

GSR CHEAT SHEET


- The November CASC meeting will be **11/3/2019**
- **2** motions/proposals were carried.
- **1** proposal went back to home groups and will be up for a vote at the Nov. CASC meeting.
- **2** elections were held, for Convention Subcommittee Chair and Vice Chair respectively.

❖ **Call to order**

The Chair called the meeting to order at 2:22 PM, after delaying the start in hopes that GSRs attending a non-NA function might still make it to the meeting.

❖ **Serenity prayer**

❖ **Readings**

The Twelve Traditions, Twelve Concepts and the Service Prayer was read.

❖ **Roll call**

Present:

14 out of 50 home groups

6 out of 8 officers*

5 out of 6 subcommittee chairs**

*Secretary and Alt. Secretary position is vacant.

**Convention Subcommittee Chair resigned, but a new one was elected later during the meeting.

Home Groups			
A New Beginning	X	Our Common Welfare	X
Basic Text Study Group		Out To Lunch	
Came to Believe		Peace in the AM	
Candlelight Recovery		Principles and Traditions	
Constantly Searching		Principles B4 Personalities	
Daily Reprieve	X	Recovery in The Hood	
Expect A Miracle		Rediscovery Thru Recovery	X
Experience, Strength, and Hope		Seeking Similarities	
Faith Through Principles		Serenity in the Morning	X
Freedom Thru Recovery	X	Southside Recovery	
I Can't We Can		Spiritual Change	
In From The Storm	2:42 PM	Spiritually Connected	3:27 PM
Let The Healing Begin		Sunday Serenity Group	
Life On Life's Terms		The Journey Continues	X
Living Clean & Serene	X	The Primary Purpose Group	X

Home Groups			
Lunatic Fringe		The Seekers Group	
Man Up	X	Together We Can	X
Mid Day Miracles		Trust The Process	
Miracles In Progress		Tuesday Night Live	
NA at Noon		Way to Grow Group	X
NA ND PM		We Do Recover	
NA Way Group	X	Welcome Home	
Never Alone Never Again		Why Are We Here	
New Horizons Group		Women In Recovery	
New Way Of Life II	X	Young Connections To Recovery	

Officers	
Chair	X
Alt. Chair	X
Secretary	[vacant]
Alt. Secretary	[vacant]
Treasurer	X
Alt. Treasurer	X
RCM	X
Alt. RCM	X

Subcommittee Chairs	
H&I Chair	X
PR Chair	X
Outreach Chair	X
Activities Chair	X
Policy Chair	X
Convention	

❖ **Minutes of previous months’ meeting**

Proposed amendment: Remove line item for Nikki repayment.
 Motions approved w/above amendment. Minutes were accepted.

❖ **Special business**

(Note: This special agenda item was inserted by the CASC Chair, to ensure adequate time was allowed for known hot topics.)

➤ **PR misappropriation**

Former PR chair has repaid the outstanding debt IN FULL.

➤ **Convention Subcommittee Chair resignation**

Chris G. has stepped down from the Convention Subcommittee Chair position. His resignation letter was read aloud. There were no questions.

➤ **Convention committee vote**

The two-part proposal, that went back to home groups last month, went to the floor for a vote.

*NOTE: TWO-PART MOTION WAS DISCUSSED, but since there were less than 12 GSRs present at the time of discussion, it was voted to send motion back to home groups, with a vote on the Motion to take place at the top of the next CASC meeting on October 6, 2019.** THE MOTION IS:*

- 1) *Do we want a convention at all?*
- 2) *If we DO, do we want it to take place in March, 2021 and continue the current fundraising efforts?*

- 1) Do we want a convention at all?

Carried: y-10 / n-3 / a-1

- 2) If '1' is 'yes' then continue fundraising effort, but target Mar. 2021 instead of June 2020?
Some discussion occurred regarding policy threshold for entering into a contract (\$7200). This is a related but separate issue.

Carried: y-12 / n-0 / a-1

❖ **Old business – 2:51 PM**

None / already covered during 'special business'.

❖ **New business**

Note: Only motions/proposals submitted before this time are considered.

- Proposal to amend CASC policy (attached) regarding voting method was read. GSRs opted to amend the proposal to include both 'show of hands' and 'anonymous ballot' as options. Proposal will go back to home groups and come back to the floor next month for a vote.
- Two resumes were submitted (attached), discussed and voted on.

- Teresa P. – Convention Subcommittee Chair
Resume was read by Teresa. After Q&A and pros/cons (notes below)
Teresa was elected: y-17 / n-2 / a-2.

Question: Are willing to sign misappropriation agreement?

Response: Yes.

Question: Have you ever had any money issues?

Response: Admits that in Asheville area she took some money in 2017. That money was a) not NA money, and b) has been repaid.

Question: What do you see as having been in the way that needs to change?

Response: We need to let go of the past, and recover energy and enthusiasm. That needs to ripple through all convention committee activities, including fundraisers. We're basically restarting from here.

Question: What are you doing to find out what the home groups want from the convention?

Response: I'm showing up here at CASC.

Question: Will the committee set higher fundraiser related prices for attendees?

Response: Yes, but we need attendance to happen or nothing will work. We're also going to do more promoting. Fundraisers need to reach other areas as well. The Convention Subcommittee will accept direct donations from home groups.

Question: Are you willing to go to different home groups, in person, to elicit suggestions for fundraisers?

Response: Teresa won't do this directly, but might see if others on subcommittee will.

Pros

- She was awesome as chair of the Asheville convention.
- Has experience on the CASC committee.

Cons

- Going to have to move past 'show up or shut up' approach. That's not going to restore unity.

- Jasper L. – Convention Subcommittee Alternate Chair
Resume was read by Jasper. After Q&A and pros/cons (notes below)
Jasper was elected: y-18 / n-0 / a-1.

Question: Have you ever misappropriated funds?

Response: No.

Question: Are you willing to sign a misappropriation fund agreement?

Response: Yes.

Question: Are you will to go to other home groups to create more of a physical presence?

Response: I'm willing to go to home groups to make announcements for fundraisers, as available based on my schedule.

Question: Would you be willing to start a 'hit squad' to fulfill the above purpose? To create collaboration between the convention committee and the home groups?

Response: I can't honestly answer...unsure how I feel about this.

Pros

- Lot's of experience w/this subcommittee already.
- Jasper works an amazing programs and has done a 'fabulous job' in previous roles.

Cons

- None.

❖ **Officer reports**

Note: All reports are attached.

