

## 20211205 CASC Meeting Agenda & Minutes

### [CASC Policy Manual \(click\)](#) section 5.01(c)

#### (c) Order of Business

The order of business shall be as follows (the CASC Chairperson may change the order of business as needed):

- Opening prayer
- Reading of the Twelve Traditions and the Twelve Concepts
- Minutes of previous months' meeting
- Old Business
- Treasurer's Report
- Subcommittee Reports
- Group Concerns
- New Business
- CASC Officer's Reports
- Closing Prayer

The order of business can be modified at the discretion of the CASC Chairperson.

#### ● Opening 2:05 pm

- Opening prayer
- Twelve Traditions
- Twelve Concepts
- Service Prayer
- Role call – See attached
  - CASC Officers and Subcommittee Chairs
  - GSRs (or alt. or proxy)
- Agenda review

#### ● Old Business

- Motion to accept CASC minutes for previous month? Delphyne made motion to pass Sheryl seconded. Last month's minutes passed.

#### ● Officer Reports

- Chair - Donna N. – report read and attached and passed
- Vice Chair - **VACANT**
- Treasurer - Leah P. – report read and attached and passed
- Treasurer Alternate - **VACANT**
- Secretary - **VACANT**
- Secretary Alternate - **VACANT**
- RCM - Michelle M. – no report
- RCM Alternate - **VACANT**

#### ● Subcommittee Reports

- Hospitals & Institutions - Kelly T. – report read and attached and passed
- Public Relations – Craig R. – report read and attached and passed
- Policy - Richard J. – read and attached and passed
- Outreach - Sebastian D. – read and attached and passed
- Activities - **VACANT**
- Convention - Julius J. – read and attached and passed

#### ● Home Group Q&A and Concerns

- Sheryl M. (The Journey Continues) – Is the Region being prudent? Wants RCM to get financial report(s) from Region.

- **New Business**

- Welcome new home groups joining Capital Area NA of NC (if any)
- Last call for new motions, proposals and service resumes
- Resume Submitted: Position – Secretary    Member – Jennifer O. - passed
- Resume Submitted: Position – Public Relations Chair    Member – Craig R. – passed
- Motion Submitted by Darren L. (Peace In AM) – “To have our capital outreach chair remove from the area as a committee chairperson. Reason being our outreach chair over step his reach by 1) purging the capital area roll call list of hmgrps. 2) Did not promote unity with in the capital area. #) Sent a email va our capital area email in error.” Seconded by Together We Can Group. – after discussion, this motion was deemed unfounded by Jennifer O. (acting Chair)
- Motion Submitted by Jesse N. (Sunday Serenity) – “Motion to delegate the responsibility to the Public Relations committee to set up a series of round table discussions regarding race and unity.” Seconded by Brendan O. ( Constantly Searching) - passed

- **Closing Prayer** – CASC ended at 4:55pm

**Role Call**

Officers	Name & contact info	✓	✓
Chair	Donna N.	✓	
Chair Alt.	VACANT - submit a service resume if you are interested in this position		
Treasurer	Leah P.	✓	
Treasurer Alt.	VACANT - submit a service resume if you are interested in this position		
Secretary	VACANT - submit a service resume if you are interested in this position		
Secretary Alt.	VACANT - submit a service resume if you are interested in this position		
RCM	Michelle M.	✓	
RCM Alt.	VACANT - submit a service resume if you are interested in this position		

Subcommittees	Chair name & contact info	✓	
H&I	Kelly T.	✓	
Public Relations	VACANT - submit a service resume if you are interested in this position		
Policy	Richard J.	✓	
Outreach	Sebastian D.	✓	
Activities	VACANT - submit a service resume if you are interested in this position		
Convention	Julius J.	✓	

Home Group	GSR info	✓	
A New Beginning	James H.	✓	
Came to Believe			
Candlelight Recovery	Owen M.	✓	
Daily Reprieve			
Experience, Strength, and Hope			
Faith Through Principles	Delphyne F.	✓	
Freedom Thru Recovery	Maria M.	✓	
I Can't We Can			
Ladies Night Out	Chelsea D.	✓	
Life On Life's Terms			
Living Clean & Serene	Mia E.	✓	
Mid Day Miracles	Gloria G.	✓	
NA at Noon			
Never Alone Never Again			
New Way Of Life II	Andrew R.	✓	
Peace in the AM	Joyce K.	✓	
		✓	

