

Minutes for the Capital Area Service Committee

September 10, 2017

Meeting was called to order at 2:00 pm with the Serenity Prayer and reading of the NA Twelve Traditions and Twelve Concepts.

Roll Call

19 out of 52 Home Groups were represented & 10 Officers and subcommittee chairpersons were present.

Approval of Minutes

There was concern that the scanned minutes were received upside down. The report that the H & I Chairperson was voted on was incorrect.

Concerns/Open Forum

Policy Chair is vacant

Alternate Policy Chair is vacant

Alternate Treasure Chair is vacant

Subcommittee, Officer and Ad-hoc reports (see attached)

Chairperson (Richard B) Thanks for allowing me to be at this level of service. There have many concerns about the lack of attendance at the end of the meeting when the business side of the meeting is being voted on. Effective today, September 10, 2017, we will be going by a new order of business. We will be doing group concerns followed by Old Business, New Business and then Reports. All new motions must be submitted before the close of Old Business.

Old Business:

The previously submitted (8/6/2017) NA Service Resume from TOI R for Hospitals and Institutions Chairperson was called to vote – The decision was unanimous.

The previously submitted CRSC Service Resume submitted by Michele J for Alternate Delegate (AD) was called to vote – the decision was unanimous.

The previously submitted proposal (8/6/2017) to provide new GSRs a folder containing a copy of policy and guide for local service was called to vote. The results were 13 for; 3 against; and, 2 abstain

The previously submitted Motion (8/6/2017) to hold Capital Area Convention every other year beginning 2020. An addendum to the initial motion stated: "we will have convention in 2018 and then the next convention will be held in 2020". The vote was called – the results were 14 for; 2 against; and, 1 abstain

The previously submitted Motion (8/6/2017) to hold the 2018 Convention at the Raleigh Convention Center, June 8th through the 10th. The vote was called – 12 for; 2 against; and, 2 abstain.

New Business

Motion I:

Made by Theresa F and Seconded by Angela M.

Motion reads: Convention Committee is asking for \$1,000 from the Region due to loss from this year's convention in excess of \$3500.

Results – 13 (unanimous)

A N.A. Service Resume was submitted by Shahid W. to serve as Outreach Chairperson. The vote was called – the decision was 19 for; 0 against; and, 1 abstain.

Vice Chair (Camille F) – No report

Secretary (Janet W) – Absent

Alt. Secretary (Angela M) – Thank you for allowing me to be of service. Please accept my apology for the minutes being out of order/upside down; and for GSRs not receiving the minutes. All recently submitted GSR email address will be updated. Finally, you can submit handwritten reports that are legible as opposed to sending them late as they may or may not be included in the minutes.

RCM (Sheryl) – Written report. The Alternate Delegate (AD), is Michele E. Johnson. H & I Chairperson, Toi will accompany RCM to the next Region Committee meeting.

Alt RCM (Gina L) - absent

Treasurer (Tim H) – Written Report. I would like to thank the Capital Area for allowing me to serve in this position. Attached are the revised Income and Expense statements for July and August. Also, you will find the preliminary statement for September. PNC Bank has changed the "close out" date of our bank statement to the end of each month. This will be reflected in the enclosed reports. The available balance of 9/10/2017 is @2,586.57.

Policy Chair (Vacant)

Alternate Policy Chair (Vacant)

PR (Vacant)

Outreach Chair (Shahid W) – No Report

H & I Chairperson (Toi R). – Written report. Each attendance is good, despite lacking support of trusted service workers. We are good with panel leaders; however, we do need panel members. H & I subcommittee has voted to approved the creation of flyers to be taken into the home groups by GRS.

Activities Committee Chair (Shell)- Written Report. We would like to thank the homegroup members of the Capital Area for support through contributions and donations. We had a wonderful time at the Capital Area Appreciation Day on yesterday (9/9/2017) in Wilson, NC. All went well. Several homegroups contributed to the event (see attachment).

