

[CASC Policy Manual \(click\)](#) section 5.01(c)

(c) Order of Business

The order of business shall be as follows (the CASC Chairperson may change the order of business as needed):

- Opening prayer
- Reading of the Twelve Traditions and the Twelve Concepts
- Minutes of previous months' meeting
- Old Business
- Treasurer's Report
- Subcommittee Reports
- Group Concerns
- New Business
- CASC Officer's Reports
- Closing Prayer

The order of business can be modified at the discretion of the CASC Chairperson.

• Opening

- Opening prayer
- Twelve Traditions
- Twelve Concepts
- Roll call
 - CASC Officers and Subcommittee Chairs
 - GSRs (or alt. or proxy)

Officers	Name & contact info	✓	
Chair	Donna N. [REDACTED]	x	
Chair Alt.	VACANT - submit a service resume if you are interested in this position		
Treasurer	Leah P. [REDACTED]	x	
Treasurer Alt.	VACANT - submit a service resume if you are interested in this position		
Secretary	VACANT - submit a service resume if you are interested in this position		
Secretary Alt.	VACANT - submit a service resume if you are interested in this position		
RCM	Michelle M. [REDACTED]	x	
RCM Alt.	VACANT - submit a service resume if you are interested in this position		

Subcommittees	Chair name & contact info	✓	
H&I	Kelly T. [REDACTED]	x	
Public Relations	Craig R. [REDACTED]	x	
Policy	Richard J. [REDACTED]	x	
Outreach	Sebastian D. [REDACTED]	x	
Activities	VACANT - submit a service resume if you are interested in this position		
Convention	Julius J. [REDACTED]		

**secretary's note:
7 officers and subcommittee chairs
in attendance**

Home Group	GSR info	✓	
A New Beginning		x	
Came to Believe			
Candlelight Recovery			
Daily Reprieve			
Experience, Strength, and Hope			
Faith Through Principles		x	
Freedom Thru Recovery		x	
I Can't We Can			
Ladies Night Out			
Life On Life's Terms		x	
Living Clean & Serene		x	
Mid Day Miracles			
NA at Noon			
Never Alone Never Again			
New Way Of Life II		x	
Peace in the AM		x	
Principles B4 Personalities		x	
Recovery in The Hood		x	
Rediscovery Thru Recovery			
Simple Solution			
Southside Recovery			
Spiritual Change		x	

Home Group	GSR info	✓	
Spiritual Change Garner			
St Philips Lutheran Church			
Sunday Serenity Group		x	
The Journey Continues			
The Primary Purpose Group		x	
Thursday Night Lit			
Together We Can			
Trust The Process		x	
Tuesday Night Live			
Way to Grow Group			
We Do Recover			
Wolfpacking			
Unity in the morning			
Spiritually Connected		x	

secretary's note: 14 home groups in attendance

Agenda

● **Old Business**

- Minutes from previous month (March) not approved; tabled until information for convention. That has been received and included with May minutes.
Discussion: information received

Decision: minutes (March) tabled until then; received and approved

Minutes for this month (April) not approved; homegroup did not receive minutes (unity in the morning); incomplete

Discussion:

Decision: Passed

Minutes for this month (May) approved;

Discussion:

Decision: passed

- Proposal #1
Made by Leah P, Treasurer
I have set up a cash app name for our area service committee. I would like to start taking cash app payments through the website and app for groups as well as any members that would like to contribute individually..

Reason for the proposal: Increase options for home groups and members to make money contributions to CASC..

Intent: To make donating to the area service committee easier for homegroups and individuals.

Discussion:

Decision: Y 10 N PNV A 1

○ Proposal #2

Made by Michelle RCM/GSRs attending 5/1

CASC meeting Commit to \$400 total contribution to North Carolina Region for purposes of the regional unity picnic event reported on by the CASC RCM. The funds would be broken down as follows: \$200 - unused funds from Activities Subcommittee 2022/2023 budget \$200 - CASC treasury

Reason for the proposal: Participation in the planned/upcoming NC Region of NA unity picnic.

Intent: Unity.

Discussion: Are funds available? /Yes will be using \$200 from activities and prudent reserve per Treasurer
Other areas contributing \$400; expecting 100-200 people; serving plates at \$10???

Decision: Y 10 N 2 PNV 1 A

○ Proposal #3

Made by Julius/ Convention Subcommittee

CASC Policy Manual changes.

1. Change to section 3.04(c): The Convention Subcommittee shall have funds separate for the CASC, but as a subcommittee of the CASC it bears responsibility for complete transparency with convention related financial information, and related contracts and agreements. The Convention Subcommittee should be prepared to be audited at any time by trusted servants outside of the Convention Subcommittee.

Passed

2. Change to section 3.04(c)v: The Convention Subcommittee shall not execute any contracts or legally binding agreements with a financial obligation or liability exceeding \$500.00, without CASC approval via GSR vote. Such contracts and agreements must be presented at the monthly CASC meeting prior to being executed by the Convention Subcommittee, with adequate time for GSRs to learn the group conscience of the home groups they represent before being called to vote. Examples include but are not limited to: convention facilities contracts, hotel room block contracts, transportation contracts, merchandise contracts and vendor agreements.

Note that this policy does not apply to the \$500 petty cash fund for use during the convention.

Passed

3. Change all references of "Capital Area Convention Committee" and "CACC" to "Convention Subcommittee of the CASC".

Intent: Clarify and simplify Convention Subcommittee accountability to Capital Area home groups, in related policies and guidelines.

Discussion: Reinforcing policy of not spending above a certain amount without GSR approval;

Decision: Y 10 N PNV A 2

○ Proposal #4 tabled until today

Made by Julius/ Convention Subcommittee

Extend the term limit of current Convention Subcommittee members from July 2022 to January 2023.

Intent: Minimize disruption to current convention planning, delivery, and post-convention transition responsibilities.