Home Group	GSR info	✓	
Principles B4 Personalities	Ron H.	✓	
Recovery in The Hood	James L.	✓	
Rediscovery Thru Recovery			
Simple Solution	Robert M.	✓	
Southside Recovery			
Spiritual Change	John B.	✓	
Constantly Searching	Brendan O.	✓	
Sunday Serenity Group	Jessie N.	✓	
The Journey Continues	Sheryl M.	✓	
The Primary Purpose Group			
Together We Can	Candice D.	✓	
Trust The Process			
Tuesday Night Live			
Way to Grow Group			
We Do Recover			
Wolfpackin'			

17 GSR's present at Roll Call.

## **Items to cut-and-paste into Zoom chat as needed**

The Twelve Traditions of NA:

[https://na.org/admin/include/spaw2/uploads/pdf/litfiles/us\\_english/misc/Twelve%20Traditions.pdf](https://na.org/admin/include/spaw2/uploads/pdf/litfiles/us_english/misc/Twelve%20Traditions.pdf)

The Twelve Concepts of NA:

[https://na.org/admin/include/spaw2/uploads/pdf/litfiles/us\\_english/Booklet/Twelve%20Concepts.pdf](https://na.org/admin/include/spaw2/uploads/pdf/litfiles/us_english/Booklet/Twelve%20Concepts.pdf)

The NA Service Prayer

<http://www.yavapaina.org/assets/Files/NA%20Service%20Prayer.pdf>

Submit a new motion:

<https://forms.gle/WfWQ8AiE3VzXRPLW6>

Submit a motion for a new home group to join Capital Area NA of NC:

<https://forms.gle/dWaaJ6BQ7qJmEAh36>

Submit a service resume:

<https://forms.gle/4nV9FkPbgkRTigN87>

Submit a motion or service resume email:

[secretary@capitalareancna.com](mailto:secretary@capitalareancna.com). Suggestion: Include the same information required on a standard CASC form, which can be found at <https://capitalareancna.com/area-service-committee>.

Currently the following positions are open:

- Vice Chair
- Treasurer Alternate
- Secretary Alternate
- RCM Alternate
- Activities Subcommittee Chair

To CASC:

First I will like to thank you for allowing me to be of service. I take it an honor to be of service and to give back what were so freely given to me. We had a rough week, but through it all I believe that we can move forward in the spirit of unity. We can not forget where we came from, and also we are here to carry the message to next suffering addict. With that being let us all try to get along and to practice our first tradition, which is UNITY. Again I say thank you for being of service and I will try to be there for anyone.

Thank you,

Area Chair

Donna N.



## CASC TREASURERS REPORT

Date: 12/1/2021  
From: Leah P, CASC Treasurer  
Re: Treasury Report for the month of November 2021

Dear Capital Area,

I would like to thank the Capital Area for allowing me to serve in this position. Service work is a suggestion of the program of Narcotics Anonymous and I am grateful to be doing so. Please put your home group name in the note section when you make a donation. We donated \$132.52 to the World Service Office which is 40% above prudent reserve. We donated \$198.79 to the NC Region which is 60% above prudent reserve.

### November 2021 STATEMENT

The beginning balance on 11/01/2021 was:	\$2,131.31
Deposits totaled:	\$ 433.86
Checks and deductions totaled:	\$ 502.62 - See attached detailed Income & Expense Report
Ending balance on 11/30/2021:	\$ 2,062.55 See attached PNC Bank Statement
Outstanding checks not cleared:	\$ -
<b>Available balance on 11/30/2021:</b>	<b>\$2,062.55</b>

This available balance puts us \$262.55 **ABOVE** the policy mandated prudent reserve of \$1,800.00. See attached PNC bank activity report and the Income and Expense statement. There will be a \$105.02 donation to World or and a \$157.53 donation to Regional Service Committee this month.

Thanks for allowing me to be of service.

