

Capital Area Service Committee of NA

PO Box 18953

Raleigh NC 27604

Minutes for the Capital Area Service Committee

August 6, 2017

Meeting called to order @ 8pm w/ the Serenity Prayer and reading of the ~~NA~~ 12 traditions

12 concepts

Roll call

19 out of 52 Home Groups were represented, 7 officers & subcommittee chairpersons were present.

Approval of Minutes

not complete

Concerns/Open Forum

Outreach Chair is still vacant

Chair stated that minutes are incomplete

Subcommittee, officer & Ad-hoc reports (see ~~attached~~ attached.)

Chairperson (Richard B) Thanks for allowing me to be of service @ this level.

Asks that everyone reach out to other NA members to be involved. There are several positions vacant. The ASC meetings Sept 10, Oct 1, Nov 5, Dec 3, Jan 7, Feb 4, Mar 4, April 1, May 6, June 10, and July 1 @ 2pm.

Vice chair (Camille F)

Secretary (Janet W) No report

Alt. Secretary (Angela M) Would like to thank everyone for allowing me to be of service.

RCM (Sheryl) Regional conference will be on Saturday, October 14, 2017,

Wilmington NC, CRNA going to areas that have not been in attendance

RCM (continue) the lower country conference donated literature for the medical professional conference. Still positions available @ the region. The areas are encouraged to take inventory of what is needed/required for their area & return in @ next CMAA conference. Resume for Michele Edinhusen running for Att. Delegate (see attachment)

Att. RCM (Gina) no report

Treasurer (Tim H) The revised Income and Expense statement for June and the preliminary statement for July the PNC Bank statement has not yet closed out for June, so this will be revised for the next Area meeting in August. Account balance \$2,852.54, Deposits \$828.47, Deposit of Area v14 - \$11.7 and 1/9 - \$387.00, checks & deductions total \$245.97, ending balance 1/9 \$3,435.24, outstanding checks not cleared \$700.00 (Fairmont UNC (rent) CRSD donation, Available balance 1/9 \$2,735.24, July (Preliminary statement beginning 1/10 \$3,435.24, Deposits, checks / deductions \$1,089.22, Ending balance 8/6 \$2,346.02, Outstanding checks not cleared \$500. Available balance 8/6 \$2,846.02

Policy chair (Vacant)

Policy Ait (Vacant)

(PR) (Vacant)

H&I Chair (Vacant)

Out reach chair (Vacant)

Activities Committee Chair (Shell) on Sept 9<sup>th</sup> we will

be going to Wilson NC for our Capital Area Appreciation Day.

Flyers are out to be taken to homegroups, our balance is \$57.00

\$7.51 was spent on flyers, closing balance \$49.49. will be putting

in for a budget for our upcoming event.

Convention chair (Theresa) There are concerns regarding the

policy revision dates. Sent a text to policy chair. We are behind as

far as the timeline goes for Ellen, 10<sup>th</sup> month prior. Have spoken w/

programming & Arts and Graphics concerning their timeline. Have

spoken to hotels & hopefully have something today. Asking that

by the next mtg we call will be on target w/ our timeline.

The treasurer and myself will get together and look @ a

time to schedule an audit. So we can get this to area.

Thanks for allowing me to be of service.

Inventry Ad-Hoc Committee (Craig)

Bid business None

New Business

Resume for H&I Chair was voted on today

Welcome to R. as our H&I Chairperson

Convention Committee has a proposal for convention chair

this needs to be voted on by all homegroups.

August 6, 2017

CHAIRPERSON REPORT

I would like to thank the ASC for allowing me to serve as your chairperson. I have numerous positions still open that are needed to be filled for this body to function properly. The positions available are; H&I, alt H&I, PR, alt PR, Outreach and alt Treasurer.

I would like to apologize for the minutes coming out late. This happened because of missed communication. Also numerous committee chairpersons did not submit their written reports to the secretary or her email account [secretary@capitalareana.org](mailto:secretary@capitalareana.org). The minutes are to be sent out no less than two weeks after the area service committee meets and All Sub Committee Chair persons are also to submit their written reports to the secretary by the close of the area meeting.

The convention committee held a speaker jam in Wilson yesterday. I strongly suggest that if the Capital Area wishes to have a convention this year that we get behind our convention committee and support the fundraiser. This is our convention and we should be proudly working together to make it successful.

