

Capital Area Service Committee of Narcotics Anonymous

P. O. Box 10953

Raleigh, NC 27607

Minutes for the Capital Area Service Committee

November 5, 2017

Meeting was called to order by the Chairperson (Richard B) at 2:00 pm with the Serenity Prayer and reading of the NA Twelve Traditions and Twelve Concepts.

Roll Call

25 out of 52 Home Groups were represented & 9 Officers and subcommittee chairpersons were present.

Approval of Minutes

October minutes were approved

Concerns/Open Forum

Stephanie (RD) presented information reporting the World Conference will be in April 2018. There will be four workshops held between North Carolina and South Carolina. She is encouraging each GSR to attend at least one workshop. The first workshop will be held in Raleigh on December 9th. The other three will be held in Charlotte, Myrtle Beach, and Greenville, South Carolina.

Darryl reported making a motion by mistake.

Keisha of Spiritually High reports their group needs support.

Wendi reports time not correct.

Dave, PR, reports that Seeking Similarities needs key tags

Old Business:

Motion made by: Shell M, Chair of Activities Committee and seconded by Chris C

Motion reads as follows: The ASC Activities Committee is requesting a budget of \$500.00 for the upcoming Capital Area Anniversary Celebration from 9AM – 12 AM. These funds would including the following incurred expenses such as: food & beverages; DJ; facility deposit and fees; supplies; and, flyers.

Intent: In that activity continue to serve this Area and provide ongoing events without the need to solicit funding from home groups.

AREA SERVICE COMMITTEE HOME GROUP ROLL CALL JULY-2017 - JUNE 2018

Group Name	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A New Beginning												
Basic Text Study	X											
Came to Believe	X											
Candlelight Recovery	X											
Constantly Searching	X											
Daily Reprieve	X											
Expect a Miracle												
Faith Through Principles												
Freedom Thru Recovery												
Grow Up or Die												
Hardcore Group												
Hope in Recovery												
I Can't We Can												
In From the Storm												
Let the Healing Begin												
Life on Life Terms	X											
Living Clean and Serene												
Lunatic Fringe	X											
Man Up												
Miracles in Progress	X											
NA at Noon	X											
NA ND PM	X											
NA Way	X											
Never Alone Never Again	X											
New Horizons												
New Way of Life II												
Our Common Welfare												
Out to Lunch	X											
Peace in the AM												
Pheonix Rising	X											
Primary Purpose	X											
Principles and Traditions	X											
Principles B4 Personalities	X											
Recovery in the Hood	X											
Rediscovery Thru Recovery												
Seeking Similarities												
Serenity in the Morning	X											
Southside Recovery												
Spiritual Change	X											
Spiritually High	X											
The Journey Continues	X											
The Seekers	X											
Together We Can	X											
Trust the Process	X											
Tuesday Night Live	X											
Way to Grow	X											
We Do Recover	X											
Welcome Home												
Why Are We Here												
Women In Recovery												
Young Connections												
<i>HOW</i>												

There was much discussion and controversy about the Activities Committee request for \$500 from a previous Motion.

The motion was called for a vote resulting in 15 for, 5 opposed and 1 abstaining.

New Business:

Motion I:

Made by Faith Through Principles seconded by Peace in the AM.

Motion reads: I would like a literature committee be formed back to the area level.

Intent: To make purchasing of literature convenient for home groups without having to use their personal accounts or chase a place to purchase literature for their home groups.

There was much discussion about this motion relative to past experiences. The motion was called for a vote.

Results – 11 for, 5 opposed, and 2 abstaining.

NA Service Resumes:

1. Submitted by Randall V for the position of Policy Chair.

After discussion, the vote was called.

Results: 24 for 1 opposed

2. Submitted by Khaleel F. for position of policy Chair.

After discussion, the vote was called.

Results: unanimous (25 for)

Proposed Motion:

Dave (PR) took issue with the literature committee motion suggesting ASC get lawyer or accountant to review literature committee policy. Sheryl (RCM) stated that World already has a policy for literature committee as well as lawyers suggesting ASC use their policy.

Dave (PR) rescinded the proposed motion.

Meeting Information:

1. **New Home Group:**

Name: **H.O.W.**

GSR: Lisa Montague

The one hour meeting takes place on Mondays at 7:00pm to 8:00pm. The meeting is open to the public and wheelchair accessible.