Your trusted servant,

Leah P., CASC Treasurer

### Attachments:

- Income & Expense reports
- PNC Bank Statement
- Pay Pal Activity Statement
- Home Group Donations

# Business Checking

PNC Bank



For the Period 10/30/2021 to 11/30/2021

Primary Account Number: [REDACTED]

Page 1 of 2

Number of enclosures: 0

CAPITAL AREA  
PO BOX 10953  
RALEIGH NC 27605-0953

For 24-hour banking sign on to  
 PNC Bank Online Banking on pnc.com  
FREE Online Bill Pay

For customer service call 1-877-BUS-BNKG  
PNC accepts Telecommunications Relay Service (TRS) calls.  
Para servicio en espanol, 1-877-BUS-BNKG

**Moving?** Please contact your local branch

Write to: Customer Service  
PO Box 609

Pittsburgh, PA 15230-9738

Visit us at PNC.com/smallbusiness

## IMPORTANT ACCOUNT CHANGE FOR ALL BUSINESS ACCOUNTS WITH TREASURY MANAGEMENT SERVICES

Effective JANUARY 1, 2022, charges for certain Treasury Management services will change. The impact of these changes on your business will depend on the mix of services you use at PNC and your transaction volume. If applicable, the fees for some of the services may be reduced or offset by the Earning Credit for your account.

Treasury Management services, which may be subject to change, include Automated Clearing House (ACH), Cash Logistics, Cash Flow Insight, Account Reconciliation, Direct to Debit, Electronic Data Interchange (EDI), ePayments, Integrated Payables, Integrated Receivables, Invoice Automation, PINACLE, PayerExpress, Print Mail, Purchase Card, Real Time Payments, Remote Deposit, and Wire Transfer services.

We would be happy to review with you the changes that are applicable to your account and to discuss other services or options that may address the evolving needs of your business. Current Treasury Management charges are listed on your monthly statement, if applicable.

If you are interested in a review, please contact Treasury Management Client Care (TMCC) at 1-800-669-1518

## Business Checking Summary

Capital Area

Account number: [REDACTED]

Overdraft Protection has not been established for this account.  
Please contact us if you would like to set up this service.

## Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
2,131.31	433.86	502.62	2,062.55
		Average ledger balance	Average collected balance
		2,226.32	2,226.32

## Deposits and Other Additions

Description	Items	Amount
ATM Deposits and Additions	1	280.00
ACH Additions	2	153.86
Total	3	433.86

## Checks and Other Deductions

Description	Items	Amount
Checks	1	198.79
Debit Card Purchases	1	132.52
ATM/Misc. Debit Card Transactions	4	171.31
Total	6	502.62

# Business Checking

For 24-hour account information, sign-on to  
pnc.com/mybusiness/

For the Period 10/30/2021 to 11/30/2021

Capital Area

Primary Account Number: [REDACTED]

Page 2 of 2

Business Checking Account Number: [REDACTED] - continued

## Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
10/30	2,131.31	11/08	2,360.94	11/18	2,205.82
11/01	2,411.31	11/09	2,251.99	11/19	2,193.83
11/04	2,376.94	11/15	2,338.34	11/22	2,062.55

## Activity Detail

### Deposits and Other Additions

#### ATM Deposits and Additions

Date posted	Amount	Transaction description	Reference number
11/01	280.00	ATM Deposit 4000 Capital BI Raleigh NC	83253379 PNC PX3273

#### ACH Additions

Date posted	Amount	Transaction description	Reference number
11/15	86.35	ACH Credit Transfer Paypal XXXXXXXXX0697	00021319003258646
11/22	67.51	ACH Credit Transfer Paypal XXXXXXXXX0506	00021326004617036

### Checks and Other Deductions

#### Checks and Substitute Checks

Date posted	Check number	Amount	Reference number
11/22	1989 *	198.79	083523904

#### Debit Card Purchases

Date posted	Amount	Transaction description	Reference number
11/18	132.52	5198 Debit Card Purchase Na World Services Httpsinstag Ca	11316933099155198322

#### ATM/Misc. Debit Card Transactions

Date posted	Amount	Transaction description	Reference number
11/04	34.37	5198 Recurring Debit Card J2 800-6695400 Ca	33639933099155198308
11/08	16.00	5198 Recurring Debit Card Textedly Httpstexted	15257933099155198312
11/09	108.95	5198 Recurring Debit Card Py *Security Self Sto 888-6809038 NC	79088933099155198313
11/19	11.99	5198 Recurring Debit Card Zoom.US 888-799-9666 Www.Zoom.US Ca	44917933099155198323

### Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 12/01/2021 and will appear on your next statement as a single line item entitled Service Charge Period Ending 11/30/2021.