Discussion: Current policy calls for convention subcommittee chairperson to remain until at least 60 days after convention to transition activities over to new chairperson; this proposal is unnecessary

Decision: Proposal withdrawn

- **Officer Reports**

- Chair – Donna N. - attached
- Vice Chair - **VACANT**
- Treasurer - Leah P. - attached
- Treasurer Alternate - **VACANT**
- Secretary - **VACANT**
- Secretary Alternate - **VACANT**
- RCM - Michelle M. – not received
- RCM Alternate - **VACANT**

- **Subcommittee Reports**

- Hospitals & Institutions - Kelly T. - attached
- Public Relations – Craig R - attached
- Policy - Richard J. - attached
- Outreach - Sebastian D. – not received
- Activities - **VACANT**
- Convention – Julius J - attached

- **Home Group Q&A, Concerns, Announcements**

- Fourth Unity Round Table/Open Forum Saturday June 11, St. Ambrose Episcopal Church 813 Darby St. Raleigh 27610, 11 AM- 3 PM ET
- Home group concerns

- **New Business**

- Welcome new home groups joining Capital Area NA
- New proposals or motions
- Elections. All officer positions and subcommittee chairpersons are up for election
 - Chair – Craig elected
 - Vice Chair - VACANT
 - Treasurer – Leah elected
 - Treasurer Alternate – Donna elected
 - Secretary - VACANT
 - Secretary Alternate - VACANT
 - *Substitute Alt. Secretary Jason S. elected*
 - RCM – Joe M. elected
 - RCM Alternate - VACANT
 - H&I Subcommittee Chair - VACANT
 - PR Subcommittee Chair - VACANT
 - Convention Subcommittee Chair – - VACANT (Julius continues to lead through convention and transition period)
 - Activities Subcommittee Chair- VACANT
 - Outreach - VACANT

- **Close**

- Convention Subcommittee report not rec'd (bank statement and flyers were received)
- RCM report not rec'd
- Outreach report not rec'd

CASC

June Report

First of all, I will like to thank God for another day He allow me to be clean for another day. Also, I would thank you for allowing me to be of service. It was a honor serving as your Area Chair, we had a lot of challenges throughout the year but we made it through by God's grace and mercy. I would like to than my team for the support that you had given me, you were amazing. Let us continue Unity within our area and continue to love another. Love and respect to you all.

Thank You,

Donna N.



CASC TREASURERS REPORT

Date: 6/1/2022
From: Leah P, CASC Treasurer
Re: Treasury Report for the month of May 2022

Dear Capital Area,

I would like to thank the Capital Area for allowing me to serve in this position. Service work is a suggestion of the program of Narcotics Anonymous and I am grateful to be doing so. Please put your home group name in the note section when you make a donation. We donated \$0 to the World Service Office which is 40% above prudent reserve. We donated \$0 to the NC Region which is 60% above prudent reserve. No one is making payments at this time.

May 2022 STATEMENT

The beginning balance on 5/01/2022 was:	\$ 1,647.27
Deposits totaled:	\$ 526.01
Checks and deductions totaled:	\$ 241.31- See attached detailed Income & Expense Report
Ending balance on 04/30/2022:	\$ 1,931.37 See attached PNC Bank Statement
Outstanding checks not cleared:	\$ <u> -</u>
Available balance on 4/30/2022:	\$ 1,931.37

This available balance puts us \$131.37 ABOVE the policy mandated prudent reserve of \$1,800.00. See attached PNC bank activity report and the Income and Expense statement. There will be a \$52.55 donation to World or and a \$78.82 donation to Regional Service Committee this month.

Thanks for allowing me to be of service.

Your trusted servant,

Leah P., CASC Treasurer

Attachments:

- Income & Expense reports (with budget draft)
- PNC Bank Statement
- Pay Pal Activity Statement



Account Activity

Wednesday, June 01, 2022

Business Checking XXXXX [REDACTED] Available Balance: \$1,931.97

Account Summary

Available Balance:	\$1,931.97	Interest Paid to Date:	\$0.00
Ledger Balance:	\$1,931.97	Interest Paid Last Year:	\$0.00
Pending Withdrawals:	\$0.00	Last Deposit Amount:	\$48.06 05/12/2022
Pending Deposits:	\$0.00	Last Statement Balance:	\$1,931.97 05/31/2022

Account Details

Nickname:	None
Type:	Business Checking
Text Banking Nickname:	None
Address:	PO BOX 10953 RALEIGH, NC 27605 - 0953

Pending Transactions

These transactions have been submitted to us since the last business day and are not yet posted to your account. When they have posted, they will be reflected in your Posted Transactions. Pending items may affect your Available Balance and are not a statement of your account.

Date	Description	Withdrawals	Deposits
You have no pending transactions			

Posted Transactions

Date	Description	Withdrawals	Deposits	Balance
05/31/2022	RECURRING DEBIT CARD XXXX [REDACTED] TWILIO INC TWILIO.COM CA	\$20.00		\$1,931.97
05/19/2022	RECURRING DEBIT CARD XXXX [REDACTED] ZOOMUS XXXXX [REDACTED] WWWZOOMUS CA	\$11.99		\$1,951.97
05/12/2022	CHECK [REDACTED]	\$50.00		\$1,963.96
05/12/2022	ACH CREDIT XXXXX [REDACTED] PAYPAL TRANSFER		\$48.06	\$2,013.96
05/09/2022	RECURRING DEBIT CARD XXXX [REDACTED] TEXTEDLY HTTPSTEXTED CA	\$16.00		\$1,965.90
05/09/2022	RECURRING DEBIT CARD XXXX [REDACTED] PY Security Self Stor XXXXX [REDACTED] NC	\$108.95		\$1,981.90
05/09/2022	ATM DEPOSIT [REDACTED] CAPITAL BL RALEIGH NC		\$52.00	\$2,090.85
05/09/2022	ACH CREDIT XXXX [REDACTED] PAYPAL TRANSFER		\$47.70	\$2,038.85
05/04/2022	RECURRING DEBIT CARD XXXX [REDACTED] ONEBOX SERVICES XXXX [REDACTED] CA	\$34.37		\$1,991.15
05/02/2022	ATM DEPOSIT [REDACTED] CAPITAL BL RALEIGH NC		\$315.00	\$2,025.52
05/02/2022	ACH CREDIT XXXX [REDACTED] PAYPAL TRANSFER		\$63.25	\$1,710.52
04/19/2022	RECURRING DEBIT CARD XXXX [REDACTED] ZOOMUS XXXXX [REDACTED] WWWZOOMUS CA	\$11.99		\$1,647.27
04/13/2022	ATM DEPOSIT [REDACTED] DEPOSIT [REDACTED] US 70 HWY GARNER NC		\$150.00	\$1,659.26
04/12/2022	CHECK [REDACTED]	\$50.00		\$1,509.26
04/12/2022	ACH CREDIT XXXXX [REDACTED] PAYPAL TRANSFER		\$10.00	\$1,559.26

