for \$3**



**Chicken & Tuna Salad
Combo \$5**

INCLUDES PASTA SALAD AND FRESH FRUIT

No Swimwear Please

Committee Members

Fundraising Chair: Theresa F. 919-561-4692 Fundraising Alt. Chair: Marty M. 704-208-0494

Hospitality Chair: Carol Y. 919-449-1325 Registration Chair: June M. 919-559-1838

Merchandise Chair: Johnny B. 252-452-2018

Capital Area Appreciation Day



The Message is hope the promise is Freedom

The Activity Subcommittee will host the annual Appreciation Day.

WHEN: September 24th 2016

Where: 2615 Fitzgerald Dr. Raleigh NC. Biltmore Hills Park

Time: 11:00 Until

Come out for a day of enjoyment in the park food fun fellowship.

We appreciate you for all your support.

September 16 Camping

Fellowship



Food

Fun

*Come Fellowship with Us!!
Wilson Area's 3rd Annual Unity
Day*

"The greater the base, (as we grow in unity in numbers and in fellowship), the broader the sides of the pyramid, and the higher the point of freedom".



Saturday, August 27, 2016

9:00 am-6:30pm

J. Burt Gillette Athletic Complex

J.W. Hunter Shelter

3238 Corbett Ave.

Wilson, North Carolina



More Information will be

provided at a later date

Contact:

William P. (252) 218-1267

Candis D. (919) 358-2978

Richard (336) 260-0716

Joyce K. (252) 801-039



N.A. Service Resume

Date: 8/7/16

Name: <i>Mahinda J.</i>	Clean Date: <i>4/2/93</i>
Address: [REDACTED]	
Phone: <i>(919) 601 1727</i>	
Service position interested in: <i>Policy Chair</i>	
List group service positions and dates served: <i>ASR x 5, Secretary of ASC x 4+, Alt Sec x 4, RCM x 2, Alt RCM x 2, ASC Chair x 2 (over 20 years)</i>	
List area service positions and dates served: <i>See above</i>	
List regional service positions and dates served: <i>RCM x 2⁽²⁾, Alt RCM x 2, Regional Alt Sec x 2 + Regional Secretary x 2 (commitments +1 = +14 yrs)</i>	
List world service positions and dates served: <i>None</i>	
Have you completed all service commitments? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If no, why not? <i>except a ASR commitment is early recovery Lack of initial commitment</i>	
Please list anything additional:	
Are you employed full-time? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Can you travel in connection with this service commitment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

FOI-21 Against-O Abstrac-O