\*\* Combined Transactions include ACH Credits, ACH Debits, Checks Paid, Deposited Item - Consolidated, Deposit Tickets Processed

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	3	.00	Included in Account
ACH Credits	2	.00	
Checks Paid	1	.00	
Total For Services Used This Period		.00	
Total Service Charge		.00	



Home Group Name	Donated	Deposited	Home Group Name	Donated	Deposited	Home Group Name	Donated
A New Beginning			Mid Day Miracles			South Side Recovery	280
Basic Text Study Group			Miracles In Progress			Spiritual Change	
Came to Believe			NA At Noon			Spiritually Connected	
Candlelight Recovery			NA In the PM			Sunday Serenity	
Constantly Searching			NA Way Group			The Journey Continues	
Daily Reprieve			Never Alone Never Again			The Primary Purpose Group	38.35
Expect a Miracle			New Horizons Group			The Seekers Group	
Experience, Strength, and Hope			New Way of Life II			Together We Can	
Faith Thru Principles			Our Common Welfare			Trust the Process	
Freedom Through Recovery			Out To Lunch			Tuesday Night Live	
I Can't, We Can			Peace in The AM			Unity and Positivity	
In From The Storm			Principles & Traditions			Way to Grow Group	
Keep it Simple	48	\$48	Principles B4 Personalities			We Do Recover	
Ladies Night Out			Recovery In the Hood			Welcome Home	
Living Clean & Serene			Rediscovery Through Recovery			Why Are We Here	
Lunatic Fringe			Sunday Serenity	67.51	\$68	Wolfpacking	
Man Up			Serenity In The Morning			Women In Recovery	
						Young Connections to Recovery	
			<b>Home Group Donations</b>		<b>\$433.86</b>	<b>Keep It Simple</b>	
						<b>Brian B. 4.12</b>	
						<b>Total Other Income</b>	
						<b>Total Income</b>	<b>\$433.86</b>





Capital Area NA  
Treasurers Report Income Expense

Beginning Balance:	11/1/2021	\$2,131.31		Period: 11/1/21 -11/30/2021	
<b>Income/ Revenue Section 1</b>					
Type of Deposit/debit	Date	Amount	Notes	Description	
Group Donations	11/30/2021	\$433.86		Group donations received during the Month	
<b>Total Income/ Revenues</b>		<b>\$433.86</b>			
<b>Expense Section</b>					
Type of Bill or Payment	Date	Check #	Amount	Notes	Policy Description
<b>SUB COMMITTIES</b>					
<b>H&amp;I Committee</b>					
H&I Literature					H&I Literature - \$190
H&I Office Supplies					H&I - Office Supplies
H&I Learning Day one per year					<b>One Learning Day - per Policy \$200</b>
<b>PR and Website</b>					
Phone Line - Auto Draft Monthly	5th monthly	AD	\$34.37		<b>Varies slightly - averages \$30.93/</b>
Meeting Directories					<b>Varies slightly - Quarterly Printing</b>
Website - Auto Draft Go Daddy	16th monthly	AD			<b>On Auto draft</b>
Text Blasting-Auto Draft Monthly	9th monthly	AD	\$16.00		<b>On Autodraft-TEXTEDLY.COM</b>
PR Literature					<b>\$75 Monthly Budget-\$65 facebook</b>
PR Chair Travel Expenses					
Outreach					<b>\$35 Monthly allocation per policy</b>
Policy					<b>\$30 Monthly allocation per policy</b>
Activities Committee available					<b>\$500 For Area Anniversary Function(s)</b>
<b>AREA SERVICE COMMITTEE</b>					
Fairmont United Methodist Church	1st monthly				ASC - Rent
Secretary					<b>Varies slightly</b>
Treasurer - Office Supplies					<b>Checks Replenished/Harland Clarke</b>
Treasurer -Storage Rent	9th monthly	AD	\$108.95		<b>Security Self Storage</b>
Chairperson					
RCM Travel/ Expenses					<b>Refund Receipts</b>
Bank Fees		AD			<b>Service charge - Bank Account</b>
Mail Box - Due yearly on Nov 1st		1978			<b>CASC Mailbox at Cameron Village</b>
Misc. ZOOM and Website					
ZOOM			\$11.99		
Regional Donations - 60% - CRNA			\$198.79		<b>Per Policy</b>
World Donations - 40% - NAWs			\$132.52		<b>World Donation Per Policy</b>
<b>Total of All Expenses</b>			<b>\$502.62</b>		
<b>Revenue</b>			<b>\$433.86</b>		
<b>Beginning Balance:</b>			<b>\$2,131.31</b>		
<b>DIFFERENCE: Income-Expenses</b>			<b>-\$68.76</b>		
<b>Ending Balance</b>			<b>\$2,062.55</b>		
<b>Previous Month's Checks Not Yet Cleared</b>					
Check Payable to:	Date	Check #	Amount	Description	
Regional					
World Donations					
		<b>TOTAL:</b>	<b>\$0.00</b>		
<b>Available Balance</b>			<b>\$2,062.55</b>		
<b>Prudent Reserve- Per Policy</b>			<b>\$1,800.00</b>		
<b>Amount Above/ Below P.R.</b>			<b>\$262.55</b>		

## December H&I Report

Good afternoon, Capital Area!