- Chair report was read by Vice Chair (Chair departed early due to illness) and accepted.
- Alternate Chair report read by the Alternate Chair and accepted.
- Treasurer report was read by the outgoing Treasurer, who raised the concern that although we are \$207 above prudent reserve that isn't much and we roughly broke even on collections vs. checks written today – and raised the question as to whether to split up the \$207 between region and world as defined in policy. The point was made that even if we wanted to do something different a proposal or motion would have to be submitted to go back to home groups (all financial decisions have to go back to home groups) and it's too late for that (proposals/motions must be submitted prior to new business). Policy is clear regarding distribution of funds to NAWS and CRSC – the treasurer will follow that guidance. Report was accepted.

- RCM report (attached) was read, and then the RCM turned it over to the Alt. RCM who attended the most recent (July) RSC meeting. The Alternate RCM asked for a vote regarding RD and Alternate RD motion/request for >\$1000 to go to the zonal forum and the CAR workshop. (RSC requests for >\$1000 must go back to ASCs w/in the region for a vote). **Carried: y-7 / n-0 / a-0.** GSRs were asked what requests/help/info they would like sent to the RSC. No home groups responded. The point was made that this is a standing 'offer'.

❖ Subcommittee reports

Note: All reports are attached.

- H&I report was read by the H&I Subcommittee Chair. The report was accepted without discussion.
- PR report was read by the PR Subcommittee Chair. The question of how often will meeting lists be printed? The PR Chair stated she thinks this is supposed to be done bi-monthly, but will double check. The report was accepted.
- Outreach report was read by the Outreach Chair. A GSR raised a concern was raised about a home group that doesn't pay rent, and this contrary to our Seventh Tradition. The Outreach Chair promised to visit that home group and discuss the issue with them. The question of how the GSR handbook was put together was asked. The PR Chair explained that it's a blend of an old CASC Outreach handbook version and the NAWS handbook, and it's available on our website. The Alternate RCM suggested that Guide to Local Services, when a GSR takes one, should passed on to future GSRs of that home group due to its high cost. The Outreach Chair felt that was a good idea and committed to doing so. The report was accepted.
- Activities report was read by the Activities Subcommittee Chair. A detailed discussion regarding Activities Subcommittee goals for 2019-2020, which differ from the guidance defined in CASC policy, and related budget ensued. In the end the follow was clarified: a) The Activities Subcommittee currently has no budget allocated in CASC policy. b) If the Activities Subcommittee wants to deviate from CASC policy guidance on what events they put on in 2019-2020 then they should submit a proposal that either explains what they want to do, exactly how it deviates from policy, and why they want to do it this way instead, or submit a proposal that changes the Activities Subcommittee responsibilities defined in CASC policy. c) A proposal should be submitted for funding, either specifically for 2019-2020 alone or as an ongoing budget defined in CASC policy. The report was accepted.
- Convention report was read by the Convention Subcommittee Treasurer. After being asked to repeat himself a few times the report was accepted.

❖ Group concerns

None.

❖ Second home group roll call – approx. 4:30 PM

Present:

6 out of 50 home groups

New Way II

Rediscovery Though Recovery

Together We Can

In From the Storm

Living Clean and Serene

Way To Grow

- ❖ Circle up / serenity prayer – sometime after 4:30 PM

ATTACHMENTS



**Capital Area Service committee
Proposal Form**

Date: 10/3/2019

Proposed by: Sebastian D. / Policy Subcommittee Chair

What is being proposed?:

Amend section 5.03 (g) to reflect current practice at CASC meetings.

***** SEE ATTACHMENT *****

Reason for this Proposal:

CASC Policy doesn't accurately reflect current practice of anonymous voting at CASC meetings.

Intent:

Amend CASC policy to reflect the collective group conscience of the home groups of CASC.

Result:

CASC policy section 5.03 (g) current

Voting

- Each member has but one vote.
- The Chairperson only votes in cases of a tie.
- Voting will be by a show of hands
- Members may vote 'yes', 'no', or 'abstain'. No other votes will be considered valid.
- Amendments are voted on before the motion itself is voted on.
- After an amendment has been voted on, the motion is then voted on.
- If the motion is not carried then related amendments, if any, automatically do not carry as well.

CASC policy section 5.03 (g) proposed

Voting

- Each member has but one vote.
- The Chairperson only votes in cases of a tie.
- Voting will be by anonymous ballot or show of hands.
- Members may vote 'yes', 'no', or 'abstain'. No other votes will be considered valid.
- Amendments are voted on before the motion itself is voted on.
- After an amendment has been voted on, the motion is then voted on.
- If the motion is not carried then related amendments, if any, automatically do not carry as well.



CASC NA Service Resume

Date: 10/6/19

Name: <u>Jessica [redacted]</u>		Clean date: <u>9/4/03</u>
Street address: <u>[redacted]</u>		Phone: <u>[redacted]</u>
City / State / ZIP: <u>W. Va. [redacted]</u>		Email: <u>[redacted]@gmail.com</u>
Service position interested in: <u>Convention Chair</u>		
If the above is <i>not</i> an alternate position, do you have previous experience in this position or the related alternate position ('yes' or 'no')? <u>Yes</u>		
Do you understand the responsibilities defined in CASC Policy for this position ('yes' or 'no')? <u>Yes</u>		
List all <u>Group</u> service positions held, and dates served:		
<u>Merchandise Chair - 2017 2006-2015</u>		
<u>Convention Chair - 2015-2017</u>		
<u>Vice Chair - 2018</u>		
List all <u>Area</u> service positions held, and dates served:		
List all <u>Regional</u> service positions held, and dates served:		
List all <u>World</u> service positions held, and dates served:		
Were all service commitments completed ('yes' or 'no')? <u>Yes</u>		
If you answered 'no' to the above question then please explain fully:		
Are you employed full-time ('yes' or 'no')? <u>Yes</u>		
Can you travel in conjunction with this service position ('yes' or 'no')? <u>Yes</u>		

Use the backside of this resume or a separate page to expand answers or include additional comments, if applicable.



N.A. Service Resume

Date: 10/6/2019

Name: Jasper L [REDACTED]	Clean Date: 11/12/2006
Address	
Phone: [REDACTED]	
Service position interested in: Vice Chair Convention Area	
List group service positions and dates served:	
Area Chair 2015	Convention Vice Chair 2012
Area Vice Chair 2014	Convention Fundraiser Chair 2011
Convention Chair 2013	Convention Fundraiser Vice Chair
List area service positions and dates served:	
home group GSR.	
List regional service positions and dates served:	
N/A	
List world service positions and dates served:	
N/A	
Have you completed all service commitments? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If no, why not?	
Please list anything additional:	
Are you employed full-time? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Can you travel in connection with this service commitment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Misappropriation of Funds (continued)

CASC

Qualification Questionnaire for Candidate
For Money Handling Position
September 2011

Name: Fredrick [redacted] Today's Date: 10/6/19

Home Group: WAY TO GROW

Clean Date: 2/18/1993

Position Applied For: Area Treasurer

Experience with handling funds:
Treasurer on multiple levels of service

Are you currently financially stable? Yes No
Explain:

CASC

Statement of Acknowledgement of Financial Responsibility

Procedure for Dealing with Misappropriation of NA funds

September 2011

Our Eleventh Concept points out how very important NA funds are. In keeping with the spiritual principles of this concept, you will be required to adhere to guidelines regarding the handling of funds. You will be asked to implement standardized accounting practices and auditing procedures that ensure your accountability. These practices may include, but not be limited to, monthly reporting, regular audits, two-signature checking accounts, and monthly reconciliation of original bank statements.