Convention Chair (Theresa) Written report – Greetings Family. As always, it is an honor to serve as your Convention Chair. Since our last meeting quite a few text messages were had for voting purposes. All flyers have been approved for upcoming events. The audit has been completed from last convention. There was some concerns about staying until end of Area meeting (see attachment). There are still vacant positions available (see attachments.).

Inventory Ad-Hoc Committee (Craig R) - completed

September 14, 2017

TO: Capital Area Service Committee of Narcotics Anonymous
FROM: Janet M. Wise, Secretary
SUBJECT: Absenteeism



This memo is written to explain my absenteeism. You may already be aware that I notified the group when I accepted the role that I would not be able to make the first meeting (August) due to my family reunion commitment. My family reunion has been the first weekend in August for 50 years, this being the 50th.

As for the September meeting, my sponsee's nephew, who was like a son to her, expired and his home going celebration was on September 10th. I felt that my service/recovery was to support my sponsee.

I am a very responsible person; however, as we have learned "life shows". I contacted the alternate secretary, Angela M as well as the Vice Chair, Camille notifying them that I would be absent.

Hopefully, this memo will satisfy the Area Service Committee as it relates to my absenteeism.

Capital Area Chairperson Report

September 10, 2017

Good afternoon Family:

There have been numerous questions asked about the lack of attendance at area at the end of our meeting when the business side of the meeting is being voted on. Starting today we will be going by a new order of doing business. We will be doing group concerns followed by Old business, New Business, and then Reports. All new motions must be submitted before the close of Old Business. WE will Also be running on a loose time schedule so hopefully we can be done by 4:15 pm. This will take the cooperation of all members of the ASC.

Our Activity committee held our Appreciation Day in Wilson yesterday. It was a day of Good Food, Good Speakers, Good Fellowship and fun for all who attended.

Thank you all for allowing me to be of service.

In loving service

Richard B.

Good afternoon Family,

9/10/17

I would like to thank you for allowing me to be of services. I would like to apologize for the minutes being out of order. And also if there are any GSR's present, that didn't get any minutes. The chair and myself will correct and changes that needs to be made. And to all officers given reports, its ok for the minutes to be handwritten, as long as it is neat, and we are able to read it, Our goal is to get the minutes out before the two week time frame. So this will give all homegroup GSR's the info they need to be affective. And also all announcements/homegroup concerns will get out ~~the~~ in a timely fashion.

In loving services,

Angela M.

Alt. Secretary

~~Angela~~

RCM
Sept 10, 2017

AIT RD

Michele E. Johnsen

Motion: Theresa L. Chair of
Convention

ASK for \$1,000 because of
NET lost last years convention
IN excess of \$3500

H&I - Toi - Chair will ^{sk.}accommodate
Accompanying the RCM.

next Region committee meeting.

Hello from PR:

PR has remained active both prior to and after Craig's departure. The opportunity to serve as the PR chairperson is still there.

The PR committee is tasked with making sure the public knows about NA's existence so that people such as teachers, law enforcement, doctors, drug counselors, etc can refer members to our meetings. We regularly respond to inquires about NA services from the public. We also help inform the fellowship itself about things such as times and locations of meetings and current events using our website and phone line.

This month the Capital Area PR committee has served your groups in the following ways:

***International Overdose Awareness Day:** An event was held in downtown Raleigh to honor victims of overdose and to showcase resources for recovery to the public. We had the opportunity to hand out meeting schedules and literature to people such as the North Carolina Attorney General, to representatives of other programs such as SADD (Students Against Destructive Decisions), and general members of the public.

***NC State Substance Abuse Class Presentations:** This was a repeat of a presentation we gave about a year ago. This week, we did 2 presentations to the class at NC State. We were able to explain what NA is, where addicts can find us and how the members of the class might be able to refer members to us in the future.

***Website, Phonenumber, Text & E-Blast Maintenance:** We've continued to maintain the website of which the meeting schedule is the most popular page. I believe it's the maintenance of this site that leads to the majority of the members that show up in our home groups as demonstrated by the following stat..... Since last month's ASC meeting, there has been over 3,000 hits to our "meeting schedule" page.