A big thanks to Stephe for hosting the orientation and subcommittee meeting last month and giving the H&I report. Everything in the world of H&I is doing just fine. Meetings have successfully been brought into Wakebrook and Triangle Springs with the help of some dedicated members. I have had a handful of people reach out to me that are either oriented and ready to go into facilities or are willing to get oriented, so that is encouraging. Thank you to those that have announced the need for support in home groups.

I did place a literature order this month with the NAWS store for information pamphlets. I have submitted that receipt to our treasurer and have also attached it to this report. As always, we would love to see some new/returning faces to our orientation and/or subcommittee meetings. I have put the zoom information for those on this report as well.

Thank you for allowing me to serve,

KM.

910-408-8570

kelly@dtainsure.com

Next Orientation: 12pm Jan 5<sup>th</sup>

Zoom ID: 967 775 7696

PW: JFT

Next Subcommittee Meeting: 12:30pm Jan 5<sup>th</sup>

Zoom ID: 967 775 7696

PW: JFT

[Back](#)

Account Dashboard

You can view and change your details here

[My orders](#)

[My invoices](#)

[My return orders](#)

[My credit notes](#)

[My shipments](#)

## 074813 ORDER [Print preview](#)

Order no.	074813	Order date	11/30/2021
Order status	Pending	Payment status	Paid
Shipping method	Best Way	Payment method	NAWS Payment Processor
Requested delivery date	11/30/2021		

### BILL-TO ADDRESS

Kelly Thompson  
3612 Mill Run  
Raleigh NC  
27612  
United States

### SHIP-TO ADDRESS

Kelly Thompson  
3612 Mill Run  
Raleigh NC  
27612  
United States

REORDER [>](#)

Item No.	Title	Status	Price	Discount	Quantity	Total
3101	IP #1 Who, What, How, and Why	Not shipped	\$0.25	8%	25	\$5.75
3129Hnl	IP #29: Intro to NA Mtgs H&J Edition	Not shipped	\$0.25	8%	25	\$5.75
3123	IP #23 Staying Clean on the Outside	Not shipped	\$0.25	8%	25	\$5.75
3122	IP #22 Welcome to NA	Not shipped	\$0.25	8%	25	\$5.75
3119	IP #19 Self-Acceptance	Not shipped	\$0.25	8%	25	\$5.75
3116	IP #16 For the Newcomer	Not shipped	\$0.25	8%	25	\$5.75
3112	IP #12 Triangle of Self-Obsession	Not shipped	\$0.25	8%	25	\$5.75
3111	IP #11 Sponsorship, Revised	Not shipped	\$0.25	8%	25	\$5.75
3109	IP #9 Living the Program	Not shipped	\$0.25	8%	25	\$5.75
3108	IP #8 Just for Today	Not shipped	\$0.25	8%	25	\$5.75
3107	IP #7 Am I an Addict?	Not shipped	\$0.25	8%	25	\$5.75
3106	IP #6 Recovery & Relapse	Not shipped	\$0.25	8%	25	\$5.75
Shipping	Shipping Charges		\$11.73			\$11.73
						Subtotal \$ 80.73
						Total \$ 80.73
						Total incl. tax \$ 80.73

## PR Report

In the last 30 days our website has had the following:

994 Users (up almost 10%)  
2,583 Sessions  
3,785 Page Views (2,744 are the meeting schedule page)  
Average time spent on site is 1:29  
96% USA  
2% China  
1% UK, Germany, Denmark Greenland, Russia & Sweden  
54% Male  
46% Female  
Age range is pretty evenly spread out

31% had direct link  
67% found us via Search Engines  
2% were from links

We continue to send out texts and email blasts and Facebook posts as a service to the groups. It was discussed among PR members if we should amend the subcommittee policy for the Capital Area Facebook group (Capital Area Serenity). The intention would be to expand upon the current policy of what is and is not appropriate to post in there. Currently, the policy explains the intention of the group to be a place for NA related announcements. We think we should also have the policy say that the groups is not intended to be a place to debate motions or hot topics. These sort of discussions create a demand for hands on group moderator overview to ensure an atmosphere of recovery is maintained. We also felt that the group was not a productive place for this as these discussions are best held somewhere that a prayer can be used to invite a loving higher power into the discussions, etc. We are curious if the groups support this thought.