The ASC will be meeting next month on Sept 10. I have taken into consideration the holiday. I would like to thank the ASC for allowing me to be of service.

In Loving Service

Richard B.

Secretary's copy



# CASC TREASURERS REPORT - August 2017

Date: 08/06/2017

From: James C., CASC Treasurer

Re: Treasury Report for the month of August 2017

Dear Capital Area,

I would like to thank the Capital Area for allowing me to serve in this position. Service work is a suggestion of the program of Narcotics Anonymous and I am grateful to be doing so. In the following year I will be striving to be an asset as was my predecessor. With that being said, I would like to thank Tim H for his service to the area and his ongoing support of my transition.

The previous Literature Chair Nikki has paid \$0.00 since April towards her outstanding debt, leaving a balance of \$1,396.41.

Attached is the revised Income and Expense statement for ~~May~~ <sup>June</sup> and the preliminary statement for ~~June~~ <sup>July</sup>, the PNC Bank statement has not yet closed out for June, so this will be revised for the next Area meeting in August. When we changed over the PNC bank account signatures last month, we asked to have the statement close out before the first of each month to simplify this issue.

## REVISED JUNE 2017 STATEMENT

The beginning balance on 06/08/2017 was: \$2,852.54

Deposits in June totaled:

\$ 828.67 - Deposit of Area Donations on 6/4 - \$441.67  
Deposit of Area Donations on 7/9 - \$387.00

Checks and deductions totaled:

\$ 245.97 - See attached detailed Income & Expense Report  
\$3,435.24 - See attached PNC Bank Statement

Ending balance on 07/09/2017:

\$ 700.00 - Fairmont UMC (Rent) - CRSO Donation

Available balance on 07/09/2017: \$2,735.24

## PRELIMINARY JULY 2017 STATEMENT

The beginning balance on 07/10/2017 was: \$3,435.24

Deposits in July totaled:

\$ 0.00 - Deposit of Area Donations - See attached

Checks and deductions totaled:

\$1,089.22 - See attached detailed Income & Expense Report  
\$2,346.02 - See attached PNC activity report

Ending balance on 08/06/2017:

\$ 50.00 - Fairmont UMC (Rent)

Available balance on 08/06/2017: \$2,296.02

Our available balance as of today is \$2,296.02. This available balance puts us \$496.02 ABOVE the policy mandated prudent reserve of \$1,800.00. See attached PNC bank activity report and the Income and Expense statement.

Thanks for allowing me to be of service.

Your trusted servant,

James C., CASC Treasurer

- Attachments:
- Revised June 2017 Income & Expense report
  - July 2017 Income & Expense report - Preliminary

9-06-17

Good After Noon  
Capital Area.

Thank you for allowing me to be of services.  
The activity sub-committee met today.

Things went as ~~follow~~ follow.

Our balance is \$57.00

\$7.51 was spent on flyers 50 1/4 x 25  
Closing balance \$49.49

September 9th we will be going to

Wilsco NC. for our Capital Area Appreciation Day  
please come out for Food Fun, Fellowship.

Flyer are out to take back to your  
home group.

The activity committee thank this body  
in all you do. Your support is appreciated

Thank you.  
Shed Mearns

PS.

A - Reminder  
We will be putting in  
for a budget for our up  
coming event

Theresa F.

Convention Chair

August 6, 2017

Since our last meeting on July 9<sup>th</sup> I've been in contact with Registration, Programming and Arts and Graphics. I also sent a text to all exec members for a yes or no on pre-registration for Durham, Charlotte and Greensboro Conventions being 1 for 15 and 2 for 20 there were 2 against and 4 for.

I have been taking the time to familiarize myself with policy and find myself with a couple of concerns. First the last revision is showing 6/2012 which I know is incorrect because there were motions passed that would have changed policy revision date in 2015/16. So can everyone please take the time and familiarize themselves with policy and any discrepancies that may be found have at the next meeting. I also sent a text out to policy to please have a copy for all chairs. Alternates if you would like one they can be printed from the website.