Another item of note is that we have a new domain name for our website. We still retain our old domain name as well (www.capitalareancna.com). However, our new domain name will forward people to our website. The new domain name is www.capitalarea.org This new name is easier to spell out to people and easier to remember.

The phone line continues to be answered when addicts call for help and info.

We also continue to use the e-blast and text features to help inform people inside of our fellowship about current events and announcements. Remember, to sign up for the text, simply text the word "**capitalarea**" (one word) to the following number "**33222**".

Meeting directories will be printed next month.

9.10.17 GOOD AFTERNOON Family

My name is Jai R. your trust servant
H.I chairperson

H.I voted me into this position today.

Each facility is doing well ^{and} attendance is good, despite lacking support of ^{Trusted} service workers. So we are good with panel leaders.

We need panel members.

H.I subcommittee has voted to approved the creation of flyers to be taken into the home groups by GRS.

Consist of

• Request support for panel member trustee servants, to come out to be orientated ~~to be~~ to H.I subcommittee. Because we need support.

• On our next subcommittee meeting we will have a flyer in place for approval.

Thank You for letting me be at service **Toi.R**

Sept. 10th, 2017 Activities Committee Area Meeting
 Members: Shell M., LaHoma S., Donald D., Pam Y., Elaine G., Chris C.
 Attendance: Shell M., Elaine G., Chris C.

We would like to thank the Homegroup Members of the Capital Area, for the support through contributions and donations! We had a wonderful time at the Capital Area Appreciation Day yesterday, in Wilson, N.C. All went well!

The following Homegroups contributed to the event:

Serenity in the Morning
 Man Up

We do Recover

In From the Storm

Basic Text

Principles B4 Personalities

Spiritual Change

Together We Can

Constantly Searching

Shell M. submitted receipt for \$7.51 for flyers from yesterday's event! Im-Pli-men-ting

We will be implementing budget for upcoming event, Next January, 2018

William W.

We would also like to thank all individual donations!

Previous Balance: \$ 57.00
 Donations : \$ 39.00
 New Balance \$ 96.00
 Total Paid/Debt - \$ ~~117.49~~
 - 78.51 → ~~117.49~~
 New Balance \$ ~~117.49~~ 17.49

Spent/Ketchup, Mustard, Buns, etc. \$ 40.00
 Paid DS: \$ 31.00
 Total Debt/Paid \$ 71.00
 Shell/Flyers : + 7.51
 Total Paid/Debt: \$ 63.49
 \$ 78.51

9/10/17

Greetings Family,

As Always it is an honor to serve as
your Convention Chair. Since our last
meeting quite a few text were had
for voting purposes.

I would like to ask that we stay long
enough to complete new business and that
will eliminate and help with the text which
can be misrepresented.

I've sent our Convention Information All Flyers
approved and for upcoming events.

A meeting was planned for Sept. 3rd to prepare
budget however was cancelled and Angela K + Candis B
Treasurer + Alt Treasurer prepared one. I do know
that our Fundraising Chair would like for the body
to incur expense for sponsorship + another event.

The Audit has been completed from last
Convention.

I also received a call from the Vice Chair of the Area that many had concerns about me not staying to end of Area. What I said to the Vice is that the Convention Comm Meeting is normally still in session and that I after giving report + responding to any questions would return to the Convention Comm. Meeting.

Vacant Service Positions

Alt. Policy

Secretary

Alt Secretary

Hospitality

Alt Hospitality

Alt. Registration

~~Alt. Programming~~

~~Alt. Fundraising~~

~~Alt. Arts + Graphics~~

Merchandising

Alt

Alt Convention Clerk
Information

In Loving Service Theresa J.