These practices may be monitored by another person. You may be accompanied while counting receipts, making the bank deposit (this should be done immediately, not the following day), reconciling the original bank statements, and most importantly, while any funds are disbursed. Your financial records shall be readily available to other trusted servants.

Misuse or theft of NA funds will not be tolerated. The following is an outline of the process that will be followed if a misappropriation is reported.

Misappropriation of Funds (continued)

1. An immediate and thorough review of all books and financial records shall be conducted to make sure the funds were actually misappropriated.
 - A. What was the amount misappropriated?
 - B. By who was the money misappropriated?
 - C. What failing in the accounting procedures and safeguards allowed this to happen?

2. A special meeting shall be convened within three days of the confirmation of a misappropriation.
 - A. The individual(s) who supposedly took the money shall be informed of the meeting and given the opportunity to present his or her point of view.
 1. If the individual(s) does not appear at the special meeting, the committee shall use registered mail and send a letter explaining that an audit of financial records has been performed, that facts show the individual(s) is responsible for missing money, that repayment is expected, and what the consequences will be if the individual(s) does not respond to the letter. Copies of the letter shall be deposited in a safe place for further reference.
 - B. The format shall allow sufficient time for everyone involved to express their feelings and concerns. This will allow everyone to give their input and may also allow a "defusing process" to occur.
 - C. After all sides have been heard, there shall be a break in the meeting. This will allow all present time to get in touch with their own Higher Power, and focus on spiritual principles, before coming back to decide the best course of action.
 - D. If the individual(s) admits to the misappropriation and agrees to pay back the missing funds, a restitution agreement shall be developed. Such an agreement can include regular payments at any interval acceptable to all involved, though it is best to not drag out the process. The agreement may specify regular weekly or monthly payments until the full amount is repaid. The individual shall be instructed to sign the restitution agreement and it shall be witnessed.
 - E. If the individual(s) defaults on the restitution agreement, a legally binding document shall be drafted, utilizing legal advice if necessary. The individual(s) shall be instructed to sign the restitution agreement and it shall be witnessed. The individual(s) shall be informed that, if the restitution agreement is not adhered to, the committee may take legal action based on the signed and witnessed restitution agreement.
 - F. A report about the situation shall be published, and regular reports on the status of the restitution agreement shall be published until the agreement is satisfied. Protecting the identity of the person(s) involved is secondary to being accountable to the fellowship for its funds and ensuring that the person is not put in a position where he or she may do further harm.
 - G. Balancing spirituality with responsibility, the individual(s) shall be removed from his or her service position, and shall not be considered for another position until he or she has dealt with the issue through the process of the steps.

Misappropriation of Funds (continued)

H. If the individual(s) refuses to repay the money, or agrees to a plan but does not follow through with the agreement, or if the person(s) has disappeared, it may be appropriate to take legal action. This may seem severe, but if the previous steps have been taken without result, sometimes something this harsh is the impetus that encourages the individual to make restitution. The decision to take legal action is an option that does not compromise traditions or spiritual principles, but it should be a last resort, opted for only when everything else has been tried. The decision to prosecute shall be thoroughly explored before going ahead, using area and/or regional service committees, the WSB, and the WSO as resources.

By my signature, I acknowledge the following:

1. I have received a complete copy of these financial standards and practices.
2. I have read them and understand them completely.
3. I shall adhere to all that is outlined and contained within them as it applies to my position.

Signed: *J. Arnold* ~~_____~~ Date: 10/16/19

Witnessed: _____ Date: _____

Capital Area Chairperson Report

Good afternoon Capital area ASC, I hope everybody had a great month and a good weekend so far. I would like to thank the ASC for allowing me to serve as the area chairperson. I believe with the new GRS and our newly elected area officers; the Capital area will continue moving in a positive direction. The Capital area still faces challenges that hinder the area from having a successful convention something that this area must face head on and deal with Also, our precious PR chair Susan who misappropriation funds. Have repaid the funds in full to our treasurer. I attended our H&I and Outreach sub-committee and those committee seems to be moving in a really positive direction. And lastly still receiving negative phone calls from some of our members about another event that continue to have fundraiser in our area that they believe is hurting the capital area fundraising efforts, but as I previous stated: that is an event has no connection to the Capital and as a area we have no say on how it operates. Thank you again for allowing to serve our area.

Darren L

Capital Area Vice Chairperson

10/6/19

CASE NICE CHAIR

10/6/19

Good day,

I met w/ the CA CONVENTION sub
committees ~~and~~ go. this month. and
participated in some positive discussions

Thanks for allowing me to serve:

Sam C.



CASC TREASURERS REPORT

Date: 10/6/2019
From: Michele M., CASC Treasurer
Re: Treasury Report for the month of SEPTEMBER 2019

Dear Capital Area,

I would like to thank the Capital Area for allowing me to serve in this position. Service work is a suggestion of the program of Narcotics Anonymous and I am grateful to be doing so. Attached are the Income and Expense statements for SEPTEMBER 2019.

September 2019 STATEMENT

The beginning balance on 9/01/2019 was:	\$1,479.87
Deposits in July totaled:	\$ 729.00
Checks and deductions totaled:	\$ 201.87 - See attached detailed Income & Expense Report
Ending balance on 9/30/2019:	\$2,007.00 - See attached PNC Bank Statement
Outstanding checks not cleared:	<u>\$ 0</u>
Available balance on 9/30/19:	\$2,007.00

This available balance puts us \$207.00 **ABOVE** the policy mandated prudent reserve of \$1,800.00. See attached PNC bank activity report and the Income and Expense statement.

Thanks for allowing me to be of service.