Wake Forest Presbyterian Church

12605 Capital Blvd, Wake Forest, NC.

2. **The Journey Continues, GSR, Sam** reports meeting address and time change. The new address is 136 Morgan Street (next door to old meeting place). The new time is 6:30pm to 8:00 pm. It continues to be a Literature Study Meeting.
3. **Southside Recovery, GSR Jamar M** reports meeting days as Monday, Wednesday, and Friday. Monday and Wednesday meetings are from 6:00pm to 7:00pm. Friday meeting from 7:00pm to 8:30pm.

Reports:

Chairperson (Richard B)- Written Report. Hello Family, it has been a good month. In keeping with the spirit of unity let us all be reminded what our primary purpose of meeting her today is. Our primary purpose is to make decisions that are best for the Area, homegroups, and Narcotics Anonymous as a whole. Let us strive to place principles before personalities and work to bring our area together. As long as the ties that bind us together are stronger than those that can tear us apart, all will be well.

I would like to thank you for allowing me to be of service.

Vice Chair (Camille F) – No report

Secretary (Janet W) – Thank you for allowing me to participate in my own recovery by serving as your Area Secretary. The October Minutes were approved. The Secretary requested any additional email addresses from new GSRs.

Alt. Secretary (Angela M) – Absent

RCM Chair (Sheryl K) – Written Report. Reported that she talked to Chair of Region before submitting the previously discussed request for \$1,000. The RCM had submitted \$449 on behalf of the Capital Area. Apparently, somehow there was an introduction of the problem with the Capital Area Literature Committee's previous embezzlement causing much concern for the Region. Hence, Region returned the \$449 to the Capital Area asking that the Area refrain from sending money to the Region until the Area can put in place its own financial needs. The Area was asked to resubmit a request for \$664 at the next Regional meeting to be held January 13th and 14th.

Alt RCM (Gina L) – Absent

Treasurer (James C)) – Written Report. I would like to thank the Capital Area for allowing me to serve in this position. Attached is the Treasurers report for October 2017. The available balance of 11/5/2017 is @2,397.99.

Policy Chair (No Report)

Alternate Policy Chair (Vacant)

PR – Written Report. See attached

Outreach Chair (Shahid W) – Written Report. Thanks for allowing me to serve as your outreach chair. The Chair reported that Hope in Recovery previously located in Rocky Mount, no longer exist. PR will remove the group from the Capital Area Directory.

H & I Chairperson (Toi R). – Thank you for allowing me to serve. Each facility is doing well, no problems to report. Janice reports orientation for women's prison coming up. It is a volunteer training. If your Blue Card has expired, it needs to be renewed. See attached DPS information.

Activities Committee Chair (Shell) – Written report. The committee will be planning the next capital area anniversary for January 20, 2018. The Day will begin with a Spiritual Breakfast, Workshops, Speakers, Lunch and Dinner. Each Subcommittee of the Capital Area is asked to participate thereby demonstrating strong unity.

Convention Committee - (James) - Written report – James reports that Candace, Arts and Crafts, has stepped down from the position. He reports a balance of \$8,398.00. James reports a \$22.00 profit from the October function. The Sponsorship dinner will take place on December 2, 2017. Tickets can be purchased for \$10.00 each.



Capital Area Service Committee
Motion Form

Date: 19/01/2017

Motion made by: ~~Principle~~ Faith through Principle

Second: Peace on the Air

Motion reads as follows: I would like a Literature
Committee be formed back to the area
level. IT ha

Intent: To make purchasing of literature
convenient for Home groups, without
having to using their personal accounts or
chasing a place to purchasing literature for
their Home groups

Carried _____	Failed _____	Tabled _____
Amended _____	Back to Home Group <input checked="" type="checkbox"/>	Policy Change _____
Yes _____	No _____	Abstain _____