04/11/2022	ATM DEPOSIT [REDACTED] CAPITAL BL RALEIGH NC	\$34.00	\$1,549.26
04/08/2022	RECURRING DEBIT CARD XXXXX [REDACTED] TEXTEDLY HTTPSTEXTED CA	\$16.00	\$1,515.26
04/08/2022	RECURRING DEBIT CARD XXXXX [REDACTED] PY Security Self Stor XX [REDACTED] NC	\$108.95	\$1,531.26
04/06/2022	ACH CREDIT XXXX [REDACTED] PAYPAL TRANSFER	\$72.34	\$1,640.21
04/05/2022	DEPOSIT XXXX [REDACTED]	\$25.00	\$1,567.87
04/04/2022	RECURRING DEBIT CARD XXXXX [REDACTED] ONEBOX SERVICES XXXX [REDACTED] CA	\$34.37	\$1,542.87
04/04/2022	ATM DEPOSIT [REDACTED] DEPOSIT [REDACTED] CAPITAL BL RALEIGH NC	\$100.00	\$1,577.24
04/04/2022	ATM DEPOSIT [REDACTED] DEPOSIT [REDACTED] CAPITAL BL RALEIGH NC	\$161.00	\$1,477.24
04/04/2022	ACH CREDIT XXXXX [REDACTED] PAYPAL TRANSFER	\$21.00	\$1,316.24
03/30/2022	ACH CREDIT XXXXX [REDACTED] PAYPAL TRANSFER	\$31.69	\$1,295.24
03/29/2022	ACH CREDIT XXXXX [REDACTED] PAYPAL TRANSFER	\$4.50	\$1,263.55
03/25/2022	ACH CREDIT XXXXX [REDACTED] PAYPAL TRANSFER	\$38.94	\$1,259.05
03/21/2022	RECURRING DEBIT CARD XXXXX [REDACTED] ZOOMUS XXXXX [REDACTED] WWWZOOMUS CA	\$11.99	\$1,220.11
03/16/2022	DEBIT CARD PURCHASE XXXX [REDACTED] NAWSCHATSWORTH XXXX [REDACTED] CA	\$131.39	\$1,232.10
03/16/2022	RECURRING DEBIT CARD XXXX [REDACTED] USPS PO BOXES ONLINE XXXX [REDACTED] DC	\$364.00	\$1,363.49
03/14/2022	ATM DEPOSIT [REDACTED] DEPOSIT [REDACTED] RIDGEFIELD RALEIGH NC	\$90.00	\$1,727.49
03/08/2022	RECURRING DEBIT CARD XXXXX [REDACTED] TEXTEDLY HTTPSTEXTED CA	\$16.00	\$1,637.49
03/08/2022	RECURRING DEBIT CARD XXXXX [REDACTED] PY Security Self Stor XXXX [REDACTED] NC	\$108.95	\$1,653.49
03/07/2022	RECURRING DEBIT CARD XXXXX [REDACTED] NA WORLD SERVICES HTTPSDONORB CA	\$41.57	\$1,762.44
03/07/2022	ACH CREDIT XXXX [REDACTED] PAYPAL TRANSFER	\$23.50	\$1,804.01
03/04/2022	RECURRING DEBIT CARD XXXXX [REDACTED] ONEBOX SERVICES XXXX [REDACTED] CA	\$34.37	\$1,780.51

Home Group Name	Donated	Deposited	Home Group Name	Donated	Deposited	Home Group Name	Donated	Deposited
A New Beginning			Mid Day Miracles			South Side Recovery	315	\$315
Basic Text Study Group			Miracles In Progress			Spiritual Change		
Came to Believe			NA At Noon			Spiritually Connected	12	\$12
Candlelight Recovery			NA In the PM			Sunday Serenity		
Constantly Searching			NA Way Group			The Journey Continues		
Daily Reprive			Never Alone Never Again			The Primary Purpose Group		
Expect a Miracle			New Horizons Group			The Seekers Group		
Experience, Strength, and Hope			New Way of Life II			Together We Can		
Faith Thru Principles			Our Common Welfare			Trust the Process		
Freedom Through Recovery			Out To Lunch			Tuesday Night Live		
I Can't, We Can			Peace in The AM			Unity and Positivity		
In From The Storm			Principles & Traditions			Way to Grow Group		
Keep it Simple	63.25	63.25	Principles B4 Personalities	40	\$40	We Do Recover		
Ladies Night Out			Recovery In the Hood			Welcome Home		
Living Clean & Serene			Rediscovery Through Recovery			Why Are We Here		
Lunatic Fringe			Sunday Serenity			Wolfpacking		
Man Up			Serenity In The Morning			Women In Recovery		
			Young Connections to Recovery					
			Home Group Donations		\$430.25	Total Other Income		
						Total Income		\$430.25

 Search by name or email



Filter by

Date: Last Month

Completed

May 2022



PNC BANK, NA

- \$48.06

May 11

Transfer to Bank



Shawn W [REDACTED] LLC

+ \$48.06

May 11

Money Received

"NA @ Noon 7th Tradition Donation - April"



PNC BANK, NA

- \$47.70

May 7

Transfer to Bank



Jesse S [REDACTED]

+ \$47.70

May 7

Money Received

"Primary Purpose"





J. Sebastian Dorin <j.sebastian.dorin@gmail.com>

FedEx Office® Print On Demand—Order Confirmation (Order 2010313354768094)

1 message

no-reply.ecommerce@fedex.com <no-reply.ecommerce@fedex.com>
Reply-To: no-reply.ecommerce@fedex.com
To: John Dorin <j.sebastian.dorin@gmail.com>

Sun, Ju



This is an automated response. Please do not reply to this email.