Your trusted servant,

Michele M., CASC Treasurer

Attachments:

- September 2019 Income & Expense reports
- September 2019 PNC Bank Statement

Capital Area NA
Treasurers Report Income Expense

Beginning Balance:		9/1/2019	\$1,479.87	Period: 9/1/19-9/30/19	
Income / Revenue Section 1					
Type of Deposit / debit	Date	Amount	Notes	Description	
Group Donations/ Reimburse	CASH 9/8/2019	\$729.00		Group donations received at Area Meeting	
Total Income/ Revenues		\$729.00			
Repayment of Mis-Appropriated Funds					
Amount shown here is included in the total of donations above					
Type of Deposit / debit	Date	Amount	Balance	Description	
Misc.			\$1,529.43	8 Repayments to date last payment on 08/5/18	
Sub Total Income/ Revenues			\$1,529.43		
Expense Section					
Type of Bill or Payment	Date	Check #	Amount	Notes	Policy Description
SUB COMMITTEES					
H&I Committee					
H&I Literature					H&I Literature -
H&I Office Supplies					H&I - Office Supplies
H&I Learning Day one per year					One Learning Day - per Policy
PR and Website					
Phone Line - Auto Draft Monthly	5th monthly	AD	\$33.87		Varies slightly - averages \$30.93/ month
Meeting Directories					Varies slightly - Quarterly Printing
Website - Auto Draft Go Daddy	16th monthly	AD			On Autodraft
Text Blasting-Auto Draft Monthly	9th monthly	AD	\$10.00		On Autodraft-TEXTEDLY.COM
PR Literature					\$75 Monthly Budget-\$65 facebook
PR Chair Travel Expenses					
Outreach					\$35 Monthly allocation per policy
Policy					\$30 Monthly allocation per policy
Activities Committee available					\$500 For Area Anniversary Function(s)
AREA SERVICE COMMITTEE					
Fairmont United Methodist Church	1st monthly		\$50.00		ASC - Rent
Secretary					Varies slightly
Treasurer - Office Supplies					
Treasurer -Storage Rent	9th monthly	AD	\$105.00		Security Self Storage
Chairperson					
RCM Travel/ Expenses					Refund Receipts
Bank Fees		AD	\$3.00		Service charge - Bank Account
Mail Box - Due yearly on Nov 1st					CASC Mailbox at Cameron Village
Misc. Lt Donation					
Convention deposit					
Regional Donations - 60% - CRNA					Per Policy
World Donations - 40% - NAWA					World Donation Per Policy
Total of All Expenses			\$201.87		
Revenue		\$729.00			
DIFFERENCE: Income-Expenses		\$527.13			
Ending Balance		\$2,007.00			
Previous Month's Checks Not Yet Cleared					
Check Payable to:	Date	Check #	Amount	Description	
Regional					
World Donations					
			TOTAL:	\$0.00	
Available Balance		\$2,007.00			
Prudent Reserve- Per Policy		\$1,800.00			
Amount Above/ Below P.R.		\$207.00			

Homegroup Name	Amount	Homegroup Name	Amount	Homegroup Name	Amount
A New Beginning	\$25	Lunatic Fringe		Seeking Similarities	
Basic Text Study Group		Man Up		Serenity In The Morning	
Came to Believe		Mid Day Miracles		Southside Recovery	\$30
Candlight Recovery		Miracles In Progress		Spiritual Change	\$25
Constantly Searching		NA At Noon	\$100	Spiritually Connected	
Daily Reprieve	\$20	NA In the PM		The Seekers Group	
Expect a Miracle		NA Way Group		The Journey Continues	\$10
Exprience, Strength, and Hope		Never Alone Never Again		The Primary Purpose Group	
Faith Thru Principles	\$42	New Horizons Group		Together We Can	\$25
Freedom Through Recovery	\$64	New Way of Life II		Trust the Process	
I Can't, We Can		Our Common Welfare		Tuesday Night Live	\$20
Hard Core Group		Out To Lunch		Way to Grow Group	\$177
In From The Storm	\$11	Peace in The AM	\$25	We Do Recover	\$10
Let The Healing Begin		Principles & Traditions	\$22	Welcome Home	
Life on Life's Terms	\$5	Principles B4 Personalities	\$48	Why Are We Here	
Living Clean & Serene		Recovery In the Hood	\$20	Women In Recovery	
		Rediscovery Through Recovery	\$50	Young Connections to Recovery	
		Total Homegroup Donations	\$729.00	Other Income	
				Misc: Prison	
				Nikki - Repayment	
				Total Other Income	\$0.00

Sep-19



Account Activity

Thursday, October 03, 2019

Business Checking XXXXXX [REDACTED] Available Balance: \$2,007.00

Account Summary

Available Balance:	\$2,007.00	Interest Paid to Date:	\$0.00
Ledger Balance:	\$2,040.87	Interest Paid Last Year:	\$0.00
Pending Withdrawals:	\$33.87	Last Deposit Amount:	\$729.00 09/09/2019
Pending Deposits:	\$0.00	Last Statement Balance:	\$2,043.87 09/30/2019

Account Details

Nickname: None
 Type: Business Checking
 Text Banking Nickname: Not Enrolled
 Address: PO BOX 10953
 RALEIGH, NC 27605 - 0953

Pending Transactions

These transactions have been submitted to us since the last business day and are not yet posted to your account. When they have posted, they will be reflected in your Posted Transactions. Pending items may affect your Available Balance and are not a statement of your account.

Date	Description	Withdrawals	Deposits
10/03/2019	J2 ONEBOX SERVIC CARD#0758	\$33.87	

Posted Transactions

Date	Description	Withdrawals	Deposits	Balance
10/01/2019	SERVICE CHARGE PERIOD ENDING 09/30/2019	\$3.00		\$2,040.87
09/09/2019	CHECK 1946 085027482	\$50.00		\$2,043.87
09/09/2019	DEBIT CARD PURCHASE XXXXX0758 TEXTEDLY HTTPSTEXTED CA	\$10.00		\$2,093.87
09/09/2019	DEBIT CARD PURCHASE XXXXX8669 SECURITY SELF STORAGE XXXXX3870 NC	\$105.00		\$2,103.87
09/09/2019	DEPOSIT XXXXX4299		\$729.00	\$2,208.87
09/04/2019	RECURRING DEBIT CARD XXXXX8247 J2 ONEBOX SERVICES XXXXX5400 CA	\$33.87		\$1,479.87
09/03/2019	SERVICE CHARGE PERIOD ENDING 08/30/2019	\$3.00		\$1,513.74
08/09/2019	DEBIT CARD PURCHASE XXXXX8669 SECURITY SELF STORAGE XXXXX3870 NC	\$105.00		\$1,516.74
08/08/2019	CHECK 1943 083232564	\$39.45		\$1,621.74
08/08/2019	DEBIT CARD PURCHASE XXXXX0758 TEXTEDLY HTTPSTEXTED CA	\$10.00		\$1,661.19
08/05/2019	CHECK 1945 084801622	\$175.00		\$1,671.19
08/05/2019	CHECK 1942 084829841	\$50.00		\$1,846.19
08/05/2019	RECURRING DEBIT CARD XXXXX8216 J2 ONEBOX SERVICES XXXXX5400 CA	\$33.87		\$1,896.19
08/05/2019	DEPOSIT XXXXX8501		\$452.00	\$1,930.06

07/10/2019	DEBIT CARD PURCHASE XXXXX0758 DNHGODADDYCOM XXXXX8855 AZ	PNC Online Banking \$42.34	\$1,478.06
07/09/2019	DEBIT CARD PURCHASE XXXXX8669 SECURITY SELF STORAGE XXXXX3870 NC	\$105.00	\$1,520.40
07/08/2019	DEBIT CARD PURCHASE XXXXX0758 TEXTEDLY HTTPSTEXTED CA	\$10.00	\$1,625.40
07/05/2019	RECURRING DEBIT CARD XXXXX8185 J2 ONEBOX SERVICES XXXXX5400 CA	\$33.87	\$1,635.40

Hi Family

10-6-19

I apologise for not being here at the last CABE meeting but I was sick. I don't have any new information to report, but my alternate may have something to discuss with you all. That all I have and I will turn this report over to her.