N.A. Service Resume

Date: November 5, 2017

Name:	Randall V.	Clean Date:	9/26/02
Address	P.O. Box 46664	882-	
	Raleigh, NC 27620	Phone	222-0050
Service position interested in: Public Relations Chair			
List group service positions and dates served:			
①	Gold Coast Area = Alternate G.S.A then G.S.R.		
	Beach Meeting, Breakfast Meeting = 03-07		
②	Capital Area - One day at a Time = Alt. G.S.B 09-11, We Do Recruit		
List area service positions and dates served:			
	Gold Coast Area Activities Treasurer 2008-2009		
	Capital Area NC.NA = P.T. Literature Coordinator 2015-2016		
List regional service positions and dates served:			
	None		
List world service positions and dates served:			
	None		
Have you completed all service commitments?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If no, why not?			
Please list anything additional:			
Are you employed full-time?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Can you travel in connection with this service commitment?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Alt. G.S.R.
2012-2014

for 19
years



N.A. Service Resume

Date: 11/5/17

Name: (FAHEEMUD-DEEN) KHAHEEL F.	Clean Date: 12-31-2011
Address 2445 DERBY DRIVE	
RALEIGH, N.C. 27610	Phone (919) 995-1860
Service position interested in: Policy Chair	
List group service positions and dates served: POACH IN AM GSR - 2013-2014 POACH IN AM GSR - 2013-2014 POACH IN AM GSR - 2013-2014	
List area service positions and dates served: H & I COMMITTEE (PANEL LEADER) - HOLLY HILL 2012-2015	
List regional service positions and dates served: NONE	
List world service positions and dates served: NONE	
Have you completed all service commitments? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If no, why not?	
Please list anything additional: SEEKING AN OPPORTUNITY TO SERVE OUR AREA IN THE AREA FUNCTION OF OUR OPERATIONAL POLICIES.	
Are you employed full-time? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Can you travel in connection with this service commitment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Urnanos 24 form

CAPITAL AREA MEETING INFORMATION FORM

HOME GROUP NAME: H.O.W.

GSR NAME (OR FORM SUBMITTED BY): Lisa Montague DATE: 11/5/17

PLEASE INDICATE: NEW MEETING MEETING UPDATE:

NEW HOME GROUP NAME: _____

MEETING NAME: H.O.W.

MEETING DAY(S): Monday MEETING TIME: 7PM MEETING LENGTH: 1 hour

MEETING ADDRESS: Wake Forest Presbyterian Church
12605 Capital Blvd. Wake Forest, NC

CHECK ALL THAT APPLY:

- | | | | |
|-------------------------------|-------------------------------------|-----------------------|-------------------------------------|
| C=CLOSED, ADDICTS ONLY PLEASE | <input type="checkbox"/> | O= OPEN TO THE PUBLIC | <input checked="" type="checkbox"/> |
| W=WHEELCHAIR ACCESSIBLE | <input checked="" type="checkbox"/> | D= DISCUSSION | <input type="checkbox"/> |
| JFT= JUST FOR TODAY | <input type="checkbox"/> | CL= CANDLELIGHT | <input checked="" type="checkbox"/> |
| RR= ROUND ROBIN | <input type="checkbox"/> | L= LITERATURE | <input type="checkbox"/> |
| TS= TRADITION STUDY | <input type="checkbox"/> | T= TOPIC | <input type="checkbox"/> |
| SS= STEP STUDY | <input type="checkbox"/> | V= VARIOUS FORMATS | <input checked="" type="checkbox"/> |
| BTS= BASIC TEXT STUDY | <input type="checkbox"/> | | |
| IP= INFORMATIONAL PHAMPLET | <input type="checkbox"/> | | |
| LCS= LIVING CLEAN STUDY | <input type="checkbox"/> | | |
| HW= IT WORKS, HOW AND WHY | <input type="checkbox"/> | | |
| SWG= STEP WORKING GUIDE | <input type="checkbox"/> | | |

PLEASE LIST ANY SPECIAL INSTRUCTIONS THAT SHOULD BE LISTED ON THE MEETING LIST (EXAMPLE: IF THE DOOR TO THE FACILITY IS ON THE SIDE OR BACK OF BUILDING OR IF YOU NEED TO GO UP OR DOWNSTAIRS ONCE INSIDE. MEETING LISTS ARE PRINTED IN JANUARY, APRIL, JULY, OCTOBER

CAPITAL AREA MEETING INFORMATION FORM

HOMEGROUP NAME: Journey Continues MTG

GSR NAME (OR FORM SUBMITTED BY): SAM DATE: 11/5/17

PLEASE INDICATE: NEW MEETING _____ MEETING UPDATE:

NEW HOMEGROUP NAME: _____

MEETING NAME: Journey Continues

MEETING DAY(S): Wed MEETING TIME: 6:30-8^{PM} MEETING LENGTH: 1.5

MEETING ADDRESS: 136 Morgan ST
Raleigh, NC

CHECK ALL THAT APPLY:

- | | | | |
|-------------------------------|-------|-----------------------|-------------------------------------|
| C=CLOSED, ADDICTS ONLY PLEASE | _____ | O= OPEN TO THE PUBLIC | _____ |
| W=WHEELCHAIR ACCESSIBLE | _____ | D= DISCUSION | _____ |
| JFT= JUST FOR TODAY | _____ | CL= CANDLELIGHT | _____ |
| RR= ROUND ROBIN | _____ | L= LITERATURE | <input checked="" type="checkbox"/> |
| TS= TRADITION STUDY | _____ | T= TOPIC | _____ |
| SS= STEP STUDY | _____ | V= VARIOUS FORMATS | _____ |
| BTS= BASIC TEXT STUDY | _____ | | |
| IP= INFORMATIONAL PHAMPLET | _____ | | |
| LCS= LIVING CLEAN STUDY | _____ | | |
| HW= IT WORKS, HOW AND WHY | _____ | | |
| SWG= STEP WORKING GUIDE | _____ | | |

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CAPITAL AREA MEETING INFORMATION FORM

HOMEGROUP NAME: Southside Recovery

GSR NAME (OR FORM SUBMITTED BY): JAMAR M DATE: 10-1-17

PLEASE INDICATE: NEW MEETING _____ MEETING UPDATE:

NEW HOMEGROUP NAME: _____

MEETING NAME: _____

MEETING DAY(S): MON Wed. Friday MEETING TIME: MON. Wed 6:00-7:00 Friday 7:00 8:30 MEETING LENGTH: _____

MEETING ADDRESS: 501 South Blount St Raleigh N.C.

CHECK ALL THAT APPLY:

- | | | | |
|-------------------------------|-------|-----------------------|-------------------------------------|
| C=CLOSED, ADDICTS ONLY PLEASE | _____ | O= OPEN TO THE PUBLIC | <input checked="" type="checkbox"/> |
| W=WHEELCHAIR ACCESSIBLE | _____ | D= DISCUSION | _____ |
| JFT= JUST FOR TODAY | _____ | CL= CANDLELIGHT | _____ |
| RR= ROUND ROBIN | _____ | L= LITERATURE | _____ |
| TS= TRADITION STUDY | _____ | T= TOPIC | _____ |
| SS= STEP STUDY | _____ | V= VARIOUS FORMATS | _____ |
| BTS= BASIC TEXT STUDY | _____ | | |
| IP= INFORMATIONAL PHAMPLET | _____ | | |
| LCS= LIVING CLEAN STUDY | _____ | | |
| HW= IT WORKS, HOW AND WHY | _____ | | |
| SWG= STEP WORKING GUIDE | _____ | | |

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Capital Area Chairperson Report

Nov 5, 2017

Hello Family;

It has been a good month. In keeping with the spirit of unity let us all be reminded what our primary purpose of meeting here today is. Our primary purpose is to make decisions that are best for the Area, homegroups and Narcotics Anonymous as a whole. Let us strive to place principles before personalities and work to bring our area together. As long as the ties that bind us together are stronger than those that can tear us apart, all will be well.

I would like to thank you for allowing me to be of service.

In Loving Gratitude

Richard B.

Report

November 5, 2017

RCM

Sheryl Kirk

AIT GINA L

Roll Call 14 Areas, Quorum

Old Business proposal 7-17/2 Michele J. Att.

Borderline Area.

Meeting in his Area that is taking place at a member's private business, 4 members were banded.

Suggestion outside issue and, a new meeting place was suggested.

Regional will be meeting in January at Asheville convention.

SEZF - Stephanie G is looking into this.

SEZF - statewide helpline number.

Treasurer's Report 8000 to NAWA.

Proposal 16-17/0 - Capital Area \$1000

to order to start a literature committee activity events.

Stephanie G - stated their

was misappropriation of funds at several levels.

The 449 Returned Area

and it went back to homegroups.

Proposa 1 10-17/2

Capital Area made a motion the Region support the RCM's and AIT RCMS. to Attend the next CAR/CAI workshop to be held in Charlotte in December

Requesting 150-300 passed - Zonal mtg in Charlotte Dec 1-3, 2017

Proposa 1 10-17/3 Western NC January CRSC to be held in Asheville NC January 13, 2018 passed.