Dear John D [REDACTED]

Thank you for choosing FedEx Office. This email confirms that we have received your order. Please retain this email for your records.

If you need to cancel this order, please contact us at **1.800.GoFedEx** 1.800.463.3339 as soon as possible. For your reference, your order number is 2010313354768094. Please note that most jobs go into production within 15 minutes of receipt. Orders cancelled after going into production may be subject to a charge.

If you have any other questions concerning your order, please contact the FedEx Office store that will be producing your order at [2712 Hillsborough St Raleigh NC 27607-7133 US](#)

ORDER -- SUMMARY DETAILS

Order Number: 2010313354768094

Order Price

Subtotal: \$23.23

Tax: \$1.68

Total: \$24.91

Payment By: Credit Card

See order details for each recipient below.

ORDER DETAIL – Part 1

Job Number: 2010313354768094

FedEx Office Store Producing Order: [2712 Hillsborough St Raleigh NC 27607-7133 US](#)

Phone: 919.832.4533

Email: usa1519@fedex.com

Order Completion Date: Jun 5, 2022 at 9:00 AM America/Los_Angeles

Documents: Custom & More (50)

6/5/22, 9:59 AM

Gmail - FedEx Office® Print On Demand—Order Confirmation (Order 2010313354768094)

Recipient: [REDACTED] John

Shipping Address: NA

To be picked up at FedEx Office store (see above)

Price: \$23.23

Tax: \$1.68

Thank you. We look forward to the opportunity to work with you again.

This email has been sent to: [REDACTED]

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Review our [privacy policy](#). All rights reserved.



Details for Order # [REDACTED]

[Print this page for your records.](#)

Order Placed: June 5, 2022
Amazon.com order number: [REDACTED]
Order Total: \$169.97

Not Yet Shipped

Items Ordered

Price

1 of: *Anker PowerConf S3 Bluetooth Speakerphone with 6 Mics, Enhanced Voice Pickup, 24H Call Time, App Control, Bluetooth 5, USB C, Conference Speaker Compatible with Leading Platforms, Home Office* \$99.99
Sold by: AnkerDirect ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

1 of: *Mini Projector, 2022 Upgraded CiBest Video Projector Outdoor Movie Projector 7500L, LED Portable Home Theater Projector 1080P and 200" Supported, Compatible with PS4, PC via HDMI, VGA, TF, AV and USB..* \$64.99
Sold by: CiBest Direct ([seller profile](#))

Condition: New

Shipping Address:

John D [REDACTED]
[REDACTED]

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

Discover | Last digits: 9466

Billing address

John D [REDACTED]
[REDACTED]

Item(s) Subtotal: \$164.98
Shipping & Handling: \$0.00
Your Coupon Savings: -\$6.50

Total before tax: \$158.48
Estimated tax to be collected: \$11.49

Grand Total: \$169.97

To view the status of your order, return to [Order Summary](#).

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Business Checking

PNC Bank



For the Period 04/30/2022 to 05/31/2022

Primary Account Number: [REDACTED]

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Number of enclosures: 0

NC CAPITAL AREA FAMILY REUNION
2501 CLARK AVE
RALEIGH NC 27607-7213

For 24-hour banking sign on to
 PNC Bank Online Banking on pnc.com
FREE Online Bill Pay

For customer service call 1-877-BUS-BNKG
PNC accepts Telecommunications Relay Service (TRS) calls.
Para servicio en español, 1-877-BUS-BNKG

Moving? Please contact your local branch

Write to: Customer Service
PO Box 609

Pittsburgh, PA 15230-9738

Visit us at PNC.com/smallbusiness

IMPORTANT INFORMATION FOR BUSINESS DEPOSIT CUSTOMERS

Effective February 18, 2022, PNC will be temporarily waiving fees for statement, check image, deposit ticket and deposited item copy requests until further notice. Statement, check image, deposit ticket and deposited item requests will continue to be displayed in the Details of Services Used section of your monthly statement. We will notify you via statement message prior to reinstating these fees.

If you have any questions, you may reach out to your business banker, branch or call us at 1-877-BUS-BNKG (1-877-287-2654).

Business Checking Summary

NC Capital Area Family Reunion

Account number: [REDACTED]

Overdraft Protection has not been established for this account.
Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
6,208.38	319.00	.00	6,527.38
	Average ledger balance	Average collected balance	
	6,324.09	6,324.09	

Deposits and Other Additions

Description	Items	Amount
Deposits	2	319.00
Total	2	319.00

Checks and Other Deductions

Description	Items	Amount
Total	0	.00

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
04/30	6,208.38	05/10	6,272.38	05/23	6,527.38


Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
05/10	64.00	Deposit	[REDACTED]
05/23	255.00	Deposit	[REDACTED]

Business Checking

 For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 04/30/2022 to 05/31/2022

NC Capital Area Family Reunion

Primary Account Number: [REDACTED]

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Business Checking Account Number: [REDACTED] - continued

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 06/01/2022 and will appear on your next statement as a single line item entitled Service Charge Period Ending 05/31/2022.