We are behind as far at the timeline goes for Eleven, 10 months prior. I have spoken with programming and arts and graphics concerning their timeline and they were both very receptive and I want to say Thank you to them for their listening and willingness to be on target. I also have been in contact with Hotels and hopefully they have something for us today. I'm asking that by the next meeting we all be on target with our timeline. Treasurer if we can get together and look at a time to schedule audit so we can get it to the Area.

Not much more at this time. As always it is my honor and pleasure to be of service to you and feel free to call me at any time.

Thanks for all you do,

In loving service,

Theresa F.



August 6<sup>th</sup>, 2017

Good afternoon Convention Committee hope all is well. Our Beginning Balance is: \$9366.25 we wrote one check (#1866 for \$ 83.00 Rental Space for Speaker Jam). We had a function August 5th which we made \$203.00. Which gives us an Ending Balance of \$9486.25.

Thank You for Allowing Us to Serve:

Angela K-Treasure

Candice F-Alt Treasure

Sony & Tharot

On June 16th we started the

convention with a balance of \$2789.25

on June 18th end of convention ~~we~~ we

profit \$4109.00 our expense was:

\$1032.00 speaker rooms  
1000.00 DJ

120.00 speaker fee

80.00 food

Total Expense: \$1832.00

which left us a balance with \$6571.00

~~which~~ which gave us a ending

Balance of \$9340.25

Thank you for allowing us to serve:

Angela H.

Candice B.F.

August 4, 2017

Report Penn Capital NA.  
Sheryl K. RCM.

Regional Conference July 9, 2017  
Parsippany NJ July 9, 2017.

10,000 sent Athens.

Depriving from Capital Area  
Michelle & from the GP area  
reinstated to new GP delegate.  
Carey was reinstated as Human  
Resource for World Services.

Position Available at the Region:  
#1 Chairman

Att Sec, Att Treasurer,  
Att Finance Chair

Pelley Chair

Regional Conference will be on  
Saturday, October 14, 2017, Wilmington, NC.

CRNA going to area that have  
not been in other areas.

July 27 & 28 2017 The Ins Country  
Medical Conference. Donated literature  
for the Medical Professional Conference.

Continued: Cheryl K.

There are updates to the NIA NTE  
Search app that has just been made.

All areas are encouraged to take  
inventory of what is needed / Required  
for their area and return it at  
next CRNA Conference. Let's learn  
groups to have a think tank on  
these matters.

Region has two literature project  
please. These surveys are now closed.  
Have them a measure of your best  
in your thoughts and that is so  
helpful.



N.A. Service Resume

Date: 8.6.17

Name: <u>Loi R.</u>	
Clean Date: <u>11.21.94</u>	
Address <u>1804 Billingham Ct.</u>	
Phone <u>(919) 454 4051</u>	
Service position interested in: <u>Chair for H.I</u>	
List group service positions and dates served: <u>Home group member since 1994,</u>	
<u>Hospitality 1996, GSR. 1997, Treasure 2003</u>	
<u>Program 2015 to convention.</u>	
List area service positions and dates served: <u>Altruist Hospitality 1996, Altr. Programming 2015</u>	
<u>NONE</u>	
List regional service positions and dates served: <u>NONE</u>	
<u>NONE</u>	
List world service positions and dates served: <u>NONE</u>	
Have you completed all service commitments? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If no, why not?	
Please list anything additional:	
Are you employed full-time? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Can you travel in connection with this service commitment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	



# CRSC SERVICE RESUME



Name: Michele E Johnson

Address: PO Box 12

Address: Central, SC, 29682

Phone Number: (864) 280 - 1791

Email Address: michele@gap.com

## Group Service (List position and approximate dates served):

Meeting Chairperson (2006 - 2008) Florida, Meeting Chairperson (2008 - present), Secretary/Treasurer (2008-2009) Northstar Treatment Facility, Florida, GSR (2008 - 2011) Florida

## Area Service (List position and approximate dates served):

Alternate Secretary (2009) Florida, Secretary (2009) Florida, Swamp Recovery Treasurer (2010) Florida, Swamp Recovery Chairperson, Florida, H&I Chairperson Vice-Chair Behind the Walls (2012) Florida

Alternate Secretary, RCM, Public Relations Chair, H&I Committee, ADHOC Committee (2013 to present) GAP SC

## Regional Service (List position and approximate dates served):

Regional Policy ADHOC Committee (2010 - 2012) Florida, Public Information Chair (2010 - 2012)

Alternate Secretary (2016 - 2017) CRSC

## World Service (List position and approximate dates served):

None yet. That is my goal.