The next CSSC service day will be on December 9 2017 Messiah Lutheran Church 2707 Little Rock Rd Charlotte NC at 1030A

WCNA 37 Hotel 30 August - 2 September 2018
Pre-Registration 31 July 2018 \$125.00
Orlando FL.

(ZONA 1 Dec 1-3)
MTG



CASC TREASURERS REPORT – November 2017

Date: 11/5/2017
From: James C., CASC Treasurer
Re: Treasury Report for the month of *October* ~~November~~ 2017

Dear Capital Area,

I would like to thank the Capital Area for allowing me to serve in this position. Service work is a suggestion of the program of Narcotics Anonymous and I am grateful to be doing so. Attached you will find the October report along with the supporting bank statement. There were 14 out of 50+ home groups that donated \$471.88 (See attached donation sheet).

OCTOBER 2017 STATEMENT

The beginning balance on 10/01/2017 was:	\$2,598.94
Deposits in Sept. totaled:	\$ 483.12 - Deposit of Area Donations on 10/1/2017
Checks and deductions totaled:	\$ 334.49 - See attached detailed Income & Expense Report
Ending balance on 10/31/2017:	\$2,747.57 - See attached PNC Bank Statement
Outstanding checks not cleared:	\$ 798.94 - Fairmont UMC (Rent) Check #1784 - \$50

Check returned by RSC Cheryl 11/5/17 ← Carolina Region of NA Check # 1804 - \$449.36
 NA World Service Check # 1805 - \$299.58

Available balance on 10/31/2017: **\$1,948.63**
 $+ 449.36$
 $\underline{\hspace{1cm}}$
 $2,397.99$

\$597.99

Our available balance as of today is ~~\$1,948.63~~ $2,397.99$. This available balance puts us ~~\$148.63~~ **ABOVE** the policy mandated prudent reserve of \$1,800.00. See attached PNC bank activity report and the Income and Expense statement.

Thanks for allowing me to be of service.

Your trusted servant,

James C., CASC Treasurer

- Attachments:
- Oct. 2017 Income & Expense report and supporting documents
 - October 2017 Bank Statement

Capital Area NA Treasurers Report -November 5, 2017 Area Meeting

Income & Expense Statement for October 2017

Beginning Balance: 10/1/2017 \$2,598.94 Period: 10/1/2017 - 10/31/2017

Income/ Revenue Section 1

Type of Deposit/debit	Date	Amount	Notes	Description
Group Donations/ Repayments - CASH	10/1/2017	\$471.88		Group donations received at Area Meeting, see October 1st Group Donation Report
H&I Committee - Change	10/1/2017	\$11.24		Return of money not used for literature
Total Income/ Revenues		\$483.12		

Repayment of Mis-Appropriated Funds

Amount shown here is included in the total of donations above

Type of Deposit/debit	Date	Amount	Balance	Description
Nikki	10/1/2017		\$1,356.41	6 Repayments to date - last payment on 9/10/17
Sub Total Income/ Revenues		\$0.00	\$1,356.41	

Expense Section

Type of Bill or Payment	Date	Check #	Amount	Notes	Policy Description
SUB COMMITTEES					
H&I Committee					
H&I Literature - Make check out to Alanda	10/01/17	1808	\$190.00		H&I Literature
H&I Office Supplies					H&I - Office Supplies
H&I Learning Day one per year					One Learning Day - per Policy
PR and Website					
Phone Line - Auto Draft Monthly	10/04/17	AD	\$30.93		Varies slightly - averages \$30.93/ month
Meeting Directories					Varies slightly - Quarterly Printing
Website - Auto Draft Yearly		AD			On Autodraft
Text Blasting - Auto Draft Monthly	10/10/17	AD	\$10.00		On Autodraft - TEXTEDLY.COM
PR Literature					Literature - Balance from 90 days back
					PR Committee Display
Outreach					\$35 Monthly allocation per policy
Policy	10/01/17	1809	\$36.44	Camille F.	\$30 Monthly allocation per policy
Activities Committee - NO BUDGET					For Area Anniversary Function
AREA SERVICE COMMITTEE					
Fairmont United Methodist Church	10/01/17	1806	\$50.00		ASC - Rent - October 2017
Secretary - Meeting Minutes Mailing & Copies					Varies slightly
Treasurer - Office Supplies	10/01/17	1807	\$17.12	James C.	
RCM Travel/ Expenses					Sheryl - Expenses
RCM - Hosting Regional CAR Report					RICHARD - Food/ refreshments for Regional Mtg
Alt RCM Travel/ Expenses					- Expenses
Bank Fees		AD			service charge - Bank Account
Mail Box - Due yearly on Nov 1st					CASC Mailbox at Cameron Village
NAWSO					CASC Donation to World Service
CRSO					CASC Donation to Regional Service Committee
					Per Policy
Regional Donations - 60% - CRNA	\$89.18				World Donation Per Policy
World Donations - 40% - NAWS	\$59.45				
Total of All Expenses			\$334.49		