PR has the following service opportunities available:

Poster Drive Liason  
Chair  
Alternate Chair  
Presentations Coordinator  
Secretary

Joe McC.

Good Afternoon:

Past month's activities:

- 1) The policy committee discussed with the Treasurer to address potential changes in policy due to current practices during the time of not meeting face to face.
- 2) No printed policy manuals until CASC resumes face to face meetings but it is available on the area site.
- 3) CASC Policy web site has been updated with the motions passed by the CASC in accordance with our policy.
- 4) The current updated policy is posted to the web site.
- 5) Contact phone numbers for committee members:  
(267) 997-0896 (Richard J)

Thank you again for your votes of confidence to serve our area in this position.

Richard J.



**Outreach Subcommittee Charter - CASC Policy section 3.04(f)****Outreach Subcommittee**

To assist in carrying the NA message to the still suffering addict, thus supporting the continuing growth and unity of the fellowship. It is suggested that additional information about the Outreach Subcommittee may be found in applicable World Service and Regional Service documents. The Outreach Subcommittee will carry out its function and purpose by:

- (i) Acting as a resource and a coordinator in reaching out to: Loners, isolated groups, Loners and isolated groups in institutions and struggling groups.
- (ii) To locate isolated members, groups, or meetings and to provide these members, groups and meetings with information about NA and its service structure.
- (iii) To reach out to groups that have not been attending CASC meetings on a regular basis and to encourage participation through education. If a group does not have a representative at a meeting of the CASC during an entire quarter, the Outreach Subcommittee will personally deliver the group minutes in an attempt to address any problems that the group may be experiencing.
- (iv) To provide orientation, group packets and CASC Policy Manuals to new GSRs.

**Where we could use some help**

If you would like to observe or participate in CASC Outreach, please contact Sebastian D. at (919) 627-7607.

- Help visiting loners and loner groups on a recurring basis, in-person and virtually.
- Help finding a candidate to chair Outreach for the 2022/2023 term (maybe this is you?!?), so they can start learning the position now.
- Help connecting with home group members of home groups that no longer meet.

**Last month**

- Reviewed Outreach charter, as defined in our CASC Policy Manual in section 3.04(f), to ensure that I'm delivering.
- Assembled and emailed minutes are the request of our chairperson.
- Worked w/PR on meeting list updates.
- Double checked online forms for new motions and service resumes, and forwarded to executive body.
- Trained another member on how to create agenda and minutes for monthly meeting.
- Orientated new subcommittee member. Follow-up meeting this 12/8 6 PM to finalize plan for next wave or Outreach.
- Continued discussions w/other NA members on how to help this area bounce back from pandemic and the decline in participation in general. Ideas so far include:
  - Classes
    - How to pass the basket virtually
    - How to use Zoom
  - Enable subcommittees w/using Zoom for regular monthly meetings, using Zoom breakout rooms, making it easier for anyone interested to attend
  - Create/maintain a list of facilities that do allow in-person, for home groups that want to restart
  - Reach out to home group members from home groups the folded over the last 21 months
  - Offer mentoring and support to inexperienced subcommittee chairs and members, by connecting them with experienced members past or present
- Set up and facilitated monthly Zoom for subcommittee meetings - one click access to multiple subcommittee meetings, and information on how to participate in subcommittees not utilizing this Zoom.  
*Meeting ID: 814 0528 0277*  
*Passcode: subcommit.*
- Reinstated monthly subcommittee meeting.

**Goals for next month**

- Finish planning next wave of Outreach reach-out to home groups in our area. (First wave was getting meeting list up to date.)
- Continue w/developing a plan to help rebuild this area, and better support its honegroups through the pandemic.

**Overarching Goals for 2021-2022**

- Support home groups in transitioning back and forth between in-person, virtual and hybrid.
- Mentor others in Outreach Subcommittee roles, and recruit 2022-2023 Outreach Subcommittee Chair.
- Update Outreach Subcommittee guidelines and GSR Orientation Packet.