## Have you failed to complete, or been removed from a service position in the last 5 years? Please Explain:

No, all positions that I have held have been fulfilled. I would be stepping down as Alternate Secretary to be the Alternate Delegate.

This is a position that I am very passionate about. I know that I can consult with the RD and ask for different perspectives on World

service affairs and bring the Region's conscience to the World

## Have you ever stolen or misappropriated funds or merchandise from NA? If yes, please explain:

No, Never stolen or misappropriated funds or stole merchandise from NA.

## Do you regularly attend NA Meetings?

Yes, I attend a minimum of 3 times per week

Clean Date: June 22nd 2009

Position Desired: Alternate Delegate (A.D.)

Signature: *Michelle F. Johnson*

This service resume will be considered personal and confidential. As such, it will be distributed only to RSC voting participants, and will be collected and destroyed at the close of the meeting, or when the seat you have been nominated for has been elected. Before you complete this resume, the RSC would like to let you know a little more about service at the Regional level. The position for which you may be nominated will require that you make a commitment of at least one year, with the possibility that your commitment could last for two years. This means that you may be asked to make a considerable investment of your time. You may be asked to travel, and spend time away from your family, job, and home. This is especially true for members and officers of NCCNA, the RSO Board of Directors, and the RSC Administrative Committee. You may also have to spend some of your personal funds in order to fulfill some of your responsibilities. Certainly, you will have work to do at home in your spare time, such as reading or writing reports, and discussing the plans and objectives of your work with other members of your Board or Committee. In addition, you may have to make several phone calls to other trusted servants. In order to provide our fellowship with the very best level of service possible, we ask that you carefully consider all the responsibilities that go with the elected position for which you may be nominated. You may wish to consult your employer, family, and/or sponsor. Talking with members who have served at the Regional level may also be helpful for additional insights. Service at this level has many rewards and may have a profound effect on your life and personal recovery. However, it does not come without hard work, long hours, dedication and personal sacrifice.

Dear NA member,

Yes I do. My complete focus will be on the position of A.D. I have the time, resources, and commitment that is required for the position. I am willing to go above and beyond the duties required for the position to increase our Region and Areas' factual knowledge of NAWs.

**Do you have the time and resources necessary to complete the service position to which you may be nominated? Please explain:**

My child is grown and I only work part-time on my own schedule doing website building and managing, so I have ample time to devote my full attention to the position of Alternate Delegate (A.D.)

**Have you looked at how this commitment will impact other commitments or your personal life?**

I have prayed and have given it a lot of thought and can honestly say that this commitment would not interfere with the rest of my life. I love to continuously learn from my predecessors and via the "CRSC Guide to Policy" to fill this position to the best of my ability. I have excellent interpersonal skills, critical thinking skills and creative thinking skills. I am self-motivated, computer literate, and I have the ability to make concise and precise decisions. I am able to develop and express action plans, accept suggestions and

**What skills or training do you have to assist you in this commitment?**

Yes, I have reviewed the A.D. Position duties in "CRSC Guide to Policy" also "Guide to Local / World Services". Also, I attend all CRSC meetings. I listen to all concerns from different areas along with other NA business meetings that I attend and I listen and accept all different perspectives and can separate my own personal opinions from Group, Area, or Regional Consensus. I believe fact-based information should be brought back to our Region which is how I will fulfill the position of AD. I have also aided the RD in CAT/CAR workshops in my area along with GICNA region/area in Florida.

**Have you reviewed the Guidelines/By-Laws in respect to this service position?**

Yes, I live and practice the steps, traditions and concepts in my daily life as well as service for NA. I have the experience and integrity to uphold the Policy, Steps, Traditions and Concepts which I feel is required to fulfill any position properly.

**Are you willing to uphold and abide by the 12 Steps, 12 Traditions, and 12 Concepts of NA?**

Yes I do. I have been working them in all my daily affairs. I live and breathe NA and continuously try to learn more.

**Do you have a working knowledge of the 12 Steps, and an understanding of the 12 Traditions and the Concepts of NA Service?**

Yes, I have an excellent relationship with my Sponsor and Sponsees. I have discussed the A.D. position in depth with my sponsor and we believe it is an excellent position for me.