NEW
Business



N.A. Service Resume

Date: 8-6-17

Name: <u>Toi R.</u>	Clean Date: <u>11-21-94</u>
Address <u>1804 Billingham Ct.</u>	
<u>Raleigh</u>	Phone <u>(919) 454 4251</u>
Service position interested in: <u>Chair FOR H.I</u>	
List group service positions and dates served: <u>Home group member since 1994,</u> <u>Alter Hospitality 1996, GSR. 1997, Trespure 2003</u> <u>Alternate Programming 2015 to convention.</u>	
List area service positions and dates served: <u>Alternate Hospitality 1996, Alter. Programming 2015</u>	
List regional service positions and dates served: <u>NONE</u>	
List world service positions and dates served: <u>NONE</u>	
Have you completed all service commitments? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If no, why not?	
Please list anything additional:	
Are you employed full-time? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Can you travel in connection with this service commitment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

For: 19

Against: 0

Abstain: 1



CRSC SERVICE RESUME



Name: Michele E Johnsen
Address: PO Box 12
Address: Central, SC, 29682
Phone Number: (864) 280 - 1791
Email Address: michelejgap@gmail.com

Clean Date: June 22nd 2009
Position Desired: Alternate Delegate (A.D.)

Group Service (List position and approximate dates served):

Meeting Chairperson (2006 – 2008) Florida, Meeting Chairperson (2008 – present), Secretary/Treasurer (2008-2009) Northstar Treatment Facility, Florida, GSR (2008 – 2011) Florida

Area Service (List position and approximate dates served):

Alternate Secretary (2009) Florida, Secretary (2009) Florida, Swamp Recovery Treasurer (2010) Florida, Swamp Recovery Chairperson, Florida, H&I Chairperson Vice-Chair Behind the Walls (2012) Florida
 Alternate Secretary, RCM, Public Relations Chair, H&I Committee, ADHOC Committee (2013 to present) GAP SC

Regional Service (List position and approximate dates served):

Regional Policy ADHOC Committee (2010 - 2012) Florida, Public Information Chair (2010 – 2012)
 Alternate Secretary (2016 – 2017) CRSC

World Service (List position and approximate dates served):

None yet. That is my goal.

Have you failed to complete, or been removed from a service position in the last 5 years? Please Explain:

No, all positions that I have held have been fulfilled. I would be stepping down as Alternate Secretary to be the Alternate Delegate. This is a position that I am very passionate about. I know that I can consult with the RD and ask for different perspectives on World service affairs and bring the Region's conscience to the World.

Have you ever stolen or misappropriated funds or merchandise from NA? If yes, please explain:

No, Never stolen or misappropriated funds or stole merchandise from NA.

Do you regularly attend NA Meetings?

Yes, I attend a minimum of 3 times per week



Capital Area Service committee
Proposal Form

Date: 8-6-17

Proposed by: Living Clean & Serene (BR Jane K)
Spiritually High Rhonda S

What is being proposed?:

To provide ^{new} GSR's a folder
containing a copy of Policy and
Guide for Local Services
at a cost of 11.10 ea
\$ 110.99 for Ten copies

Reason for this Proposal:

To provide ^{new} GSR's the
information needed to ~~properly~~
fulfill their duties

Intent:

To provide the ^{new} GSR's the tools
& information to better perform
their duties

Result:

For - 13
Against - 3
Abstain - 2



Capital Area Service Committee
Motion Form

Date: 8/16/17

Motion made by: Spiritually High

Second: Spiritual Change, Darren W

Motion reads as follows: To hold Capital Area

Convention every other year beg. ~~2020~~ ^{earn m}
IN 2020, we will have convention in 2018, and
then the next convention will be in 2020

Intent: Give us time to save and fundraise
funds. Not bump heads with other areas
there are conventions held monthly in other
surrounding areas.

Carried 14

Failed _____

Tabled _____

Amended _____

Back to Home Group _____

Policy Change _____

Yes _____

No 2

Abstain 1



Capital Area Service Committee
Motion Form

Date: 9/10/2017

Motion made by: Chair of Convention Sheresha F

Second: Treasurer Angela K

Motion reads as follows:

to have convention at Convention Center
June 8th - 10th in the amount of
\$ 3,750.00 Banquet Included ~~for~~

Intent: to have the 2018 Convention
to further carry message.

Not to lose dates proposed

Carried 12

Failed _____

Tabled _____

Amended _____

Back to Home Group _____

Policy Change _____

Yes _____

No 2

Abstain 2



Capital Area Service Committee
Motion Form

Date: 9/10/17

Motion made by: Theresa Chair of Convention

Second: Angela M.