** Combined Transactions include ACH Credits, ACH Debits, Checks Paid, Deposited Item - Consolidated, Deposit Tickets Processed

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	2	.00	Included in Account
Deposit Tickets Processed	2	.00	
Branch - Consolidated Cash Deposited	3	.00	Included in Account
Total For Services Used This Period		.00	
Total Service Charge		.00	

From
To
Date

julius j [REDACTED]
<secretary@capitalareancna.com>
2022-06-05 10:15



3:06 ↩



← ACCOUNTS 🔍

BUSINESS CHECKING [REDACTED]

Available Balance: \$6,527.38
Ledger Balance: \$6,527.38
Pending Withdrawals: \$0.00

[VIEW MORE](#)

RECENT TRANSACTIONS

 DEPOSIT XXXXXX [REDACTED]
05/23/2022


\$255.00

\$6,527.38

 DEPOSIT XXXXXX [REDACTED]
05/10/2022

\$64.00

\$6,272.38

 DEPOSIT XXXXXX [REDACTED]
04/18/2022

\$504.00

\$6,208.38

[SEE ALL](#)

CASH FLOW

You do not have any posted transactions
for the current month



Capital Area Officer/Subcommittee Report Form

Name/Position: Craig R/ PR Chairperson

Date: June 5, 2022

Activities:

At the May open forum/round table we completed developing goals and prioritized approaches to achieve them. Our next meeting is scheduled for Saturday June 11 at St. Ambrose Episcopal Church from 11 AM-3 PM. We will be finalizing our work in preparation for turning over to the incoming admin body. Their task will be to delegate out the responsibility to carry out the approaches. Below are the identified goals with the top approach for each one. I will attach to my report the full list of approaches for each goal. Thank you to all of you who contributed to this process.

Issue Statement: GSRs not adequately trained and/or informed about service structure; lack of awareness about asc, their role or the rest of NA

Goal Statement: An attractive culture of service that breeds energized, informed, willing, and compassionate trusted servants/GSRs

Approaches:

1. Include at the beginning of the ASC, read a paragraph on what the ASC and why it's there, and one paragraph on what the GSR is and why they are there. There is material in the Group Booklet on this, as well as the CASC GSR Handbook. Empower GSRs

Goal Statement: An average of 75% of groups participating in the ASC, 75% of the time.

Approaches:

1. Identify why groups are not sending GSRs.

Issue Statement: Racism affecting our groups and services

Goal Statement: To create more diversity and integration in our meetings and service committees to bring a more welcoming environment.

Approaches:

1. Home Group Speaker Swap

Issue Statement: Information not reaching all that needs to know

Goal Statement: All members have easy access to information via multiple communication methods.

Approaches:

1. Have the ASC agenda (containing reports and motions/proposals) go out 1 week ahead of time. Also send out a post meeting summary of minutes within 1 week after meeting.

Issue: Lack of effective facilitation/leadership at asc; inconsistent of how meeting is run

Goal Statement: An ASC that is facilitated consistently and effectively

Approaches:

1. Have a Trained Facilitator

Tasks/project updates

- Participated in NC Prevention Conference; 4 leads generated, 53 booth visits, 9 likes, 7 comments and 28 video views
- Transitioning phonenumber to YAP
 - 4 leads generated, 53 booth visits, 9 likes, 7 comments, 28 video views
 - test number created; 984-204-7091
 - planning phonenumber training in June

Phonenumber

- 10 calls in May

Financial Expenses:

- \$100 exhibitor fee for NC Prevention Conference

Upcoming Activities:

- Transition ongoing activities to next PR subcommittee
- Draft work plan that includes discuss/review website, Facebook page for possible rebrand, discuss/review current services for improvement and opportunities

I want to thank the CASC for allowing me to serve you over the last 7 months. Also thank you to those on the PR subcommittee and admin body for giving me an opportunity to contribute.

Craig R,



Good Afternoon:

Past month's activities:

- 1) Policy subcommittee meeting was held at 12:30 before CASC meeting
- 2) Attended the mid-month executive body meeting
- 3) Policy subcommittee continued working on comparing the subcommittee policies for suggestions to be in line with the area policy by getting feedback from subcommittee chairs
- 4) If there is anyone who is available to serve on this committee, please join us and pass this invite on to others seeking to be in service.
- 5) No printed policy manuals until CASC resumes face to face meetings but it is available on the area site.
- 6) The current updated policy is posted to the web site under the CASC page but will also be updated under the Policy Subcommittee page.
- 7) Contact phone numbers for committee members:
[REDACTED] (Richard J)

Thank you again for your votes of confidence to serve our area in this position.

Richard J.

June 2022 H&I Report

Hello all,

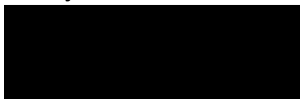
As my time as H&I chairperson comes to a close, I just want to share my gratitude for having been able to serve for the last year. I have learned invaluable information about the area service structure and H&I. Everything is running smoothly for whoever is elected to take my place. Presentations are successfully and consistently going into Triangle Springs on Thursdays and Wakebrook on Sundays. I have not been able to get back to the Wake County Jails about bringing presentations into the detox dorms as the last conversation I had with the contact person was asking for some days and times that worked for us and I have not had one person show up to a subcommittee meeting (other than to get oriented) in the last 6 months so I do not feel like we have the bodies to fill any other commitments besides the ones we have at this time.

I am more than happy and willing to help whoever is elected after me to get acclimated to this role and share any and all information needed to continue carrying the message of NA through the H&I platform. My hope is that the person who comes after me can do better than I did at getting members engaged and excited about H&I so we can go into these new facilities as they ask us to.

Again, thank you for the opportunity to serve.

ILS,

Kelly M.



CASC proposal

Date: 5/1/22

Proposed by: Julius J. / Convention Subcommittee Chairperson

What is being proposed:

Extend the term limit of current Convention Subcommittee members from July 2022 to January 2023.

Intent:

Minimize disruption to current convention planning, delivery, and post-convention transition responsibilities.

CASC proposal

Date: 5/1/22

Proposed by: Julius J. / Convention Subcommittee Chairperson

What is being proposed:

CASC Policy Manual changes.