Revenue		\$483.12	
DIFFERENCE: Income-Expenses		\$148.63	
Ending Balance - 10/31/2017		\$2,747.57	

Previous Month's Checks Not Yet Cleared

Check Payable to:	Date	Check #	Amount	Description
Fairmont United Methodist Church	04/02/17	1779	\$50.00	April ASC Rent
NAWSO	10/01/17	1805	\$299.58	CASC Donation to World Service
CRSO	10/01/17	1804	\$449.36	CASC Donation to Regional Service
		TOTAL:	\$798.94	
Available Balance - 10/31/2017			\$1,948.63	
Prudent Reserve- Per Policy			\$1,800.00	
Amount Above/ Below P.R.			\$148.63	ABOVE

Capital Area NA Homegroup Donations Received -October 1, 2017

Donations by Homegroup

Homegroup Name	Amount	Homegroup Name	Amount	Homegroup Name	Amount
A New Beginning		Lunatic Fringe		Rediscovery Through Recovery	
Basic Text Study	\$50	Man Up	\$20	Saturday Night Miracles	\$30
Believe It or Not		Miracles In Progress		Serenity In The Morning	
Came to Believe		NA At Noon		Serenity Seekers	
Candlelight Recovery		NA In the PM		Southside Recovery	\$30
Circle of Hope		NA Way	\$10	Spiritual Change	
Constantly Searching		Never Alone		Spiritually High	\$69
Courage to Change		Never Alone Never Again		Sweet Serenity	
Daily Reprieve		New Beginnings	\$50	The Seekers	
Expect a Miracle		New Horizons		The Journey Continues	
Faith Thru Principles	\$40.88	New Horizons East		Together We can	
Freedom Through Recovery	\$42	New Way of Life II		Trust the Process	
Grow Up or Die		One Day at a Time		Tuesday Night Live	
I Can't, We Can		Our Common Welfare		Way to Grow	
Highest Point of Freedom		Out of The Forest		We Do Recover	\$10
Hard Core		Out To Lunch		Welcome Home	
Hope in Recovery		Peace in The AM	\$25	Why Are We Here	
In From The Storm	\$10	Phoenix Group		Women In Recovery	
Let The Healing Begin		Primary Purpose	\$10	Young Connections to Recovery	
Life on Life's Terms		Principles & Traditions	\$75	Other Income	
Life or Death		Principles B4 Personalities		Misc - H&I	\$9.42
Living By the Book		Recovery In the Hood		Richard	\$1.82
Living Clean & Serene				Nikki - Repayment	
Total Donations/ Income	\$483.12	Total Homegroup Donations	\$471.88	Total Other Income	\$11.24

Business Checking

For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 09/30/2017 to 10/31/2017

Capital Area

Primary Account Number: [REDACTED]

Page 2 of 3

Business Checking Account Number: [REDACTED] - continued

The fee for WIRE TRANSFER MANUAL REPAIR will be \$16.00 each.

The fee for VOICE PIN ISSUANCE AND MAINTENANCE will be \$6.00 each.

The fee for BOOK TRANSFER INCOMING will be \$5.00 each.

The fee for BOOK TRANSFER OUTGOING - VOICE INITIATED will be \$20.00 each.

The fee for MAIL ADVICE will be \$7.00 each.

The fee for FAX/ELECTRONIC ADVICE will be \$3.25 each.