Motion reads as follows: Convention Comm asking for \$1,000
because of the lost from ~~last~~^{this} yrs convention
in excess of \$3,500

Intent: To Further carry the message to the
still suffering addict

Carried 13

Failed _____

Tabled _____

Amended _____

Back to Home Group _____

Policy Change _____

Yes _____

No 0

Abstain 0

New Business



N.A. Service Resume

Date: 9/10/17

Name: Shahid W.	Clean Date: 12-31-13
Address: 1411 E. Lane St Raleigh N.C. 27610	
Phone: (919) 758-4332	
Service position interested in: out reach chair	
List group service positions and dates served: Fundraiser chair (2016), program attent chair (2013) (2012)	
List area service positions and dates served: A.S.R (2017)	
List regional service positions and dates served:	
List world service positions and dates served:	
Have you completed all service commitments? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If no, why not?	
Please list anything additional: Any position I'll held I always do my best to remember my proper for being a service.	
Are you employed full-time? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Can you travel in connection with this service commitment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

For: 19

Against: 0

Abstain: 1

September 10, 2017

Good afternoon Convention Committee hope all is well. Our Beginning Balance is: \$9467.80 we wrote 4 Checks :(#1867 for \$150.00 Prudent Reserve for Hosp). (#1868 for \$100.00 Prudent Reserve for Treasure). (#1869 for \$100.00 Prudent Reserve for fundraising). (#1870 for \$121.92 to Staples for card and copies). Our expense was \$471.92 for August. We received \$35 for Merchandise. Our Ending Balance is: \$9030.88

Thank You for Allowing Us to Serve:

Angela K-Treasure

Candice F- Alt Treasure

AUDIT

Time Period: 6/16/17 - 7/16/17

Starting Balance: 14544.27

Date	Disbursed To	Purpose	Approved By	Amount
6/10	Hilton	Speaker Im. Thursday	Theresa	\$129.00
7/5	Hilton	Final Payment	Body	\$4405.00
7/9	Julius Sarkis	Rental Space	Body	\$83.00
8/1	James Gibson	HOOP. Prudent Reserve	Body	\$150.00
8/4	Angela Kornegay	TRIA. Prudent Reserve	Body	\$100.00
		Expense TOTAL		\$4867.00
6/16	Beginning Balance			12789.00
6/18	Income	From Various Committees		
		Registration		\$3790
		merchandise		\$1711
		Fundraisers		\$1254
		Conventions Info		\$59.5
	Total Income		\$10139.00	\$7350
6/18	minus	Treasure PR		-\$500.00
	Total Ending Balance			\$9139.00
	Bank Shows			\$9467.80

ACTI was not included
 in total \$210.00 For
 June and July.
 105.00 105.00

Storage Unit

-171.20

CAPITOL AREA CONVENTION COMMITTEE BUDGET

REGISTRATION: \$650.00

INCLUDING- BAGDES -PEN-MAGNETS- INDEX
CARDS-BOOKMARKS ETC.

MERCHANDISING:\$300.00 DURING THE YEAR
PRE-CONVENTION TEE'S

\$400.00 FOR CONVENTION

MERCHANDISE. WE ARE ASKING FOR A \$225.00
DONATION FROM ALL VENDORS (MIN)

FUNDRISING&ENTERTAINMENT:\$100.00 PRUDENT
RESERVE FOR FUNDRAISERS DURING THE YEAR. \$600.00
FOR PRIZES&GIFTS AT CONVENTION.

