Khaleel Faheemud-Deen

Capital Area of Narcotics Anonymous – Vice Chair

PO Box 10953

Raleigh, NC 27605

January 08, 2025

Mr. Antwanne Best

Group Sales Manager

Hilton Raleigh North Hills

3415 Wake Forest Road

Raleigh, NC 27609

Dear Mr. Best:

As per our conversation this morning, we are requesting a contractual change in the dates of our convention from Friday August 15 – Sunday August 17, 2025 to Friday August 14 – Sunday August 16, 2026.

As we discussed, we are prepared to make our second deposit installment of $7,779.06 today and complete our third and final deposit installment of $7,779.06 on or before Friday August 15, 2025.

The accommodation of this request would allow us to satisfy our contractual financial obligations to your hotel, while allowing us to solve unanticipated circumstances that have arisen among our Convention Planning Subcommittee threatening to slow our progress.

We are authorizing Tina Sears, our CASC Convention Subcommittee Treasurer, Sheryl Morrisey, our CASC Convention Subcommittee Vice Chair and myself to be the points of contact authorized to conduct business, negotiate or make any payments on behalf of our organization for this contracted Convention.

Kay Washington and Willie Thorpe are no longer authorized to conduct any business for Capital Area of Narcotics Anonymous Convention Subcommittee.

The Capital Area of Narcotics Anonymous is extremely grateful for your providing this option for us to execute while allowing us to complete our contractual obligations on time. Please feel free to reach out to me with any questions of concerns at my contact information below. Your primary points of contact are Tina Sears (704)281-5929 and Sheryl Morrisey (813)785-0545.

Sincerely,

Khaleel Faheemud-Deen

Capital Area of Narcotics Anonymous – Vice Chair

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