Business Checking Summary

Capital Area

Account number: [REDACTED]

Overdraft Protection has not been established for this account.
Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
2,598.94	483.12	334.49	2,747.57
		Average ledger balance	Average collected balance
		2,767.53	2,767.53

Deposits and Other Additions

Description	Items	Amount
Deposits	1	483.12
Total	1	483.12

Checks and Other Deductions

Description	Items	Amount
Checks	4	293.56
Check Card Purchases	1	10.00
ATM/Misc. Check Card Transactions	1	30.93
Total	6	334.49

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
09/30	2,598.94	10/04	2,947.57	10/10	2,747.57
10/02	2,995.62	10/06	2,757.57		

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
10/02	483.12	Deposit	048876011

Checks and Other Deductions

Checks and Substitute Checks

* Gap in check sequence

Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number
10/02	1806 *	50.00	085512914	10/06	1808	190.00	084356807	10/02	1809	36.44	085568366
10/04	1807	17.12	052346962								

Check Card Purchases

Date posted	Amount	Transaction description	Reference number
10/10	10.00	0758 Debit Card Purchase Textedly.Com 855-6006001 Ca	87831933015430758282

P.R. Report (11/5/17)

- ✓ Hiter H voted in as Web Servant
 - ✓ David K voted in as Communications Coordinator
 - ✓ Phone line coordinator absent.
 - ✓ Meeting Directory coordinator absent
 - ✓ Randall is P.R. Subcommittee Chairperson
- If anyone is interested 12/9/17 in going to: 8300 Providence Road, Charlotte, N.C. 28277 - for Regional Subcommittee Meeting see me as soon as possible and/or come to P.R. subcommittee meeting 12/3/17 on second floor eng room by steel staircase 2501 Clark Avenue, Raleigh, N.C. - 12:30 p.m.
- ✓ Need Poster, Coordinators and Alternates for every position
 - ✓ Meeting list passed around for G.S.R. is to check off if their meeting is Hardcopy Accessible

In Loving Service,
Randall

Hope in
recovery ???
Rachymant

Out reach Chair report.

Hello Sam, thanks for allowing me to serve as your out reach chair. Thus far I've visited 3 area home groups. Lunatic Fringe (mon) 8pm-9pm, Expect a miracle (tue) 7pm-8pm, I can't we can (thurs) 7pm-8pm. "Lunatic Fringe" has become mainly catering to the women healing place. Their home group participation has been limited to around 2 or 3 people. They also stated they're comfortable doing what they've been doing. If they ever need us they will let us know. "Expect a miracle" & also "I can, we can" stated once their home group attendance picks up they will be more invited w/ areas. So w/ that said I done my part by showing up & asking how could out reach better be of service. These home group in question seems to be O.K. in keeping the doors open for newer member. No one ~~was~~ was orientated as a G.S.R. this month. I did hear four or 5 new G.S.R. speak up who haven't been orientated. So I'm looking forward in seeing these new G.S.R. next area meeting at 1pm.

Thanks
Shahid outreach chair

11/5/17



North Carolina Department of Public Safety

Adult & Juvenile Facilities

Roy Cooper, Governor
Erik A. Hooks, Secretary

W. David Guice, Commissioner
Kenneth Lassiter, Director

Dear Volunteers:

October 26, 2017

We the staff at NCCIW Raleigh Unit would like to say thank you for all the time and effort that you have provided for the inmate population at our facility. As you are aware, it is that time again to attend the Community Volunteer Workshop, on **Wednesday, December 6, 2017 at 6pm-8pm** in the Hope Center of the Raleigh Unit of NCCIW at 1201 S. State Street, Raleigh, N.C. **Please plan to arrive promptly on this date in order to attend this workshop.**

This workshop is for those of you, whose cards will expire in between December, 2017 and March, 2018. Your approval to attend this workshop will be based on a PIN Check form that must be completed and returned to the Raleigh Unit of NCCIW by the deadline of **November 13, 2017 by 5pm, no exceptions. Please bring your expired blue and orange cards with you to the workshop.**

Thank you for your interest and we are looking forward to hearing from you by November 13, 2017 by 5pm. This will give us plenty enough time to conduct a background check. Please make sure that you complete the following sections of the PIN check form listed below:

Name of Applicant, Race, Sex, Date of Birth, Full Social Security #, Driver's License # and Home Address to include Phone Number. You may email your completed form to wileasher.barrera@ncdps.gov. You may also fax it back or mail completed forms to the NCCIW-Raleigh Unit, Attn. Wileasher Barrera.