HOSPITATITY:\$150.00 PRUDENT RESERVE FOR ALL
FUNCTION DURING THE YEAR. CAN BE INCREASED FOR
SPECIAL EVENTS. NO BUDGET FOR CONVENTION. ALL
COMES FROM HOME GROUP DONATIONS

NCCAFRNA

XXIX

*Workshop Topics
(Experience, Strength, and Hope)
for the next Capital Area Convention XXIX!!*

*Suggestions from
All Capital Area Homegroup Members
are wanted!!!*

Please Contact

*Programming Chair
Willie T 919-444-3919*

*Programming Alternate Chair
Teddy K 919-616-2654*

NCCAFRNA

XXIX

*Workshop Topics
(Experience, Strength, and Hope)
for the next Capital Area Convention XXIX!!*

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*Programming Chair
Willie T 919-444-3919*

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Teddy K 919-616-2654*

NCCAFRNA XXIX THE JOURNEY CONTINUES



LOGO CONTEST

**THEME:
"THE JOURNEY CONTINUES"**

SUBMISSION DEADLINE: MARCH 2018

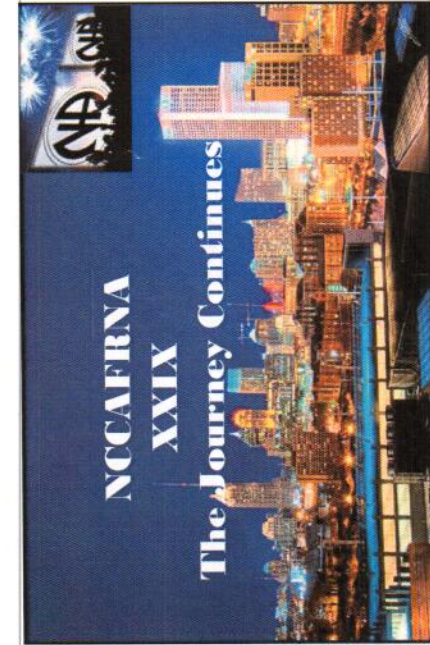
**WINNER
RECEIVES**

**Convention
Registration
And Convention
T-Shirt**

**SUBMISSION
CAN BE SENT TO
NCCFRNA XXIX
PO BOX 10953
RALEIGH, NC
27605**

**OR CONTACT:
ARTS &
GRAPHICS
CANDIS D.
919-685-7045**





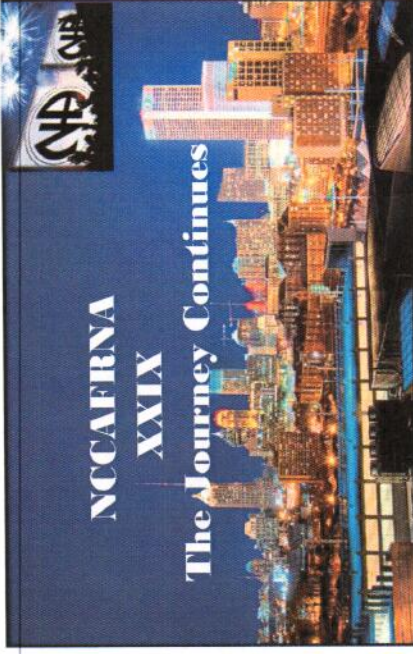
MAIN SPEAKERS
5 YEARS OR MORE
WORKSHOP SPEAKERS
2 YEARS OR MORE
MAIL TAPE/CD TO:

NCCAFRNA XXIX
PO Box 10953
Raleigh, NC 27605
Deadline is March 2018
(Tapes are non-refundable)

Name _____
 Address _____
 City _____
 State _____
 Zip _____
 Phone _____
 Email _____
 Clean Date _____

For More Information

Chair- Theresa F.	919-561-4692	Vice Chair- James C.	919-593-0359
Fundraising - Carol B.	919-449-1325	Hotel- Robin S	919-594-8578
Programming- Willie T	919-444-3919	Policy- Delphyme F.	919-592-1605
Registration- Annette W.	919-914-2302	Information- Cynthia W.	919-931-2688



MAIN SPEAKERS
5 YEARS OR MORE
WORKSHOP SPEAKERS
2 YEARS OR MORE
MAIL TAPE/CD TO:

NCCAFRNA XXIX
PO Box 10953
Raleigh, NC 27605
Deadline is March 2018
(Tapes are non-refundable)

Name _____
 Address _____
 City _____
 State _____
 Zip _____
 Phone _____
 Email _____
 Clean Date _____

For More Information

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