Tracy Kerwin Gerwin
Ray W.

am

CAPITAL AREA NA ASC: H&I SUBCOMMITTEE CHAIR'S REPORT
(October 6, 2019)

Hello Family!

The state of the Capital Area H&I Subcommittee is healthy, active & expanding!

We oriented 2 new and/or returning members to our panel today.

NEWS TO SHARE: H&I is planning an awesome learning day. More will be revealed!

Questions/Info → you can now email: HI@capitalareancna.com



In Loving Service, STEPHANIE G. (2019-2020 Capital Area H&I Subcommittee Chair)

PR Area Report 10/06/2019

Capital Area

Maria Marsolino

██████████@gmail.com

(919) ██████████

Past month's activities

- PR presentations

This past month for PR, we were able to have a table representing NA at the 7th Annual Capital Area Rally for Recovery which was really great. As far as we know, it was the first time NA had a table at the Rally in the 7 years it has been going on. Really awesome.

- Regional PR Learning Day

This past month was the regional learning day which was supposed to be available via Zoom. I was able to get off of work on time to be available for the call. Unfortunately due to connection issues the Zoom call was cancelled and never rescheduled. When the next regional conference call takes place hopefully that will be fixed or I am able to attend in person.

- Meeting lists

The meeting lists were printed and delivered to me by Susan (former PR chair) on the wednesday that she said they would be ready. I have them for everyone. The cost wasn't the full amount of the misappropriated funds, but from what I understand Susan has paid back the difference.

Next month's activities

- As of right now I have my ears opened to any events in which PR could be of service but have not heard anything. Please see me if you have heard about anything.

Phone Line Activity

- 20 phone calls.
- Half were asking where to find a meeting.
 - Half called for support & where rehabs are located.

One Box \$30 per month. As of 1/1/11
Now it's under the wrong CC (past
Subcommittee member) I'm in the process
of rectifying that with
our area debit card.
I'll get with Michelle.

Web Servant Report attached

What we still need

I still have some opened positions that need to be filled in terms of delivering presentations and possibly electing a new PR vice chair. I have some past committee members who have offered to help out when available in the coming year.

One or more persons willing to help with PR presentations when the opportunity presents itself is also needed.

If you are interested in serving on the PR Subcommittee then please join us at our monthly subcommittee meeting on the first Sunday of every month at 12:30 PM, or contact me directly at (919) [REDACTED] or [REDACTED]@gmail.com.

WEB SERVANT Report (from Michael A.) – for September 9th – October 5th 2019

1. Provided Stephanie G. with her own email: HI@capitalareancna.com & put it on the website so people can use it to contact her about H&I related issues.
 - a. Posted the email address here: <https://capitalareancna.com/hospitals-institutions>

2. For those who are interested in starting a new meeting, I added a PDF (per Sebastian's request) to the Event Calendar, seen below:
 - a.

EVENT CALENDAR

TO SUBMIT AN EVENT FOR THE CALENDAR, FILL OUT THE [CONTACT FORM HERE](#).

You can now sign up to receive Capital Area events and announcements via text. To sign up text the word "capitalarea" (one word) to the following number: **33222**



Interested in starting a new meeting? [Click here!](#)

May 31st - June 2nd, 2019 – GCANA Bound for Freedom XXIX "Keys to Freedom" Flyer and Registration

[From Here](#)

3. Fully updated the Policy page with the newest motions and Manuals (seen below)

- a. <https://capitalareacna.com/policy>

POLICY

Function and Purpose: The Policy Subcommittee is charged with helping the ASC better conduct its business. It does this by maintaining, organizing, and explaining the policies that have been voted on by the ASC. These policies are generally concerned with how the ASC conducts the monthly business meeting and how its subcommittees are run. In order to better understand the function and purpose of the Policy Subcommittee, it is suggested that you refer to the FA Guide to Local Services, Regional and ASC policy guidelines.

***** CASC Policy Manual History *****

Manuals

Oct. 2019 <-- CURRENT

Sep. 2019

Jan. 2017

(Additional updates pending.)

Motions (listed by month carried)

Sep. 2019

May 2019

Sep. 2018

May 2018

Feb. 2017

(Additional updates pending.)

4. An H&I subcommittee recruiting email and text went out on 10/5/19
5. Three text messages went out this month.
 - a. Sept. 5th – Freedom Thru Recovery meeting in Cary was cancelled

- b. Sept. 10th – Tues/Thurs Cary meeting was cancelled
- c. Oct. 6th – H&I Subcommittee recruitment

6. Help-Wanted Page was updated. (Some updates are still pending, while I wait for an email from the CASC:

- a. <https://capitalareancna.com/service-opportunities>

7. Here is a list of the top sources as to how people found our website:

Source / Medium	Acquisition	Users	
		1,111	↓
		% of Total 100.00%	
		(1,111)	
<input type="checkbox"/> 1. google / organic		741	(65.87%)
<input type="checkbox"/> 2. (direct) / (none)		323	(28.71%)
<input type="checkbox"/> 3. bing / organic		29	(2.58%)
<input type="checkbox"/> 4. yahoo / organic		12	(1.07%)
<input type="checkbox"/> 5. wake.nc.networkofcare.org / referral		6	(0.53%)
<input type="checkbox"/> 6. facebook.com / referral		3	(0.27%)
<input type="checkbox"/> 7. m.facebook.com / referral		2	(0.18%)
<input type="checkbox"/> 8. us.search.yahoo.com / referral		2	(0.18%)
<input type="checkbox"/> 9. alltheinternet.com / referral		1	(0.09%)
<input type="checkbox"/> 10. crossroadsarea.org / referral		1	(0.09%)

- a.
- b. Last month we had 1,252 users, so we're down 141.