Sincerely,  
Sebastian D. / Outreach Chairperson  
919.627.7607 j.sebastian.dorin@gmail.com

## Convention Chair Report CASC

12/05/2021

Good afternoon Capitol Area and thank you for allowing Me to serve. Coming into the Month of December 2021, I approach this body Happy and Disappointed at the Same time. Ok thank you For asking Me to Explain. About 4 years Ago I was asked to come on as Convention Treasurer OMG . I accepted the Challenge Based on My personal Integrity And desire t Serve. I took over As Treasurer with a 1000.\$ n the Bank Today as I come before you This Committe has Raised \$7,093.39 . through Hard Work we are Still Here Post Pandemic. No Funds Mishanded no Violations. Period .But yet this Committee Has Been through Assults Personal and Racially motivated .Yet we survive Why should an Electected Body encounter such Attacks??Since I have been on this Body I have witnessed 3 times members of the ASC getting Their Home Groups to Make Motions to Suspend the Convention.Why ? Yet we Rise to the Challenge of Race and Personal Prejudice Hidden behind Concepts and Policy. Should the Convention Team 21/22 apologize for breathing new life into a thing that was Broken. Again should weApologize for Having the Majority of Area Support.We we elected to Bring a Convention to the Capitol Area .Today we Come with Contract for a Tangible Convention in June Please See Attached# Again any Stated in my report Can Be Fact Checked .This Team Should be Congratulated instead of Persecuted

In loving But Trying Service,

Julius J.

For the Period 10/30/2021 to 11/30/2021

Primary Account Number: [REDACTED]

Page 1 of 2

Number of enclosures: 0

NC CAPITAL AREA FAMILY REUNION  
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## IMPORTANT ACCOUNT CHANGE FOR ALL BUSINESS ACCOUNTS WITH TREASURY MANAGEMENT SERVICES

Effective JANUARY 1, 2022, charges for certain Treasury Management services will change. The impact of these changes on your business will depend on the mix of services you use at PNC and your transaction volume. If applicable, the fees for some of the services may be reduced or offset by the Earning Credit for your account.

Treasury Management services, which may be subject to change, include Automated Clearing House (ACH), Cash Logistics, Cash Flow Insight, Account Reconciliation, Direct to Debit, Electronic Data Interchange (EDI), ePayments, Integrated Payables, Integrated Receivables, Invoice Automation, PINACLE, PayerExpress, Print Mail, Purchase Card, Real Time Payments, Remote Deposit, and Wire Transfer services.

We would be happy to review with you the changes that are applicable to your account and to discuss other services or options that may address the evolving needs of your business. Current Treasury Management charges are listed on your monthly statement, if applicable.

If you are interested in a review, please contact Treasury Management Client Care (TMCC) at 1-800-669-1518

## Business Checking Summary

NC Capital Area Family Reunion

Account number: [REDACTED]

Overdraft Protection has not been established for this account.  
Please contact us if you would like to set up this service.

## Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
6,843.39	255.00	.00	7,098.39
		Average ledger balance	Average collected balance
		6,882.76	6,882.76


## Deposits and Other Additions

Description	Items	Amount
Deposits	2	255.00
Total	2	255.00

## Checks and Other Deductions

Description	Items	Amount
Total	0	.00

# Business Checking

 For 24-hour account information, sign-on to  
pnc.com/mybusiness/

For the Period 10/30/2021 to 11/30/2021

NC Capital Area Family Reunion

Primary Account Number: [REDACTED]

Page 2 of 2

Business Checking Account Number: [REDACTED] - continued

## Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
10/30	6,843.39	11/24	6,993.39	11/29	7,098.39

## Activity Detail

### Deposits and Other Additions

#### Deposits

Date posted	Amount	Transaction description	Reference number
11/24	150.00	Deposit	049591532
11/29	105.00	Deposit	049979312

### Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 12/01/2021 and will appear on your next statement as a single line item entitled Service Charge Period Ending 11/30/2021.

\*\* Combined Transactions include ACH Credits, ACH Debits, Checks Paid, Deposited Item - Consolidated, Deposit Tickets Processed

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	2	.00	Included in Account
Deposit Tickets Processed	2	.00	
Branch - Consolidated Cash Deposited	2	.00	Included in Account
Total For Services Used This Period		.00	
Total Service Charge		.00	