1. Change to section 3.04(c)i:

The Convention Subcommittee shall have funds separate for the CASC, but as a subcommittee of the CASC it bears responsibility for complete transparency with convention related financial information, and related contracts and agreements. The Convention Subcommittee should be prepared to be audited at any time by trusted servants outside of the Convention Subcommittee.

2. Change to section 3.04(c)v:

The Convention Subcommittee shall not execute any contracts or legally binding agreements with a financial obligation or liability exceeding \$500.00, without CASC approval via GSR vote. Such contracts and agreements must be presented at the monthly CASC meeting prior to being executed by the Convention Subcommittee, with adequate time for GSRs to learn the group conscience of the home groups they represent before being called to vote. Examples include but are not limited to: convention facilities contracts, hotel room block contracts, transportation contracts, merchandise contracts and vendor agreements. Note that this policy does not apply to the \$500 petty cash fund for use during the convention.

3. Change all references of "Capital Area Convention Committee" and "CACCC" to "Convention Subcommittee of the CASC".

Intent:

Clarify and simplify Convention Subcommittee accountability to Capital Area home groups, in related policies and guidelines.

CASC New Proposal

- ▶ Complete all required fields
- ▶ Answer 'n/a' if a field is required but not applicable
- ▶ Click or tap the Submit button

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Proposed by *

Leah F [redacted] Area Treasurer

What is being proposed? *

I have set up a cash app name for our area service committee. I would like to start taking cash app payments through the website and app for groups as well as any members that would like to contribute individually.

Reason for the proposal *

Increase options for home groups and members to make money contributions to CASC.

Intent *

To make donating to the area service committee easier for homegroups and individuals.

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CASC New Proposal

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Proposed by *

GSRs attending 5/1 CASC meeting

What is being proposed? *

Commit to \$400 total contribution to North Carolina Region for purposes of the regional unity picnic event reported on by the CASC RCM. The funds would be broken down as follows:

\$200 - unused funds from Activities Subcommittee 2022/2023 budget

\$200 - CASC treasury

Reason for the proposal *

Participation in the planned/upcoming NC Region of NA unity picnic.

Intent *

Unity.

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CASC New Motion

- ▶ Complete all required fields
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- ▶ Click or tap the Submit button

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Motion made by *

Jessie N. / Sunday Serenity

Motion seconded by (if seconded before being submitted)

Motion reads as follows *

Do not donate to region and world service committees this month, in anticipation of upcoming expenses: regional picnic donation of \$400, and approx. \$180 for projector, mic and flyers (already spent, but expense reports not submitted yet).

Intent: *

Reduce expenses immediately so that we can meet one-off expenses w/in the next 30 days.

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CASC Service Resume

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Name *

Jason S [REDACTED]

Clean date *

MM DD YYYY

06 / 20 / 2019

Street address and city/state/zip *

[REDACTED]

Phone number(s) *

[REDACTED]

Email address *

[REDACTED]

Service position you are interest in *

- Chairperson
- Vice Chairperson
- Treasurer
- Alternate Treasurer
- Secretary
- Alternate Secretary
- Regional Committee Member (RCM)
- Alternate Regional Committee Member (RCM)
- Hospitals & Institutions (H&I) Chair
- Public Relations Subcommittee Chair
- Policy Subcommittee Chair
- Outreach Subcommittee Chair
- Activities Subcommittee Chair
- Outreach Subcommittee
- Convention Subcommittee Chair
- Other:
Substitute Alt-Secretary (Will run for Alt-Secretary in a few months if my next job allows me to remain a local area resident)

If the position you are interested in is *not* an alternate position, do you have previous experience in this position or the related alternate position? *

- Yes
- No
- n/a

Do you understand the responsibilities defined in CASC policy for this position? (Visit <https://capitalareancna.com/area-service-committee> to access the latest version of the CASC Policy Manual.) *

- Yes
- No

List all home group services position you have held and dates served. *

Homegroup Secretary; July 2021 - June 2022

List all area service committee service position you have held and dates served. *

N/A

List all regional service committee service position you have held and dates served. *

N/A

List all world service committee service position you have held and dates served. *

N/A

Were all home group, area, regional and world service positions held completed? *

Yes

No

n/a

If you answered 'no' to the previous question then please explain fully. *

N/A

Are you financially stable? *

Yes

No

Can you travel if/when required by this service position? *

Yes

No

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CASC NA Service Resume

Name: Craig R [REDACTED]	Clean Date: 10/16/87
Address: [REDACTED]	Phone: [REDACTED]
Area Service position interested in? ASC Chairperson	
Do you understand the responsibilities defined in CASC Policy for this position ('yes' or 'no')? Yes	
List all Group Service positions held and dates served:	
1987- 2014 Secretary, Treasurer, GSR numerous times with several home groups.	
List all Area Service positions held and dates served:	
1988-1990 H&I Chair two consecutive terms / Capital	
1990 Vice Chair Area Convention / Capital	
1991 H&I Panel Coordinator / Capital	
1992 H&I Secretary / Capital	
2001 ASC Secretary / Capital	
2002 ASC Chairperson / Capital	
2011 Area H&I Panel Coordinator / Montco (PA)	
2012- 2013 H&I, Public Relations Chair / Montco (PA)	
2015 Public Relations Subcommittee member/ Frederick (MD)	
September 2016-June 2017, Public Relations Chair/ Capital Area	
2020-2021 Special Events Treasurer/ Bay Area	
December 2021- June 2022 Public Relations Chair/ Capital	
List all Regional Service positions held and dates served:	
1990 Regional H&I Mobile Unit Chair / Carolina	
1991 Regional H&I Vice Chair / Carolina	
1992-1994 Regional H&I Chairperson two consecutive terms / Carolina	
1994 RSC Vice Chair / Carolina	
1995 RSC Chairperson / Carolina	
2010 Regional H&I Mobile Unit Chair / Greater Philadelphia	
2010-2012 Regional Advisory Board Vice Chair / Greater Philadelphia	
2014 Regional Convention First Vice Chair/ C&P	
2015 Regional Public Relations Chairperson/ Carolina	
Jan 2018-August 2018 Regional Delegate/ Freestate	
August 2018- 2019/ Regional Public Relations Chairperson/ Freestate	
List all Zonal Service positions held and dates served:	
2019-2021 Autonomy Zonal Forum Facilitator	
2020- Present US Zones - Strategic Planning Task Team Leader	
2021- Present SEZF PR Task Force Task Team Leader- Strategic Planning	
Jan 2022- Oct 2022 North East Zonal Fellowship Development Chairperson	
List all World Service positions held and dates served:	
1996-1998 WSC H&I Vice Chair, WSC H&I Chairperson	
1998-2010 World Board / NA Way Editorial Board, Reaching Out Newsletter Panel, Public Relations Committee Leader, Service Materials Workgroup Leader, WB Treasurer, WB Vice Chair, WB Chairperson	
2008-2012 Service System Workgroup Leader	
2012-2013 WCNA 35 Workgroup Leader	
June 2017- June 2018, Audit Committee (World Board Business Plan Workgroup)	
June 2018- Present Human Resources Panel (HRP)	