Sincerely,
Wileasher M. Barrera, Case Manager
Community Volunteer Coordinator

MAILING ADDRESS:
Raleigh Correctional Center for Women
Mail Service Center-4286
Raleigh NC 27699
www.ncdps.gov



An Equal Opportunity Employer

OFFICE LOCATION:
1201 S State St
Raleigh NC 27610
Telephone (919)733-9737
Fax (919)733-9737

DIVISION OF ADULT CORRECTION-PRISONS

CRIMINAL BACKGROUND CHECK REQUEST FORM

December 2017 CV Workshop

Place: Hope Center, 1201 S. State Street, Raleigh, NC

Date: December 6, 2017 (6pm-8pm)

(Deadline for return of this form November 13, 2017)

Please note no forms will be received after 5pm on Nov. 13, 2017

In order for the request to be processed ALL items must be filled out. Please print clearly

NAME OF APPLICANT: _____ Date: _____

If Legal Name has changed within the last (2) two years provide prior name: _____

Purpose of Request: (ex. Employment or Volunteer) _____ VOLUNTEER _____

Date of Birth: _____ Race: _____ Sex: _____

Operator License Number (DL): _____ State of Issue: _____

Complete Social Security Number: _____ (ALL NINE NUMBERS ARE REQUIRED)

Phone Number: _____

Home Address: _____

Secondary Address: (If at current address less than (5) five years)

*****BELOW THIS LINE OFFICE USE ONLY*****

Requested By: _____ Wileasher Barrera, CCM, Community Volunteer Coordinator _____

Phone Number: _____ 733-4248 _____ ext. 219 _____

Date of Request: _____

Pin Check Completed By: _____ Date: _____

Approved by: _____ Date: _____

Notes: _____

Capitol Area
Narcotics Anonymous
Report

Date: 11/5/17

Name of Area: Capitol

Area Address

Activities/Chair Person William M. Email:

Report: Activity Committee Report

We the Activity Committee would like to thank you for
All your support.

At this time we will take all concerns and questions

Respectfully Submitted

Your Activity Chair: William M.

Capitol Area
Narcotics Anonymous

Report

Date: 11/5/17

Name of Area: Capital

Area Address

Activities/Chair Person William M.

Email: In the Record

Report: Activity Committee

The Activity Committee will be planning the next Capital Area Anniversary for January 20th, 2018. This will be a Full Day & Night event as it was last year. This event will begin at 9AM starting with a spiritual breakfast, workshops, speaker meetings, lunch & dinner as well as other entertainments.

We are asking each subcommittee of the Capital Area to participate in this event, demonstrating strong unity in the Capital Area.

The subcommittees are asked to speak on the purpose of their individual committees. We are still seeking an adequate location, building, providing a safe environment.

We are awaiting on the approval of our budget of \$500.00 that was submitted to the Area last month.

We will have more information at the next ASC meeting. At this time the Activity Committee's balance on hand is ~~\$1749.~~

\$68.49

Capitol Area Narcotics Anonymous

Report

Date: 11-05-2017
~~Oct 1, 2017~~

Name of Area: Capitol Area

Area Address 1205 Clarke Ave Raleigh NC 27610

Activities/Chair Person Shell M.

Email:

William Morrissey 50@gmail.com.

Budget: 2017

Balance	(Donald)	Outstanding due	57.00
			78.51
			68.99
Total			111.49

November 5th 2017

Hello Family, hope all is well. Our beginning balance is \$9037.88. We wrote one check (#1875 To the City of Raleigh). Our income was \$111.00 from October function. Sheet attach. \$100 of Treasure Prudent Reserve was giving to Merchandise Chair for fliers and tickets, which will be giving out today. Our expense for October was \$750.00 which gives us an ending balance of \$8398.00.

Thank you for allowing us to serve:

Angela K –Treasure

Candice F – Alt Treasure

END OF FUNCTION CLOSEOUT SHEET

10-28-17
mashoff

FUNDRAISING

DOOR \$ 121⁰⁰ = # 39⁰⁰ +39⁰⁰

DJ \$ -50⁰⁰

~~GIFTS~~ mask+ \$ +18⁰⁰ =

RENT \$ -50⁰⁰

PRUDENT RESERVE \$ Ø

PROGRAMMING

7th TRADITION \$ Ø

MERCHANDISE

\$ Ø

PRUDENT RESERVE Ø

HOSPITALITY

\$ 152⁰⁰ = +22⁰⁰

PRUDENT RESERVE \$ -130⁰⁰

REGISTRATION

\$ +30⁰⁰

DONATIONS

\$ +20

Total \$ 111⁰⁰