**Do you work with a NA sponsor?**



Capital Area Service Committee  
Motion Form

Date:

8/6/17

Motion made by:

Spiridopoulos, Herb

Second:

Carroll

Motion reads as follows:

To hold Capital Area  
Convention every other year beg. 2019

Intent:

Give us time to save and fundraise  
funds. Not bump heads with other areas  
there are conventions held monthly in other  
surrounding areas.

Carried

Failed

Tabled

Amended

Back to  
Home Group

Policy  
Change

Yes

No

Abstain





Capital Area Service Committee  
Motion Form

Date: 8/14/17

Motion made by: Peace-N-the Am

Second:

Motion reads as follows:

Peace-N-the Am want the  
Area Policy on clean time requirement  
for Area Chairpersons to be revised so  
the 2 Policies can have the same clean-  
time Requirement

Intent:

for clarity on clean-time  
Requirement for our elected chairperson-

Carried

Failed

Tabled

Amended

Back to  
Home Group

Policy  
Change

Yes

No

Abstain



Capital Area Service committee  
Proposal Form

Date: 8-6-17

Proposed by: Living Clean & Secure (SAR Service K) Spirituality: Rhonda S

What is being proposed?:  
To provide new GSR's a folder containing a copy of policy and guide to local services

at a cost of 11.10 ea  
\$ 110.99 for Ten copies

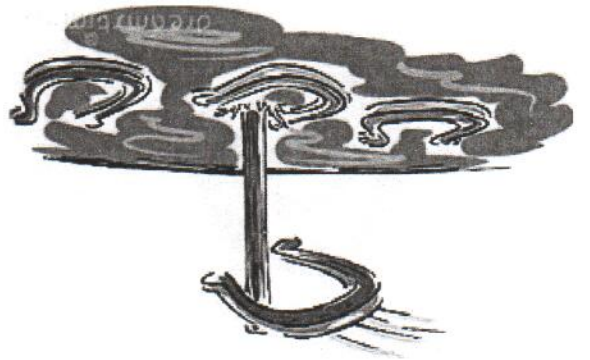
Reason for this Proposal:  
To provide new GSR's the information needed to perform their duties

Intent:  
To provide the new GSR's the tools & information to perform their duties

Result:



Capital Area Activities Committee Present:  
Area Appreciation, "Pig Pickin'" & Fun Day.  
Speakers and Games



Saturday, September 9, 2017

12:00pm-6:30pm

J. Burt Gillette Park

J.W. Hunter Shelter

Wilson, NC 27893

Groups are encouraged to donate a monetary or covered dish for this event.

Opening speaker @ 12:00 then every 30 minutes.

Contact: William @ 919-527-5913

AREA SERVICE COMMITTEE HOME GROUP ROLL CALL JULY-2017-JUNE 2018

Group Name	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A New Beginning												
Basic Text Study	X	X										
Came to Believe												
Candlelight Recovery	X											
Constantly Searching												
Daily Reprieve	X											
Expect a Miracle		X										
Faith Through Principles		X										
Freedom Thru Recovery												
Grow Up or Die												
Hardcore Group												
Hope in Recovery												
I Can't We Can		X										
In From the Storm												
Let the Healing Begin												
Life on Life Terms												
Living Clean and Serene	X	X										
Lunatic Fringe												
Man Up	X	X										
Miracles In Progress	X											
NA at Noon		X										
NA ND PM		X										
NA Way	X	X										
Never Alone Never Again	X	X										
New Horizons												
New Way of Life II		X										
Our Common Welfare												
Out to Lunch		X										
Peace in the AM	X	X										
Phoenix Rising		X										
Primary Purpose	X	X										
Principles and Traditions	X	X										
Principles B4 Personalities	X	X										
Recovery in the Hood	X	X										
Rediscovery Thru Recovery												
Seeking Similarities												
Serenity in the Morning	X	X										
Southside Recovery												
Spiritual Change		X										
Spiritually High	X	X										
The Journey Continues	X	X										
The Seekers												
Together We Can	X	X										
Trust the Process												
Tuesday Night Live	X											
Way to Grow												
We Do Recover	X	X										
Welcome Home												
Why Are We Here												
Women In Recovery												
Young Connections												
	19											