CASC NA Service Resume

Have you ever failed to complete a service commitment? Yes If yes, please explain why?

2012- Resigned as area H&I chair in PA when my marriage ended tragically, and I came to back to NC to focus on healing. I went back to PA after a month and the ASC elected me PR chair.

2013- I was nominated to the C&P Region (MD) convention chairperson but unexpectedly moved back to NC before elections. I went back to MD and was elected convention first vice chair

2014- Resigned as C&P Region convention first vice chair after moving back to NC in September 2014

2015- Resigned as Carolina Region PR Chairperson after deciding to move back to Maryland in December 2015

Please list any other pertinent information:

Are you currently employed full time? Yes

Can you travel in connection with this service commitment? Yes

CASC Service Resume

- ▶ Complete all required fields
- ▶ Answer 'n/a' if a field is required but not applicable
- ▶ Click or tap the Submit button

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Name *

Joe M [REDACTED]

Clean date *

MM DD YYYY

05 / 13 / 2004

Street address and city/state/zip *

[REDACTED]

Phone number(s) *

[REDACTED]

Email address *

[Redacted]

Service position you are interest in *

- Chairperson
- Vice Chairperson
- Treasurer
- Alternate Treasurer
- Secretary
- Alternate Secretary
- Regional Committee Member (RCM)
- Alternate Regional Committee Member (RCM)
- Hospitals & Institutions (H&I) Chair
- Public Relations Subcommittee Chair
- Policy Subcommittee Chair
- Outreach Subcommittee Chair
- Activities Subcommittee Chair
- Outreach Subcommittee
- Convention Subcommittee Chair
- Other:

If the position you are interested in is *not* an alternate position, do you have previous experience in this position or the related alternate position? *

- Yes
- No
- n/a

Do you understand the responsibilities defined in CASC policy for this position? (Visit <https://capitalareancna.com/area-service-committee> to access the latest version of the CASC Policy Manual.) *

- Yes
- No

List all home group services position you have held and dates served. *

Treasurer, GSR

List all area service committee service position you have held and dates served. *

Capital Area Service Committee: Pr Chair, Area Chair, RCM, Secretary

List all regional service committee service position you have held and dates served. *

n/a

List all world service committee service position you have held and dates served. *

n/a

Were all home group, area, regional and world service positions held completed? *

Yes

No

n/a

If you answered 'no' to the previous question then please explain fully. *

n/a

Are you financially stable? *

Yes

No

Can you travel if/when required by this service position? *

Yes

No

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CASC Service Resume

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Name *

Leah p

Clean date *

MM DD YYYY

Street address and city/state/zip *

Phone number(s) *

Email address *

[REDACTED]

Service position you are interest in *

- Chairperson
- Vice Chairperson
- Treasurer
- Alternate Treasurer
- Secretary
- Alternate Secretary
- Regional Committee Member (RCM)
- Alternate Regional Committee Member (RCM)
- Hospitals & Institutions (H&I) Chair
- Public Relations Subcommittee Chair
- Policy Subcommittee Chair
- Outreach Subcommittee Chair
- Activities Subcommittee Chair
- Outreach Subcommittee
- Convention Subcommittee Chair
- Other:

If the position you are interested in is **not** an alternate position, do you have previous experience in this position or the related alternate position? *

- Yes
- No
- n/a

Do you understand the responsibilities defined in CASC policy for this position? (Visit <https://capitalareancna.com/area-service-committee> to access the latest version of the CASC Policy Manual.) *

- Yes
- No

List all home group services position you have held and dates served. *

Treasurer, Secretary, GSR

List all area service committee service position you have held and dates served. *

Alt Chair H&I 2019
Chair H&I 2020
Alt Treaaurer 2021

List all regional service committee service position you have held and dates served. *

N/A

List all world service committee service position you have held and dates served. *

N/A

Were all home group, area, regional and world service positions held completed? *

Yes

No

n/a

If you answered 'no' to the previous question then please explain fully. *

N/A

Are you financially stable? *

Yes

No

Can you travel if/when required by this service position? *

Yes

No

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Name *

Donna N [REDACTED]

Clean date *

MM DD YYYY

06 / 13 / 2006

Street address and city/state/zip *

[REDACTED]

Phone number(s) *

[REDACTED]

Email address *

[REDACTED]

Service position you are interest in *

- Chairperson
- Vice Chairperson
- Treasurer
- Alternate Treasurer
- Secretary
- Alternate Secretary
- Regional Committee Member (RCM)
- Alternate Regional Committee Member (RCM)
- Hospitals & Institutions (H&I) Chair
- Public Relations Subcommittee Chair
- Policy Subcommittee Chair
- Outreach Subcommittee Chair
- Activities Subcommittee Chair
- Outreach Subcommittee
- Convention Subcommittee Chair
- Other:

If the position you are interested in is *not* an alternate position, do you have previous experience in this position or the related alternate position? *