8. Here's a list of the top 10 pages visited during the month:

Page	Pageviews
3,369	
% of Total: 100.00% (3,369)	
<input type="checkbox"/> 1. /meeting-schedule	2,292 (68.03%)
<input type="checkbox"/> 2. /	699 (20.75%)
<input type="checkbox"/> 3. /event-calendar	76 (2.26%)
<input type="checkbox"/> 4. /area-service-committee	50 (1.48%)
<input type="checkbox"/> 5. /policy	38 (1.13%)
<input type="checkbox"/> 6. /contact-us-2	23 (0.68%)
<input type="checkbox"/> 7. /frequently-asked-questions	19 (0.56%)
<input type="checkbox"/> 8. /na-literature	17 (0.50%)
<input type="checkbox"/> 9. /hospitals-institutions	14 (0.42%)
a. <input type="checkbox"/> 10. /service-opportunities	13 (0.39%)

⑥ Andrew ~~XXXXXXXXXX~~ upgraded the PHP on our website to be current.

Outreach Subcommittee Report 10/6/19

The Outreach subcommittee has been continuing to reach out to isolated groups and act as a liaison between the CASC and groups who have not attended the CASC meeting regularly. We have made sure that these groups are getting the CASC minutes, as well as pointed them to the area website where up to date information can be found regarding what is going on and what service positions might be available. While we still have a good number of groups to reach, we have built a good foundation and hope to be soon caught up and have a regular schedule of attendance to outlying meetings (per CASC policy- meeting with any groups who have not been the a CASC meeting for 3 consecutive months). We could use the help of any members who would like to attend any of these meetings and have open service positions for anyone looking to help.

We have continued to optimize the GSR orientation, and have been providing a GSR orientation handbook to any new GSRs. We will also be providing a copy of policy, on request, to new GSRs and hope to soon have copies of A Guide to Local Service to provide as well. 3 copies were ordered this month and should be available next month is any new GSRs should need them. Please note that GSR Orientation is held in the same location as the CASC meeting (in the kitchen right off from that room) and is held at 1:00. New GSRs are encouraged to attend, but anyone is welcome!

The Outreach subcommittee discussed starting a Concept workshop. We are looking into creating a format and having this workshop before the CASC meeting. More will be revealed, but we hope to have something started in the next few months. Tentatively, it will be held at 1:00 on the first Sunday of the month, at the same time as the Outreach meeting and/or the orientation.

Outreach would like to ask for Homegroups to donate keytags and literature for the "Let the Healing Begin" homegroup. They are a large homegroup with a lot of newcomers, and have asked the area for help with White, Orange, and Red keyatgs, as well as IPs specifically for newcomers. Rather than ask the CASC for money, we would ask that any homegroups that can donate any number of these items please bring them to the CASC meeting next month, and Outreach will promptly deliver them to Let the Healing begin. No donation would be too small, they would appreciate any help we can give them.

In loving service,

Andrew V.

Outreach Chair

Oct. 6th 2019

Hi Family,

The activities comm is moving along and continuing to plan for area activities. We are conferring about the 3 activities set aside. We would like to focus on the Area Anniversary which is normally held in January and it has a budget of \$500. The deposit is normally \$100 and the rental will be \$100. The \$100 deposit will get back upon completion of the event. Dates for this event we are looking @ are Jan. 19 & Jan 25, 2020. The venue we are looking @ is Fairmont Church. So we will continue to plan for the Area Anniversary. I would like a check request for \$100 for the deposit. If you would like to serve on this committee. Please contact me 919-~~###~~ see ya next ~~week~~ month.

In Loving Service,
Delphine J. Activities Chair

Hello.

Activity since last report

The Policy Subcommittee upheld all responsibilities defined in policy section 3.04 (d) (that's the section on the Policy Subcommittee). In some cases it's a work in progress - I'm still working to get us caught up from past lapses. I also handled a number of related items, and set goals and objectives for my term as subcommittee chair. Here's what I did since the last CASC meeting:

- The CASC Policy Manual is now 100% current. Two updates were published to the website since the last CASC meeting:
 - Sep. 2019 version - includes updates per policy motions carried from Jan. 2017 to Jan. 2019. (This was the Jan. 2019 DRAFT that was voted in at the last CASC meeting.)
 - Oct. 2019 version - includes per motions carried since Dec. 2018. I incorrectly stated last month I would be bringing this version as a DRAFT to today's meeting, but since it only contains updates that were already voted in there is no need to propose/review/vote again.

See 'Appendix A - Revision History' for specifics on what sections were updated and why.

- Resumed having '5 copies of policy on hand'. This was put on hold last Dec. (via a home group motion) because there was no point in spending money printing policy manuals that were two years out of date. Note that these copies are for use during CASC meetings only - the Policy Subcommittee is not responsible for printing copies for any other use. I also made 10 copies of the new service resume voted in last month.
- The policy subcommittee web page has been revamped (<https://capitalareancna.com/policy> - printout attached). It is now structured to accommodate past versions of policy and related motions. We are still working on gathering up archives and getting them ready to publish to, and this is going to take a while.
- Ray L. has joined the Policy Subcommittee. Ray has deep experience with area and regional service committees in other parts of the country, and I'm looking forward to his help and input.
- I reached out to subcommittee chairs via email and text message, to 'collaborate with designated Subcommittees points of contact with the purpose of reviewing and incorporating CASC Policy for consistency'. A lot of work with the respective subcommittees was done between Jan. and June of this year, and now I'm looking to continue this work with the current subcommittee chairs. Outreach, H&I and PR responded, so I will work with them and try again to connect with the Activities Subcommittee before the next CASC meeting.
- I reached out to the CRSC Policy Subcommittee, both via the Carolina Region website and through our RCM (Elizabeth). The Alternate Regional Delegate responded as did our RCM, and I should be connecting with the CRSC Policy Subcommittee chair any day now.

- I reviewed all sections of CASC policy pertaining to voting, finances, events and subcommittee responsibilities. These types of policies are spread out across multiple sections, and we'll be looking to make them easier to find and understand in the next version of the policy manual. One highlight worth mentioning:
 - Section 5.03 (g) indicates that voting is by a show of hands. I've submitted a proposal to amend policy to reflect our current practice of anonymous voting - hopefully we already discussed it during new business.
- I created a Policy Subcommittee 2019-2020 goals definition and tracking document (attached). If you have any suggestions for items to include please let me know.

Planned / future activity

In addition to the responsibilities defined in CASC policy, see attached *CASC Policy Subcommittee: 2019-2020 Goals & Objectives* document (attached).