**Ledger Balance: \$7,098.39**

**Pending  
Withdrawals: \$0.00**

**Pending Deposits: \$0.00**

**Last Deposit  
Amount: \$105.00**

**Last Deposit Date: 11/29/2021**

**Last Statement  
Balance: \$7,098.39**

**Last Statement  
Date: 11/30/2021**



# CASC NA Service Resume

Date: Dec 5, 2020

Name: Jennifer O.	Clean Date: 1.26.2005
Street address: <u>1015 Blackwolf Run Lane</u>	Phone: <u>919 671 6226</u>
City / State / ZIP: Raleigh, NC 27604	Email: <u>jenniferkohara@gmail.com</u>
Service position interested in: CASC Secretary	
If the above is not an alternate position, do you have previous experience in this position or the related alternate position ('yes' or 'no')? Yes, as Secretary of the Capital Area 2020.	
Do you understand the responsibilities defined in CASC Policy for this position ('yes' or 'no')? YES. I want to note here that I have been given awesome guidance on how to get the minutes delivered much faster than I did previously.	
List <u>all</u> Group service positions held and dates served: I am not certain of all the dates. I began Narcotics Anonymous in 1998 in the Sonoma County Fellowship of NA in California; with my very first service commitment as a literature person. Since then I have held coffee maker, greeter, treasure, GSR and secretary. The last position at the group level I held was GSR for my home group, Trust The Process in our area here on Friday nights.	
List <u>all</u> Area service positions held and dates served: I am not certain of all the dates. I have been a GSR probably 4 or 5 times as well as Alternate GSR a few times. Public Relations – 1998 – 2020 Meeting Directory Helper, Secretary, Vice Chair, Chair, Phoneline Coordinator, Phoneline Volunteer, Meeting Directory Coordinator, Outreach Volunteer, Schools Presentation Coordinator, Schools Presentation Volunteer, Unity Day PR Booth, Health Fair PR Booth, PR Regional Rep.	
List <u>all</u> Regional service positions held, and dates served: NCCNA (Northern California Conventions of Narcotics Anonymous) : 2004/2005 Assistant Chair for the Programming Committee, Countdown & Regional Identification facilitator/announcer , Public Relations Regional Rep.	
List <u>all</u> World service positions held and dates served: N/A	
Were all service commitments completed ('yes' or 'no')? No	
If you answered 'no' to the above question then please explain fully: I became seriously ill and had to quit a treasurer's commitment. I gave up my GSR commitment at TRUST THE PROCESS, my homegroup, to become secretary.	
Are you employed full-time ('yes' or 'no')? No	
Can you travel in conjunction with this service position ('yes' or 'no')? Sure, if there is a willing driver.	

Use the backside of this resume or a separate page to expand answers or include additional comments, if applicable.

Timestamp	Name	Clean date	Street address and city/state/zip	Phone number(s)	Email address	Service position you are interest in	If the position you are interested in is "not" an alternate position, do you have previous experience in this position or the related alternate position?	Do you understand the responsibilities defined in CASC Policy (https://capitalareanca.com/wp-content/uploads/2021/08/CASC-Policy-Manual-updating-Sept-2021.pdf) for this position?	List all home group services position you have held and dates served.	List all area service committee services position you have held and dates served.	List all regional service committee services position you have held and dates served.	List all world service committee services position you have held and dates served.	Were all home group, area, regional and world service positions held completed?	If you answered 'no' to the previous question then please explain fully.	Are you financially stable?	Can you travel if/when required by this service position?	Yes	No	Abstain	Carried	Failed	Back to home groups	Policy change
11/28/2021 15:38:10	Craig Robertson	10/16/1987				PR Chair	Yes	Yes	1987- 2021 Secretary, Tre				No	2012- Resigned as area 1 on hearing. I went back to 2013. I was nominated to 2014- Resigned as C&P 2015- Resigned as Carol	Yes	Yes							



Capital Area Service Committee  
Motion Form

Date: 12/5/21

Motion made by: Peace n the Am

Second: Together we can

Motion reads as follows: To have our capital outreach

Chair remove from the area as a committee  
Chairperson. Reason being our outreach Chair  
over step his reach by 1) Purging the capital area  
Roll call list of hmgps. 2) Did not promote unity  
with in the capital area. 3) Sent A email via our  
capital area email in error

Intent: To have a policy Chair that follows  
our outreach policy Job discription. Per policy  
Page 14 / F - I, II, III, + IV

Carried \_\_\_\_\_

Failed \_\_\_\_\_

Tabled \_\_\_\_\_

Amended \_\_\_\_\_

Back to  
Home Group \_\_\_\_\_

Policy  
Change \_\_\_\_\_

Yes \_\_\_\_\_

No \_\_\_\_\_

Abstain \_\_\_\_\_