- Yes
- No
- n/a

Do you understand the responsibilities defined in CASC policy for this position? (Visit <https://capitalareancna.com/area-service-committee> to access the latest version of the CASC Policy Manual.) *

- Yes
- No

List all home group services position you have held and dates served. *

GSR

List all area service committee service position you have held and dates served. *

Vice chair, Chairperson

List all regional service committee service position you have held and dates served. *

None

List all world service committee service position you have held and dates served. *

None

Were all home group, area, regional and world service positions held completed? *

Yes

No

n/a

If you answered 'no' to the previous question then please explain fully. *

We're voted in as Area vice chair

Are you financially stable? *

Yes

No

Can you travel if/when required by this service position? *

Yes

No

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NCCACF
"THE "JOURNEY CONTINUES"
THROUGH COVID-19 THE JOURNEY CONTINUED
AREA CONVENTION. Oct 28-30, 2022
ROCKY MOUNT EVENT CENTER
285 NE MAIN STREET ROCKY MOUNT, NC

MARRIOTT COURTYARD OF ROCKY MOUNT
2050 GATEWAY BLVD ROCKY MT NC 27804

MARRIOTT (252) 451 4800

ROOM RATE \$139 + tx ROOM CODE: NA Convention.

DEADLINE TO RESERVE ROOMS BY SEP 28, 2022



For more info:

Convention chair Julius (252) 299 9510
Att Convention chair James G (919) 292 0516

***2022 Oct, 28-30 Capital Area Convention
Fmaily Reunion 29th Anniversary. The
journey Continues. @Rocky Mount Event
Center, Rocky Mount NC. Guest hotel
Marriott courtyard 250 gateway boulevard
Rocky Mount North Carolina room
rate\$139+tax code NA Convention Ph#252-
451-4800***

<https://www.marriott.com/events/start.mi?id=1652104976183&key=GRP>
Contact info James G. Alt Chair/ Registration ph#919-892-0615 .



CAPITAL AREA SERVICE COMMITTEE of NA

Who and what is 'CASC'?

CASC is the main way NA services are delivered in the Capital Area. Just like a home group it is made up of NA members, in some cases elected to a specific role with a 1 or 2 year commitment. Examples of CASC roles: Group Service Representative (GSR), chairperson, treasurer, secretary, and subcommittee chairpersons.

GSRs representing their home groups guide the CASC, via discussions and votes at a monthly meeting, on what services to coordinate and deliver. Home groups that don't participate don't have a voice!

Examples of CASC services: Answering the phone line, maintaining a meeting directory, presentations about NA at hospitals, institutions, and correctional facilities, and special events for NA members and guests.

How are CASC services paid for?

CASC relies solely on the voluntary contributions of Capital Area NA home groups and individual members, and they have dropped significantly over the last few years. When you put money in the basket at a NA meeting, where does it go? Does your home group contribute to CASC?

Why does any of this matter?

CASC services help carry the message of NA to addicts who still suffer. Have you ever used our local meeting list, or called the Capital Area phone line? Maybe you were introduced to NA via a presentation given by NA members in a hospital, prison or high school? Or learned recovery can be fun, at the annual Capital Area NA picnic or convention? CASC coordinated and delivered those services, and more.

How can I get involved?

So glad you asked! There are many ways to learn more and get involved, including attending a CASC meeting or GSR orientation, discussing at your home group business meeting, contributing time or money, and more. Flip this flyer over for info and ways to participate.

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Give addicts a chance to recover.

www.CapitalAreaNCNA.com



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CASC and Capital Area NA*	
Contact CASC	https://bit.ly/35OH7My or (877) 590-6262
Contribute to CASC online	https://bit.ly/3IOjaXs
CASC monthly meeting day/time/location	
CASC monthly meeting minutes	
CASC Policy Manual	
CASC subcommittee info	
Activities	https://bit.ly/3jaIKHh
Convention	
Hospitals & Institutions	
Outreach	
Policy	
Public Relations	
Home group service rep. (GSR) handbook	
Capital Area NA meeting list	https://bit.ly/3fb9bZB
Capital Area event calendar	https://bit.ly/3LIJdJf
Capital Area text and email sign-up	https://bit.ly/3LKBJJx
Capital Area social media group	https://bit.ly/3uSifM8
NA service roles**	
The Group Booklet	https://bit.ly/3r1UUXr
GSR Basics	https://bit.ly/3LYCdvZ
A Guide to Local Services in NA	https://bit.ly/36W519p
Money Matters - Self Support in NA	https://bit.ly/3qZcbAj

*Links redirect to capitalareancna.com / **Links redirect to na.org

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CASC and Capital Area NA*	
Contact CASC	https://bit.ly/35OH7My or (877) 590-6262
Contribute to CASC online	https://bit.ly/3IOjaXs
CASC monthly meeting day/time/location	
CASC monthly meeting minutes	
CASC Policy Manual	
CASC subcommittee info	
Activities	https://bit.ly/3jaIKHh
Convention	
Hospitals & Institutions	
Outreach	
Policy	
Public Relations	
Home group service rep. (GSR) handbook	
Capital Area NA meeting list	https://bit.ly/3fb9bZB
Capital Area event calendar	https://bit.ly/3LIJdJf
Capital Area text and email sign-up	https://bit.ly/3LKBJJx
Capital Area social media group	https://bit.ly/3uSifM8
NA service roles**	
The Group Booklet	https://bit.ly/3r1UUXr
GSR Basics	https://bit.ly/3LYCdvZ
A Guide to Local Services in NA	https://bit.ly/36W519p
Money Matters - Self Support in NA	https://bit.ly/3qZcbAj

*Links redirect to capitalareancna.com / **Links redirect to na.org

Anderson Point Park
20 Anderson Point Park Dr
Raleigh NC, 27610

NA
Unity
Day

August
20th,
2022

12pm-
6pm

Live
DJ

Free

Event

Donations
Welcomed

Speakers
Games

Contact Ron D For More Info.: 240-938-4032