Asks

- Asking GSRs to understand that when you voted to reverse the motion combining the H&I Learning Day with an Activities Subcommittee event (from Sep. last year) you also reversed the Activities Subcommittee budget. So if you don't know, now you know.
- Asking anyone with ideas for motions or proposals that they consider reviewing it with the Policy Subcommittee before submitting it, particularly to avoid unintended consequences. We're available at 12:30 before the main CASC meeting, and are very responsive to phone calls and emails in between.
- Asking GSRs to understand policy section 4.04(c), which states that 'the CASC treasury shall not be allowed to fall below this amount without a 2/3's majority vote of the CASC'. (See CASC Policy Manual for the full text.) Prudent reserve is \$1800.
- Asking for volunteers to proof-read policy manual drafts for spelling, grammar and syntax.
- Asking for volunteers to participate in a policy draft working group, to help craft policy proposals. These drafts would include possible improvements to accuracy/clarity/simplicity as well as potential improvements in how CASC conducts business and service delivery in general. Experience with policy is a plus but not a requirement. All policy changes are of course subject to home group review and a vote.
- Asking for anyone has any knowledge of where we can find archives of past policy motions and policy manuals to please contact me. When I became Policy Chair I received literally nothing.

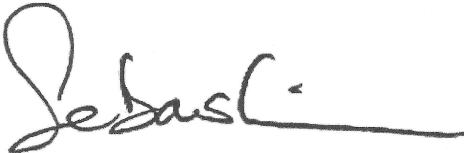
Miscellaneous / other

- When reviewing all minutes since Dec. 2018, I noticed an error with one of the links. I requested that PR web servant (Michael A.) make the correction, and they did. Also noticed

the 'help wanted' page is out of date and notified the web servant about that too.

- Much thanks to Michael A. and Andrew V. - the current and former PR web servants - for all the help they've given me over the last month. I had a lot of asks, and they handled web page changes, corrections, and publishing of the policy manual, motions and new CASC service resume, without getting annoyed even once.
- The section of the CASC website 'ASC Motions' (on the Area Service Committee page) is out of date. The responsibility for the upkeep of this part of the website is not defined in policy.
- The Policy Subcommittee now meets at 12:30 (just like the other subcommittees), and we welcome *any* NA members (not just GSRs or service committee members) with questions, comments, concerns or suggestions for CASC Policy and how it is applied. I'm also available in between CASC meetings at (919) ~~993-2007~~ and ~~j.sebastian.d@naaa.org~~@gmail.com.

Signed,

A handwritten signature in black ink that reads "Sebastian". The signature is written in a cursive style with a long horizontal line extending to the right.

ARTICLE III. CASC SUBCOMMITTEES

Section 3.04 Function and Purpose of Subcommittees

(d) Policy Subcommittee

The Policy Subcommittee is charged with helping the CASC better conduct its business. It does this by maintaining, organizing, and explaining the policies that have been voted on by the CASC. These policies are generally concerned with how the CASC conducts the monthly business meeting and how its Subcommittees are run. In order to better understand the function and purpose of the Policy Subcommittee, it is suggested that you refer to the Guide to Local Service, Regional and CASC Policy guidelines when available.

- (i) The Policy Subcommittee shall be responsible for the upkeep of this Policy Guidelines Manual, with updates and revisions published as necessary. When a motion or proposal is carried that changes CASC Policy, the Policy Subcommittee Chair will be responsible for ensuring that the CASC Policy Manual is updated and made available on the CASC website before the next regularly scheduled CASC meeting. For further information see Section 5.01 (f).
- (ii) The Policy Subcommittee shall maintain and update a compilation of all motions passed by the CASC, and shall have these documents available for reference at the monthly business meetings.
- (iii) The Policy Subcommittee shall have on-hand 5 updated hard copies of the CASC Policy at each CASC meeting; available for attending GSR's, if needed.
- (iv) The Policy Subcommittee shall make monthly efforts to reach and collaborate with designated Subcommittees points of contact with the purpose of reviewing and incorporating CASC Policy for consistency.

Items being actively worked appear at the top. Completed and dropped items appear at the bottom.

	Goal / Service Objective	Notes	Status
1	Add quick reference tables to policy manual.	Related to goal <ul style="list-style-type: none"> • Voting • Finances • Events • Subcommittee responsibilities (include links to subcommittee guidelines) • TBD Note that this doesn't change policy at all, and so no vote is needed. This could lead to a new, simplified structure for the policy manual.	10/3 - Goal added. 10/4 - In progress.
2	Create a 'policy/proposal' cheat sheet.		10/6 - Goal added.
3	Working group for drafting policy changes and related motions.	Form a working group for drafting changes to the policy manual and related proposal.	9/26 - Goal added. 10/6 - Requested volunteers at CASC meeting.
4	Update subcommittee webpage. (https://capitalareanca.com/policy)	Get webpage organized so that past versions of the policy manual and related motions are one click way. Supports 3.04(d)(i) and 3.04(d)(ii).	9/26 - Goal added. 10/5 - We page restructuring complete. Archives gathering in progress - have reached out to Joe M. and Michael A. (webservant); will have copy of any archives they have w/in a week.
5	Link archived versions of the policy manual, and past motions that	Will need to investigate and determine where past versions of the policy manual live. Some might be	

	changes policy, on the policy subcommittee webpage.	missing. Last policy subcommittee chair did not turn over any materials.	
6	Subcommittee guidelines - link to or include as appendices to CASC policy manual and/or link to subcommittee webpages.	<p><u>Pros</u> - Indirectly supports 3.04(d)(i). Transparency; provides visibility to GSRs of subcommittee guidelines. Enables subcommittees to more easily stay aligned with CASC policy.</p> <p><u>Cons</u> - If we include as appendices cost of printing will go way up.</p>	9/26 - Goal added. 9/26 - In progress; reached out to subcommittee chairs by text and email. 3 of 4 responded. we'll work with them and try again to connect with the activities subcommittee.
	Edit policy for improved simplicity and clarity.	Requires DRAFT → proposal → approval via GSR vote before edits can be final.	9/26 - Goal added.
7	Review of area service committee policies manuals from other areas, both NA and predecessor fellowship.	Focus will be on how CASC and it's related policies might benefit from the experience of other area service committees, particularly with regards to organizing service committees to best enable service delivery.	
8	Section on voting.		
9	Section on elections.		
10	Section on which alt positions are "promoted".		
11	Get an alt. chair and train them up.		6/2/2019 - Goal added.
12	Get policy manual caught all the way up.	Once last proposed version is passed then update policy manual to include policy motions carried since Dec. 2018.	10/1/2019 - Complete. 6/2/2019 - Goal added.

CASC POLICY SUBCOMMITTEE: 2019-2020 Goals & Objectives

13	<p>Restructure Policy subcommittee webpage so that past versions of the policy manual and related motions can live there:</p>	<p>Work w/PR webservant on this:</p>	<p>10/1/2019 - Complete. 6/2//2019 - Goal added.</p>
14	<p>Propose to change policy on printing copies of policy, and provide a cheat sheet instead (or at least first) - copies of policies should be printed as a last resort:</p>	<p>Pres - Policy changes all the time and copies become outdated quickly. This is costly and can create confusion at CASC. Cons - not everyone has access to the internet. Mitigation: Policy chair and subcommittee members can help anyone w/out internet access:</p>	<p>9/26 - Goal added. 9/26 - Dropped; a re-review of the applicable policy clarified the intent and validated current applicability.</p>

CAPITAL AREA NARCOTICS ANONYMOUS

NA MEETINGS IN RALEIGH, CARY, APEX, FUQUAY VARINA, GARNER, KNIGHTDALE, WAKE FOREST,
CLAYTON, WILSON, ROCKY MOUNT, YOUNGSVILLE & ZEBULON

≡ MENU

POLICY

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CASC Policy Manual History

Manuals

Oct. 2019 <-- CURRENT

Sep. 2019

Jan. 2017

(Additional updates pending.)

Motions (listed by month carried)

Sep. 2019

May 2019

Sep. 2018

May 2018

Feb. 2017

(Additional updates pending.)

10/6

Convention Committee will
 be revamping moving forward.
 We are getting excited about
 bringing the great energy needed
 to make a convention at all.
 Our last fundraiser was okay,
 we were able to retrieve the
 money spent on the event and
 cleared \$80 profit. More efforts
 will be going into promoting
 the conventions futuristic
 procedures.

Jessie P.
 Convention
 Chair

3373.⁴¹ In Bank
 pending deposit
 Today
 100.⁰⁰ Angela Payne
 16.⁰⁰ Hospitality
 116.⁰⁰
 3489.⁴¹

- The fee for OVERSIGHT OF A WIRE TRANSFER will be \$15.00 each.
- The fee for DOMESTIC OUTGOING WIRE TRANSFERS will be \$50.00 each.
- The fee for INTERNATIONAL WIRE TRANSFERS (SAME CURRENCY) will be \$125.00 each.
- The fee for INCOMING FTD WIRE'S will be \$13.00 each.
- The fee for WIRE TRANSFER MANUAL REPAIRS will be \$17.00 each.
- The fee for WIRE COPIES will be \$20.00 each.
- The fee for MAIL ADVICE will be \$12.00 each.
- The fee for a CLIENT REQUESTED CANCELLED WIRE will be \$15.00 each.

Watch Where You Click

Be sure the emails, texts and phone calls you receive are from a trusted source and do not give out personal information such as credit card numbers, Social Security numbers or other banking details unless you have verified the sender. If you are unsure, contact PNC directly by typing www.pnc.com into your internet browser or call PNC using a phone number provided on the www.pnc.com website. DO NOT use contact information contained in the suspect email or text. If you suspect you've received a fraudulent text message that appears to be from PNC, take a screen shot of the text message on your mobile phone and forward it to PNC Abuse (abuse@pnc.com).

Business Checking

For the Period 08/21/2019 to 09/30/2019
 NC Capital Area Family Reunion
 Primary Account Number: 53-5375-7056
 Page 2 of 2

Business Checking Account Number: [REDACTED]

Business Checking Summary

Account number: [REDACTED]

Overdraft Protection has not been established for this account.
 Please contact us if you would like to set up this service.

Balance Summary

Beginning Balance	Deposits and other additions	Checks and other deductions	Ending Balance
3,346.41	205.00	20.00	3,531.41
	Average ledger balance	Average collected balance	
	3,334.95	3,334.95	

Deposits and Other Additions			Checks and Other Deductions		
Description	Item	Amount	Description	Item	Amount
Deposits	1	205.00	Service Charges and Fees	1	20.00
Total	1	205.00	Total	1	20.00

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
08/11	3,346.41	09/03	3,326.41	09/30	3,531.41

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
09/30	205.00	Deposit	048313611

Checks and Other Deductions

Service Charges and Fees

Date posted	Amount	Transaction description	Reference number
09/03	20.00	Service Charge Period Ending 09/30/2019	

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 10/01/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 09/30/2019.

Description	Volume	Amount	Requirements Met
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	1	.00	Included in Account
Deposit Totals Processed	1	.00	Included in Account
Branch - Consolidated Cash Deposited	2	.00	Included in Account
Branch - Security Vault Deposit Bag	1	3.00	
Total Fee Services Used This Period		3.00	
Total Service Charge		3.00	

October%20report - Saved



Hi Family,

Greetings from convention. All is well. Since we last met, we had one event that was held in conjunction with New Hope Area. Due to a previous commitment I was unable to attend that event. From reports that I received the event went well and was enjoyed by those that were in attendance.

From that event each area put up \$250.00 and \$660.00 was made with each area receiving \$330.00. We replenished fundraising prudent reserve \$125.00 (cash) and paid \$30.00 (Check) for other food item (chicken). We deposited \$205.00 in the bank (After reimbursing fundraising). Our current balance is \$3,531.41. We had one outstanding check for \$30.00 which was cashed 10/2/19.

As the committee move forward a variety/diverse events will be planned and as always, we seek the input of the fellowship. We need each of you because that's what make NA strong. Thanks for allowing me to be of service.

Chris G.

Hi Family,

I would like to take this opportunity to thank those of you that have supported your convention committee during these past few months. While trying, the opportunity to serve this fellowship far outweighs any obstacles that were placed before me.

Today I will be stepping aside as your Convention Representative. At last month's ASC meeting I stated that I would no longer be serving which possibly left some confusion with members of the committee. I continued to serve this past month because I wanted to ensure that all obligations as it relates to the finances of the committee were resolved before I officially stepped out the position. Today, there are no outstanding checks and you received the financial report detailing what the committee have on account. I'm currently on vacation (Cruising Europe) and upon my return I will remove my personal information from the convention committee account at PNC bank.

While there are several reasons for my stepping away the most important is that, my desire to serve this fellowship is not currently present. I've been on this journey since development of the ad hoc committee that edited our convention policy. I was apprehensive when considering serving as your Convention Representative and I knew that I was more than capable. So, with the encouragement of several members I submitted a resume and stated my willingness.

I've observed the convention committee struggle for its footing, and I know that part of that struggle was directly related to false information that was circulated by some misguided members of this fellowship. I also watched as trusted servants (GSR's) of this body asked the difficult questions when electing trusted servants to this committee. Questions that we should have been asking for the past several years. I encourage you to continue asking the difficult questions. Trusted servants are simply trusted, trusted servants earn the trust of the fellowship by the job they do and how they represent us in their service efforts. Those are the valued leadership qualities that we seek.

I know I love serving this fellowship and using my creative talents to develop ways to further carry the message of recovery. So, thank you for the trust and more importantly thank you for the growth that I incurred during my journey as your Convention Representative.

Love you all,

Chris G.

